

# TOCO PLANNING CONSULTANTS LTD.

TOWN PLANNING, ENVIRONMENT & DEVELOPMENT CONSULTANCY

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達材都市  
顧問有限公司  
規劃

The Secretary,  
Town Planning Board  
15/F, North Point Government Offices  
333 Java Road,  
North Point, Hong Kong

Your Ref.: TPB/Y/K9/24

Dear Sir/ Madam,

30 April, 2024

## **Section 12A Rezoning Application from “R(A)4” to “G/IC(1)” for Salvation Benevolent Association, at HHIL Nos. 238S.F RP and 238S.G, Winslow Street No. 37, Hung Hom**

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We refer to the comments from Food and Environmental Hygiene Department (FEHD), the Buildings Department (BD) and the Transport Department (TD) on the Further Information submitted on 22.1.2024 sent to us via DPO/ Kowloon's emails dated 21.2.2024.

Please be find attached 4 copies of the Response-to-Comments table in response to comments from FEHD, BD and TD for your attention. The soft copy will be uploaded to the link provided by your Office. Our response to comments are summarised as follows:-

1. Response to comments from FEHD:

- Justifications regarding the proposed arrangements of the columbarium in Salvation Benevolent Association still fulfils the eligibility criteria for a licence application made in respect of a pre-cut-off columbarium has been provided;
- A copy of the submission letter and revised proposed plans under the columbarium licence application submitted to the Private Columbaria Affairs Office have been attached in **Appendix II**.
- The revised Management Plan has been updated accordingly and has been attached in **Appendix I**.

2. Response to comments from TD:

- Clarifications have been made that the proposed admission control measures are applicable to the 480 niches under the current application.
- The planning consultant had conducted a site investigation on 21.3.2024 and observed that the building entrances to upper floors where the proposed pedestrian routings pass through. Appropriate number of security guards has been adjusted to ensure no flow disruption to nearby buildings. The revised Management Plan has been updated accordingly and has been attached in **Appendix I**.

3. Response to comments from BD:

- Clarification on the proposed admission controls have been provided and the floor plans have been updated to include the proposed maximum holding capacity of each floor.

Yours faithfully,

Toco Planning Consultants Ltd.



Ted Chan  
Managing Director



*c.c. DPO/Kowloon – Ms. WONG Sau Yin, Janet*

**Section 12A Rezoning Application from “R(A)4” to “G/IC(1)” for  
Salvation Benevolent Association  
at Hung Hom Inland Lot Nos. 238 S.F RP and 238 S.G, Winslow Street  
No. 37, Hung Hom**

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**(Application No. Y/K9/24)**

**Further Information II**

**RESPONSES TO DEPARTMENTAL COMMENTS**

- 1 Responses to Comments from Food and Environmental Hygiene Department
- 2 Responses to Comments from Transport Department
- 3 Responses to Comments from Buildings Department

- Appendix I: Submission Documents to the Private Columbaria Affairs Office**
- Appendix II: Revised Management Plan**
- Appendix III: Revised Pages of the Traffic Impact Assessment**

Toco Planning Consultants Ltd.  
Leadtops Raymond Ltd.  
OZZO Technology (HK) Ltd.  
Ramboll (HK) Ltd.



## 1. RESPONSES TO COMMENTS FROM FOOD AND ENVIRONMENTAL HYGIENE DEPARTMENT

Item	Departmental Comments	The Applicant's Responses
FEHD(1)	<p>According to the information provided in Revised Plan G and Revised Plan H of the Planning Statement and latest revised plans provided by applicant on 19.1.2024 in connection with her Specified Instrument applications, a total of 480 niches is proposed at 1/F and 2/F of the columbarium building. As compared with the proposed plans of the pre-cut-off columbarium with approved AIP-TSOL, it is noticed that there were discrepancies in the total number of niches and the location of niches, in particular the newly proposed niche location at 1/F. In case the applicant cannot prove to the satisfaction of the Private Columbaria Licensing Board that the columbarium has fulfilled the eligibility criteria in terms of ash interment layout, ash interment capacity and the extent of land occupation for a licence application made in respect of a pre-cut-off columbarium, a new licence application for operating a post-cut-off columbarium may be required. Further vetting on the applicant's latest revised plans is required by PCAO.</p>	<p>We would like to emphasise that the AIP-TSOL approved by the The Private Columbaria Licensing Board (PCLB) allows for 2,142 niches at the site (which are all sold before the enactment date of the Private Columbaria Ordinance (PCO), i.e. 30.6.2017). The current rezoning application intends to only regularize 480 niches of the existing sold niches approved by the PCLB within the site, therefore a reduction of 1,662 niches. Therefore, we consider the discrepancy with the proposed plans of the pre-cut-off columbarium with approved AIP-TSOL is acceptable because the rezoning application to regularize 480 niches is within the maximum capacity of the approved AIP-TSOL.</p> <p>As for the ash interment layout is limited in extent to that as at cut-off time; we note that relaxation of such criteria may be acceptable subject to special circumstances (i.e. such as structural safety, land status issues, etc) that would require the ash interment layout of the columbarium to be modified. For example, we note that a columbarium named Lin Chi Ching Yuen in Tuen Mun has submitted a planning application (Application no. A/TM/541) for relocation of their existing columbarium to another location due to land status issues, and the Town Planning Board (the Board) has approved the planning application on 30.4.2021. The PCLB had no adverse comment on the proposed relocation of columbarium niches and the pre-cut-off columbarium licensing application is still under processing.</p> <p>As for the extent of land occupation, the application boundary for the columbarium licence covers the lots of HHIL No. 238 S.F RP and 238 S.G.</p>

Item	Departmental Comments	The Applicant's Responses
		<p>We consider there is no change in the extent of occupation of land as the proposed relocation of columbarium niches are still within the extent of the same private lots.</p> <p>The Applicant has revised the proposed plans under the columbarium licence application and has been submitted to the PCAO on 19.4.2024, a copy of the submission letter and revised plans has been attached in <b>Appendix I</b>.</p>
FEHD(2)	<p>Having studied the revised management plan submitted by the applicant, the comments are listed as follows:</p> <p><b>Item (2) Background</b> Item 2.4 and item 2.5:</p> <ul style="list-style-type: none"> <li>To prevent misunderstanding and keep consistency, once the applicant's proposal at item 2.5(c) for the PC application is approved and to be executed, the floor use (especially the present use of <del>3/F</del> 5/F and 6/F for housing niches) mentioned at item 2.4 should be amended to reflect and tally only with the latest situation.</li> </ul>	<p>Noted.</p> <p>To prevent misunderstanding the following amendments have been made in the revised Management Plan attached in <b>Appendix II</b>:</p> <ol style="list-style-type: none"> <li>it is emphasized in Section 2.4 that the context describes the current (existing) condition and uses in the Salvation Benevolent Association's (SBA) building;</li> <li>it is emphasized that the proposed arrangements mentioned in section 2.5 would be implemented subjected to the approval from the Town Planning Board and agreement from the PCLB;</li> <li>a point (i.e. item 2.5(d)) has been added to clarify that once the proposed 480 niches to be relocated and confined to 1/F and 2/F of SBA, the floor use of 4/F (i.e. 5/F on actual building) and 5/F (i.e. 6/F on actual building) that is currently housing niches will be for religious use.</li> </ol>

Item	Departmental Comments	The Applicant's Responses
FEHD(3)	<p><b>Item (4) Site Information and Building Arrangement</b></p> <p>It mentioned that "This columbarium is composed of: <u>One</u> environmental furnace [forth bullet point]". This is not tally with the current SI application in the PCAO, as the coloured legend for the 環保型冥鏹爐 at 屋頂層 in revised proposed plan is marked as 非牌照申請範圍. Clarification by applicant and/or submission of revised plans in respect of their SI application to the PCAO is required.</p>	<p>Noted. Revised Plans under the SI application in the PCAO have been revised to include the one environmental furnace as '牌照申請範圍', and have been submitted to PCAO on 19.4.2024. A copy of the submitted Proposed Plans are attached in <b>Appendix I</b>.</p>
FEHD(4)	<p><b>Item (5) The Holding Capacity of Visitors and Admission Control</b></p> <p>It mentioned that "<i>Sale agreement and house rule concerning admission control</i>: This does not apply to the SBA case for the time being as all 480 niches proposed to be housed on the 1/F &amp; 2/F of the SBA columbarium building have been sold prior to the pre-cut-off time. If columbarium licence is approved in the nearest due course and the Applicant wishes to apply to PCLB for more niches to be housed inside the SBA with subsequent approval by PCLB, the following specific clause(s) will be written on all future sales agreements between SBA and the potential niches buyers which will consist of the followings for niche purchasers to comply with, viz:-</p> <p>(a) ... [deleted]"</p> <ul style="list-style-type: none"> <li>● When selling interment rights in respect of a columbarium, the written agreements which a holder of a licence enter into with the purchasers must set out in clear language and with words which font size is no smaller than 12 points, the</li> </ul>	<p>The Applicant intends to only regularize the existing sold 480 niches. In the sale agreement, there is a clause which mentions that the Client has to abide to the house rules within the premises and the house rules and management controls could be revised subject to circumstances. Therefore, subject to the approval of the rezoning application and agreement from relevant government department, the house rules will be updated according to the proposed admission control and measures stated in the current Management Plan, and will be applicable to the visitors of all 480 niches. The Applicant at the current moment has no intention of applying more niches to be housed inside the SBA.</p> <p>Subject to the transfer of interment rights of the existing sold niches to another client, a new sale agreement between SBA and the potential niche buyers will consist of the latest measures as well. Therefore, Section 5 bullet point regarding <i>Sale agreement and house rule concerning admission control</i> has been updated accordingly, and the updated Management Plan is</p>

Item	Departmental Comments	The Applicant's Responses
	<p>information and recommendations prescribed in Part 1 of Schedule 4 of the Private Columbaria Ordinance (PCO) and the essential terms prescribed in Part 2 of that Schedule. Each agreement for sale of an interment right must meet the requirements on an enforceable agreement for the sale of an interment right under section 49 of the PCO.</p>	<p>attached in <b>Appendix II</b>.</p>

## 2. RESPONSES TO COMMENTS FROM TRANSPORT DEPARTMENT

Item	Departmental Comments	The Applicant's Responses
TD (1)	<p>have reservation on the application as the proposed admission control measures are not applicable to the 480 niches under the current application as stated in the submitted Management Plan. To ensure that the Application will not cause adverse traffic impact to the nearby area, we consider that the conditions that the applicant would implement the said access arrangement and special traffic arrangement as stated in Sections 4.2 and 4.3 of the Planning Statement, and the said traffic and crowd management plans as stated in Section 4 of the Traffic Impact Assessment Report shall also be applicable to the concerned 480 niches from the traffic engineering viewpoint. The applicant should also deploy sufficient security personnel to ensure no flow disruption to nearby buildings and shops during the peak grave sweeping periods.</p>	<p>The Applicant intends to only regularize the existing sold 480 niches. In the existing sales agreement, there is a clause (10) which mentions that the Client has to abide to the house rules within the premises and the house rules and management controls could be revised subject to circumstances (see existing sale agreement sample on the <b>following page</b>). Therefore, subject to the approval of the rezoning application and agreement from relevant government department, the house rules will be updated according to the proposed admission control and measures stated in the Management Plan approved by the PCLB, and will be applicable to the visitors of all 480 niches.</p> <p>Subject to the transfer of interment rights of the existing sold niches to another client, a new sale agreement between SBA and the potential niche buyers will consist of the latest measures as well. Therefore, Section 5 bullet point regarding <i>Sale agreement and house rule concerning admission control</i> has been updated accordingly. The revised Management Plan attached in <b>Appendix I</b>.</p> <p>The planning consultant had conducted a site investigation on 21.3.2024 and observed that the building entrances to upper floors where the proposed pedestrian routings pass through are located as follows (see attached <b>Plan 1</b> on the <b>following page</b>):-</p> <ul style="list-style-type: none"> <li>● 8 entrances along the northwestern section of Winslow Street;</li> <li>● 1 entrance along the southeastern section of Winslow Street;</li> <li>● 1 entrance near the intersection of Chatham Road North and Baker</li> </ul>



Item	Departmental Comments	The Applicant's Responses
		<p>Street; and</p> <ul style="list-style-type: none"> <li>● 2 entrances (to the same building) near the intersection of Chatham Road North and Wuhu Street.</li> </ul> <p>It is noted that only the routing from Ho Man Tin Station (Exit B1) would pass by majority of the building entrances and the routing from Gillies Avenue South (Northbound) bust stop would pass by one building entrance. The other two routings (i.e. from Hung Hom Station (Exit A3) and Gillies Avenue South (Southbound)) does not pass by any building entrances. All of the ground floor shops along Winslow Street are funeral related businesses (i.e. flower wreath, undertakers of burials, mansons &amp; marble shops etc) and ground floor shops along Chatham Road North are also mainly funeral related businesses with a few car repair and machinery shops. It is a common business strategy that businesses of similar nature locate so close together (term is 'clustering'), which enables businesses to identify customers, their preferences, and other nuances that help in increasing business. Therefore, it is assumed that the businesses located on ground floor would anticipate and take advantage of the visitors during grave sweeping periods to help their business.</p> <p>Nevertheless, it proposed to provide an additional two security guards, where one is located near the intersection Chatham Road North and Baker Street and one along the northwestern section of Winslow Street. The security guards will remind visitors to not idle around to ensure no flow disruption to nearby buildings. Annex B, Annex C and Plan B of Annex D has been updated in the revised Management Plan attached in <b>Appendix II</b> has been revised accordingly. Revised Figure 4-3 and Section 4.5 of the TIA has been attached in <b>Appendix III</b>.</p>

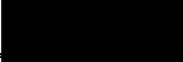


普眾善舍有限公司


Salvation Benevolent Association Limited

## 委託協議書



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會員號碼： 

委託書編號： 

委託供奉位號： 

普眾善舍有限公司(下稱"受託人")及  (下稱"委託人") 簽訂本委託書。雙方同意遵守下列條款(委託人及使用人資料詳列於附頁一):-

1. 委託人現委託及交由受託人負責使用者之福位安置事宜，受託人將負責使用者有關福位之安置、管理、清潔及供奉。
2. 委託人同意支付受託人之費用如下:
  - I. 委託費用為港幣  於簽訂此委託協議書時已全款支付。
  - II. 管理費為港幣  需於簽訂委託書之同時已全數支付。
  - III. 接受現金、支票或銀行本票付款，支票或銀行本票抬頭請寫"普眾善舍有限公司"。支票必須待兌現後此委託書方能生效，如在支票日期起計五個工作天內支票尚未能兌現，則視作訂位作廢。
  - III. 上位費、材料費、碑面刻字以及安裝費用各一次已包括於委託費內，特別要求除外。
3. 委託人所選訂之福位只可用作協議書附表中列明之供奉用途，安放使用者之物件，福位一經使用，不能更改。
4. 每個福位在已付訂金但未簽署委託書前，委託人如有需要，可免費轉位一次，若需超過一次轉位或在簽署委託書後需要轉位，每個福位需收取轉位行政費用港幣壹仟伍佰元正，轉位程序不可以與上位同時進行。
5. 供奉福位是固定位置和長期性的直至 2047年。受託人可在土地使用年期屆滿時代委託人申請續期，到時所須付之補地價款項將由香港特區政府計算，由各委託人負責攤分繳付及本舍酌情收取 2047 年度後之清潔供奉費。
6. 委託人若要在期間把福位內的一切物品移走搬出時，則視作自動放棄福位使用權，本協議書便即時失效，並且委託人須以不少於30日之書面通知終止此協議書及委託人無權追討一切已繳付的供奉費或其他費用。
7. 如委託人在到期而未有辦妥續期手續或又未能按照指定時間前搬走福位內之物件，受託人有權代為處理該福位之一切事宜，而有關的支出，受託人可向委託人追討收費，委託人不得為此事而向受託人要求任何賠償。





委託協議書  
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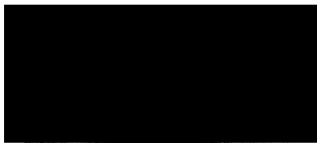
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委託書編號：  
委託供奉位號：

8. 為保持環境舒適，受託人可於日後申辦擴充工程或維修工程或搬遷，委託人必需接受受託方的計劃，以確保使用者有更佳的安居之所。如日後出現搬遷情況，若委託人不接受受託人所安排的另一場地，受託人將退回委託人於本舍所付之福位供奉費用中之五成為上限（管理費用及什項費用等並不作計算）作為雙方同意終止本協議書之用。受託人並擁有最終決定權，委託人不得異議。
9. 委託人每 10 年以內須辦理福位擁有權確認手續，以確保福位之使用權持續生效。
10. 受託人於本善舍內掛有供奉守則，明確顯示供奉堂內之規則，委託人同意遵守受託人之管理規則。受託人有絕對酌情權，按發展需要修訂並改善有關管理規則及附例。
11. 本協議書簽訂後，委託人未得受託人許可，不得擅自在供奉堂內安置未經審批之物品。
12. 如因天災、戰爭或在受託人控制範圍外之原因而導致影響供奉事宜，受託方無任何責任賠償予委託方。
13. 本協議書自三方簽字/蓋章之日起生效，本協議書一式三份，各執一份，均具同等法律效力。

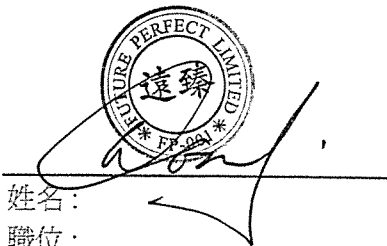
委託人簽署：

代理人見證簽署：

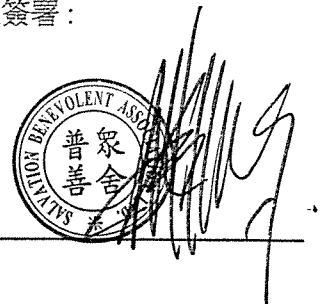
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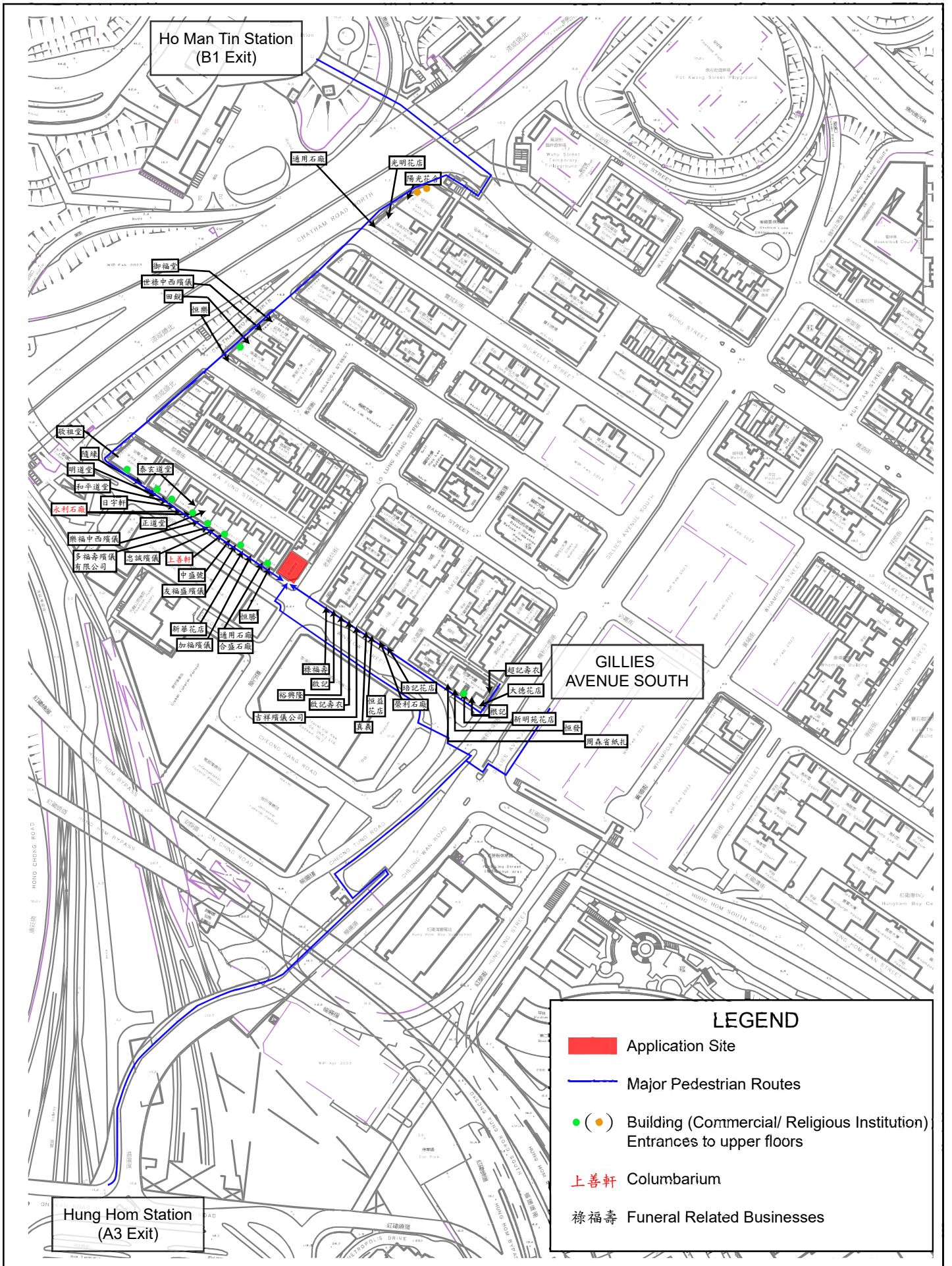
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姓名：  
職位：  
日期：2007 年



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職位：  
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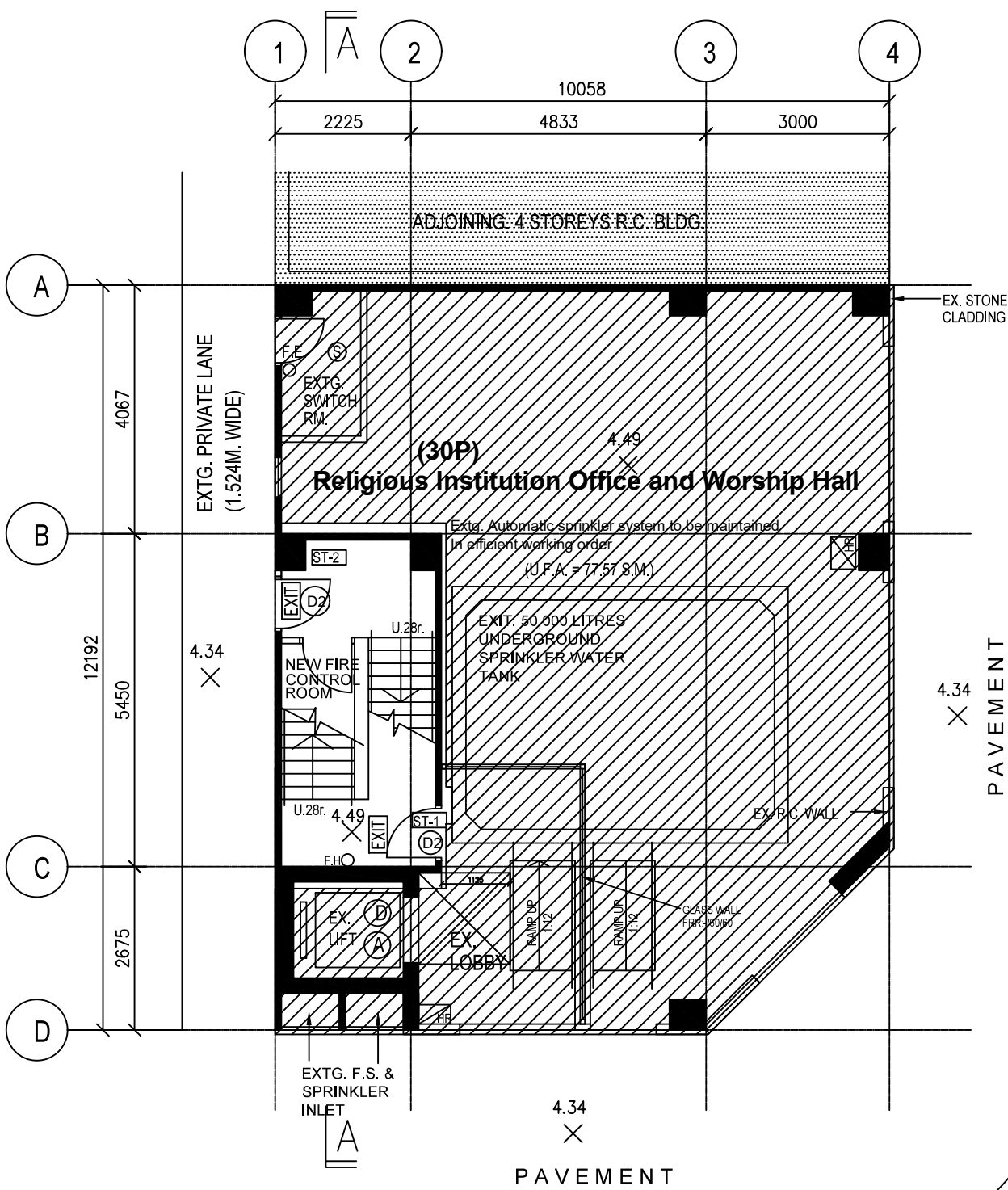


Plan 1: Proposed Pedestrian Routings and Building Entrances (Indicative Purpose Only)

### 3. RESPONSES TO COMMENTS FROM BUILDINGS DEPARTMENT

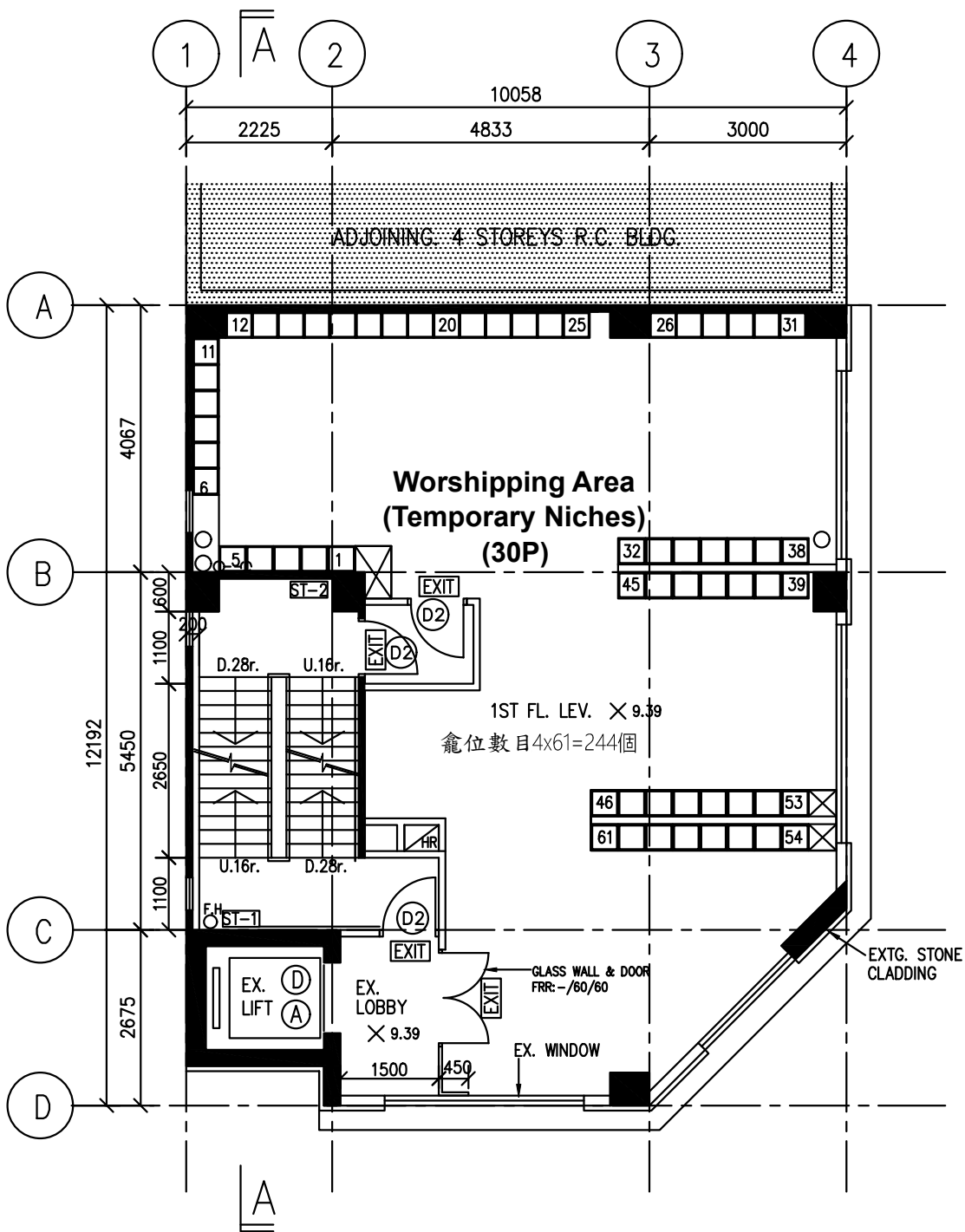
Item	Departmental Comments	The Applicant's Responses
BD(1)	(i) As previously commented under the TSOL application for the pre-cut off columbarium at the subject site, there should not be more than 60 persons at any one time within the columbarium building and not more than 30 persons at any one time on each floor of 2/F, 5/F and 6/F.	<p>Noted.</p> <p>Under this rezoning application, even though an additional staircase is proposed from G/F to 3/F, in order to control the number of visitors visiting the columbarium, for obtaining a Columbarium Licence under the PCO, the Applicant <u>has proposed to continue to adopt the requirement under the TSOL application of not more than 30 people on each floor and not more than 60 people within the whole building of Salvation Benevolent Association (SBA) at any one time.</u></p>
BD(2)	(ii) We reserve comments on the applicant's current proposal to adjust this capacity to <u>68</u> persons at any one time under the license application at this stage as our comments provided to the applicant on its license application regarding the adequate provisions of means of escape and the capacity in any room and floor within the columbarium building are yet to be addressed. The applicant should be reminded to submit revised floor plan and relevant documents via FEHD to BD for consideration.	<p>We would like to clarify that "68 visitors at any one time" noted in the Management Plan such as in page 7 (Section 5) and page 15 and page 16 (Section 6) only gives the reader a background information that the holding capacity of 1/F and 2/F combined can hold a total of 68 visitors at any one time by adopting Buildings Department's (BD) Code of Practice (i.e. the calculation of columbarium factor of 2m<sup>2</sup> per person).</p> <p>However, in order to comply with BD's requirement under the TSOL application for the pre-cut off columbarium at the subject site, as well as under the current rezoning application where an additional staircase is proposed from G/F to 3/F, for obtaining a Columbarium Licence under the PCO, the Applicant has proposed to continue to adopt the requirement of not more than 30 people on each floor and not more than 60 people within the whole building of SBA at any one time, which has been mentioned in Section 5 and Section 6 of the Management Plan.</p>

Item	Departmental Comments	The Applicant's Responses
		The floor plans (i.e. Plan F to Plan K) have been updated to include the proposed maximum holding capacity of each floor.



INDICATIVE PURPOSE ONLY

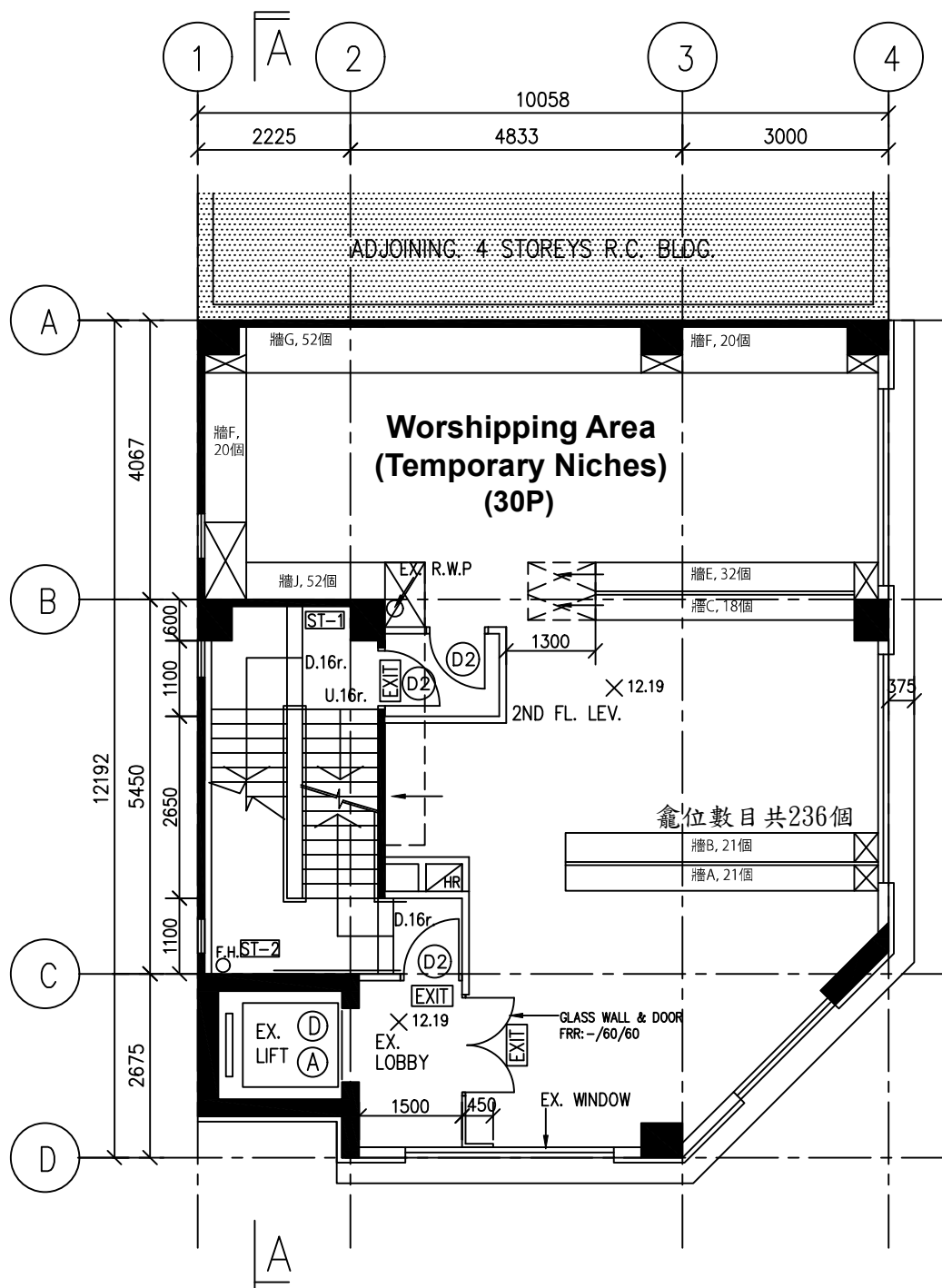
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INDICATIVE PURPOSE ONLY

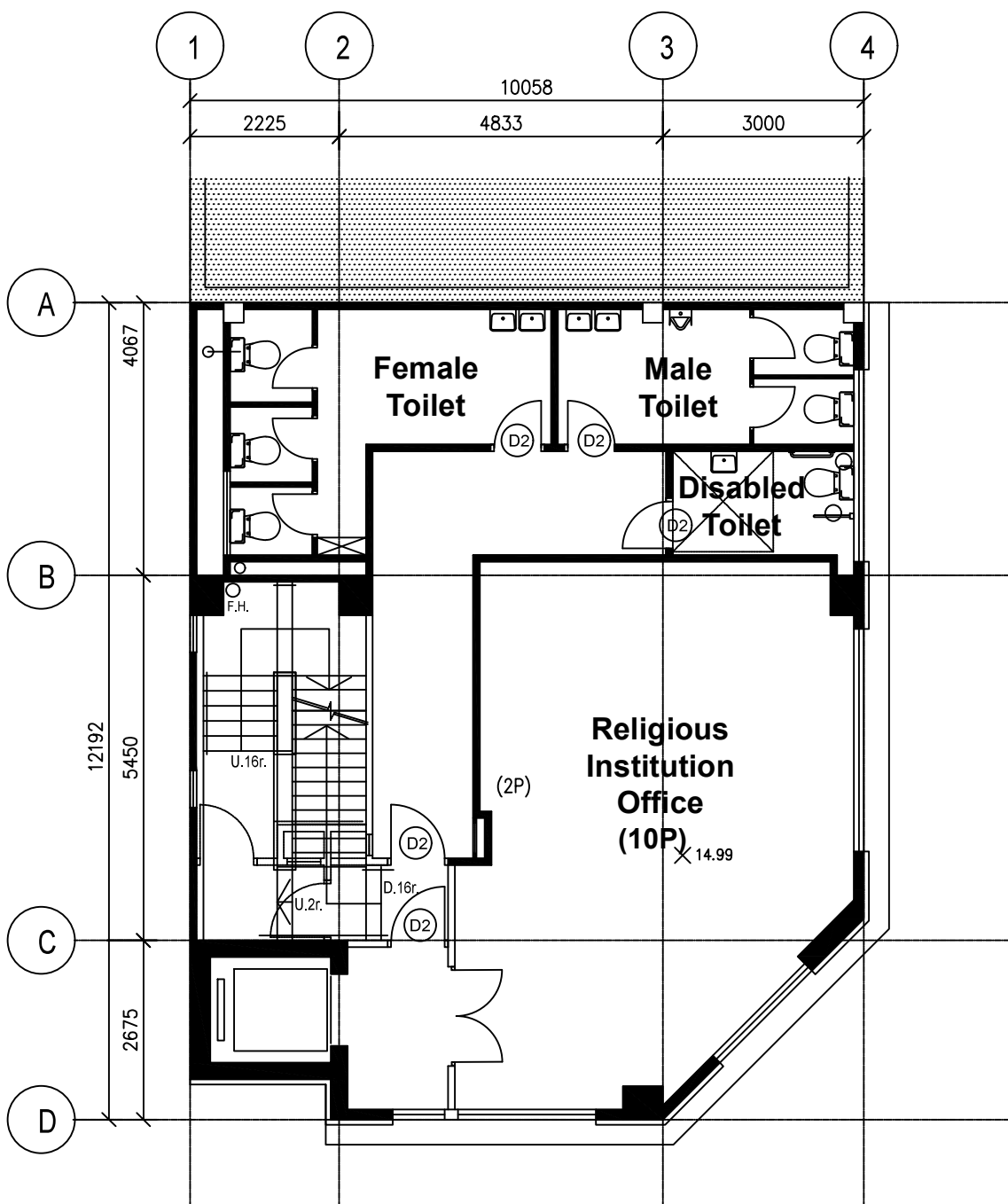
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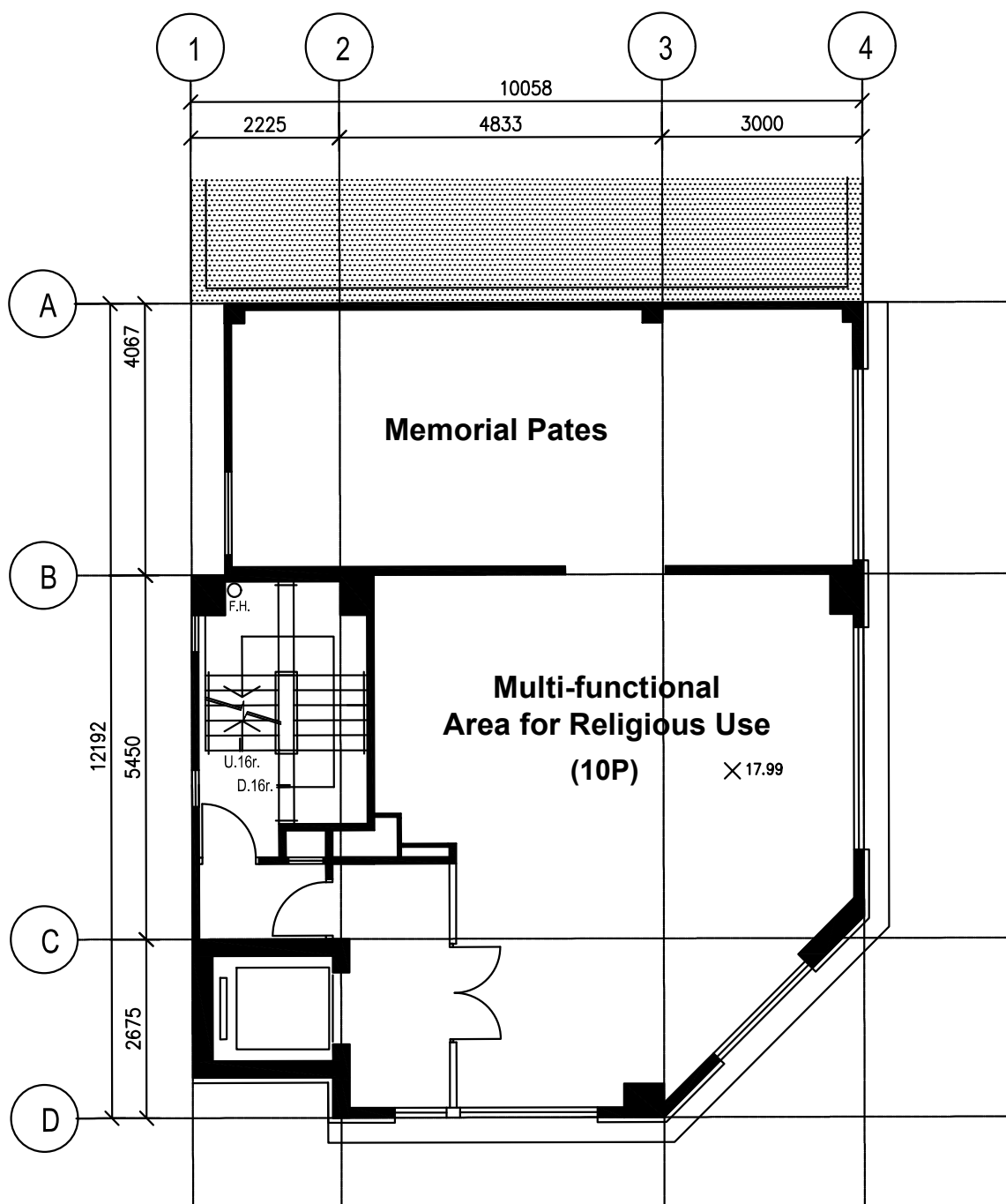
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IMPOSED LOAD : 3 kPa

INDICATIVE PURPOSE ONLY

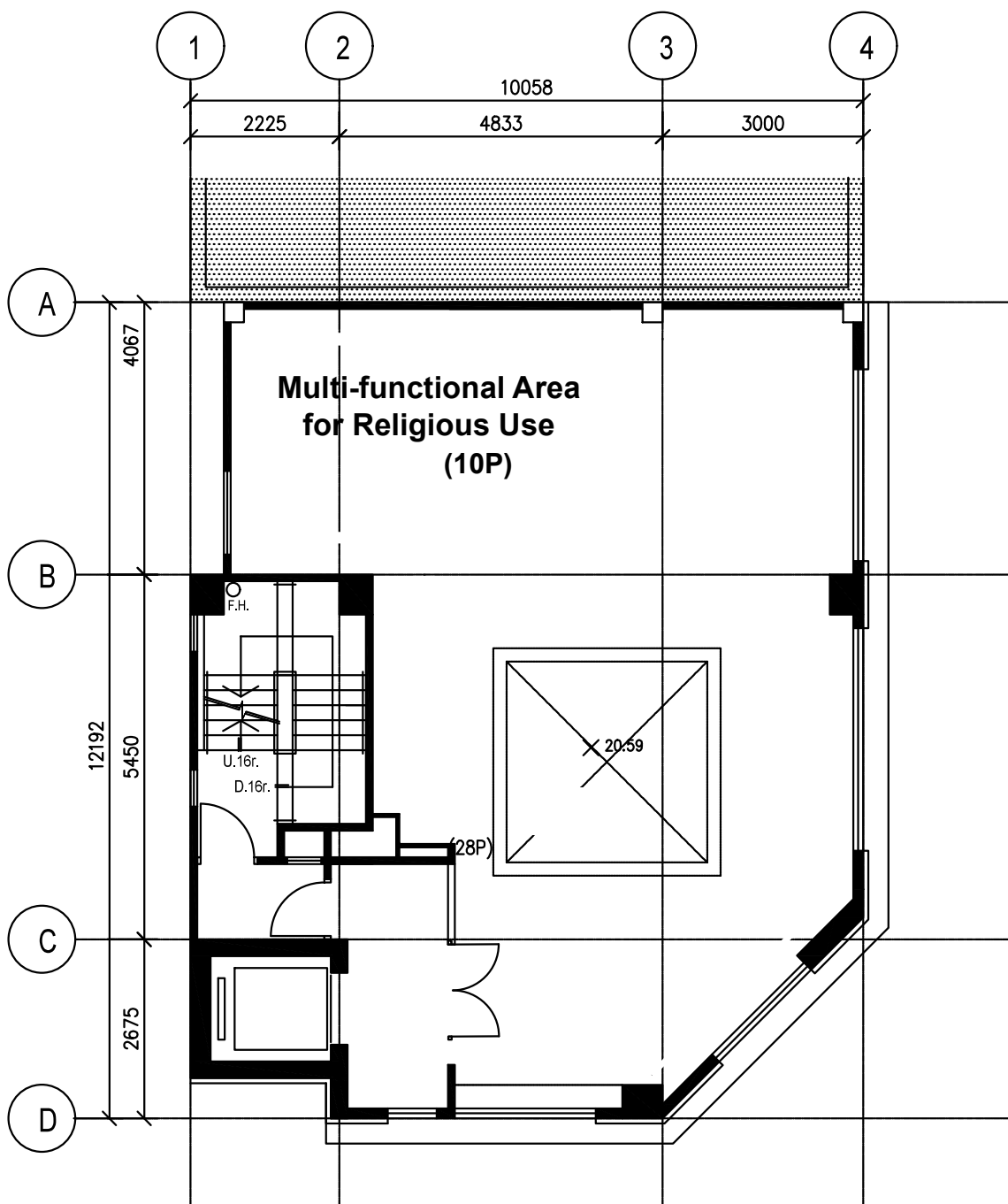
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IMPOSED LOAD : 3 kPa

INDICATIVE PURPOSE ONLY

Scale 1:100



IMPOSED LOAD : 3 kPa

INDICATIVE PURPOSE ONLY

Scale 1:100

**TOCO PLANNING CONSULTANTS LTD.**

TOWN PLANNING, ENVIRONMENT & DEVELOPMENT CONSULTANCY

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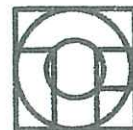
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達材都市規劃  
顧問有限公司

Food and Environmental Hygiene Department  
Private Columbaria Affairs Office  
Private Columbaria Licensing Team  
Unit 501-502, 5/F, Trade Square  
681 Cheung Sha Wan Road,  
Kowloon

Attn. Ms. LAU Wing Yin, Venus

Your ref: (12) in FEHD PC 72-40/62/2018/056 Pt. 5



Dear Ms. Lau,

19 April 2024

**Applications for "Pre-cut-off Columbarium Licence" and  
"Temporary Suspension of Liability" (TSOL)  
for Salvation Benevolent Association (SBA) (普眾善舍)  
Hung Hom Inland Lot (HHIL) Nos. 238 S.F RP & 238 S.G, Hung Hom**

We refer to your letter dated 7.2.2024 in regards to our submission dated 19.1.2024.

Please find attached the following latest documents (Annex 13 of the Application Guide refers) in support of the captioned application for your attention:-

- one certificate each signed by the Applicant and Qualified Professional;
- 11 sets of the Proposed Plans;
- 3 sets of the niche information;
- A CD-ROM which contains the above documents; and
- A set of photos showing the previous old furnace and the replaced new furnace in response to Buildings Department comment (4) in Appendix 1 via your letter dated 6.11.2020 (Your ref.: (59) in FEHD PC 72-40/62/2018/056 Pt. 3) for your circulation to the Buildings Department and a copy of your record.

In addition, we would like to clarify the following aspects in response to your queries via your letter dated 7.2.2024:

a) 須澄清洗手間是否牌照申請範圍

We would like to clarify that the toilets on 3/F are not part of the licensing boundary. The Applicant has obtained consent from the Landowner in regards to the usage of toilets within the columbarium building and has been submitted to your Office via our letter dated 9.11.2021.

**b) 須澄清一層慈安堂於截算時間（2014年6月18日上午8時）有否安置龕位**

We would like to clarify that no niches are placed on 慈安堂 of 1/F within the application premises currently and pre-cut-off time (18.6.2014, 8:00am). However, 慈安堂 has been in existence before the pre-cut-off time and used for religious purpose.

**c) 須澄清信中提到 4/F 龕位，布局圖及樓面平面圖沒有標示 4/F**

In view of Chinese beliefs, the number '4' is not present within the application premises. Therefore, we would like to clarify that level 4 of the building should read as '5/F' and level 5 of the building should read as '6/F' for the subject case.

**d) 須澄清信中提到龕位在下三層，布局圖及樓面平面圖標示龕位在一層及二層**

We would like to clarify that paragraph 1(a) in our letter dated 19.1.2024 explains the justification why the Applicant has decided to relocate and confine the niches to 1/F and 2/F. In short, the Applicant had submitted planning applications for the regularisation of the subject columbarium in the past. While majority of the government departments had no objection to the applications from the technical point of view, Planning Department (PlanD) raised concern on the land use interface issue due to the "Residential (Group A)" ("R(A)") zone within the vicinity.

In this regard, the Applicant has decided to consolidate the niches to 1/F and 2/F in order to respect the planning intention of "R(A)" zone, where commercial uses are always permitted on the lowest three floors of a building or in the purpose-designed non-residential portion of an existing building. Moreover, such arrangement would largely reduce the area for columbarium use. Therefore, it is correct that the proposed niches to be relocated and confined to only 1/F and 2/F of the building as shown in the proposed plans.

We hope the above responses could address your queries. The proposed arrangement under the rezoning application is the Applicant's sincere attempt to entirely address the land use issue under the planning requirement. We consider the proposed arrangement would still comply with the pre-cut-off columbarium requirements in view of the following justifications and observations:-

- as for the ash interment layout is limited in extent to that as at cut-off time; we note that relaxation of such criteria may be acceptable subject to special circumstances (i.e. such as structural safety, land status issues, etc) that would require the ash interment layout of the columbarium to be modified. For example, we note that a columbarium named Lin Chi Ching Yuen in Tuen Mun has submitted a planning

application (Application no. A/TM/541) for relocation of their existing columbarium to another location due to land status issues, and the Town Planning Board (the Board) has approved the planning application on 30.4.2021. The Private Columbaria Licensing Board (PCLB) had no adverse comment on the proposed relocation of columbarium niches and the pre-cut-off columbarium licensing application is still under processing;

In order to address PlanD's concern on the land use issue so as to comply with town planning requirement for the columbarium licensing application, we sincerely hope that the PCLB could give sympathetic consideration and agree with the proposed arrangement within application premises. The extent of the ash interment layout (in terms of area in size) has been reduced and within the limit as at cut-off time;

- as for the ash interment capacity is to be limited to that as at the cut-off time, the AIP-TSOL approved by the PCLB allows for 2,142 niches at the site (which are all sold before the enactment date of the Private Columbaria Ordinance, i.e. 30.6.2017). The current rezoning application intends to only regularise 480 niches of the existing sold niches approved by the PCLB within the application premises, therefore a reduction of 1,662 niches. Hence, we consider the discrepancy with the proposed plans of the pre-cut-off columbarium with approved AIP-TSOL is acceptable because the rezoning application to regularise 480 sold niches is within the maximum number of the approved AIP-TSOL; and
- as the extent of occupation of land as is necessary for, or ancillary to, the operation of the columbarium is limited to that as was necessary for, or ancillary to, its operation as at the cut-off time, the application boundary for the columbarium licence covers the lots of HHIL No. 238 S.F RP and 238 S.G. We consider there is no change in the extent of occupation of land as the proposed relocation of columbarium niches are still within the extent of the same private lots.

Yours faithfully,

Toco Planning Consultants Ltd.

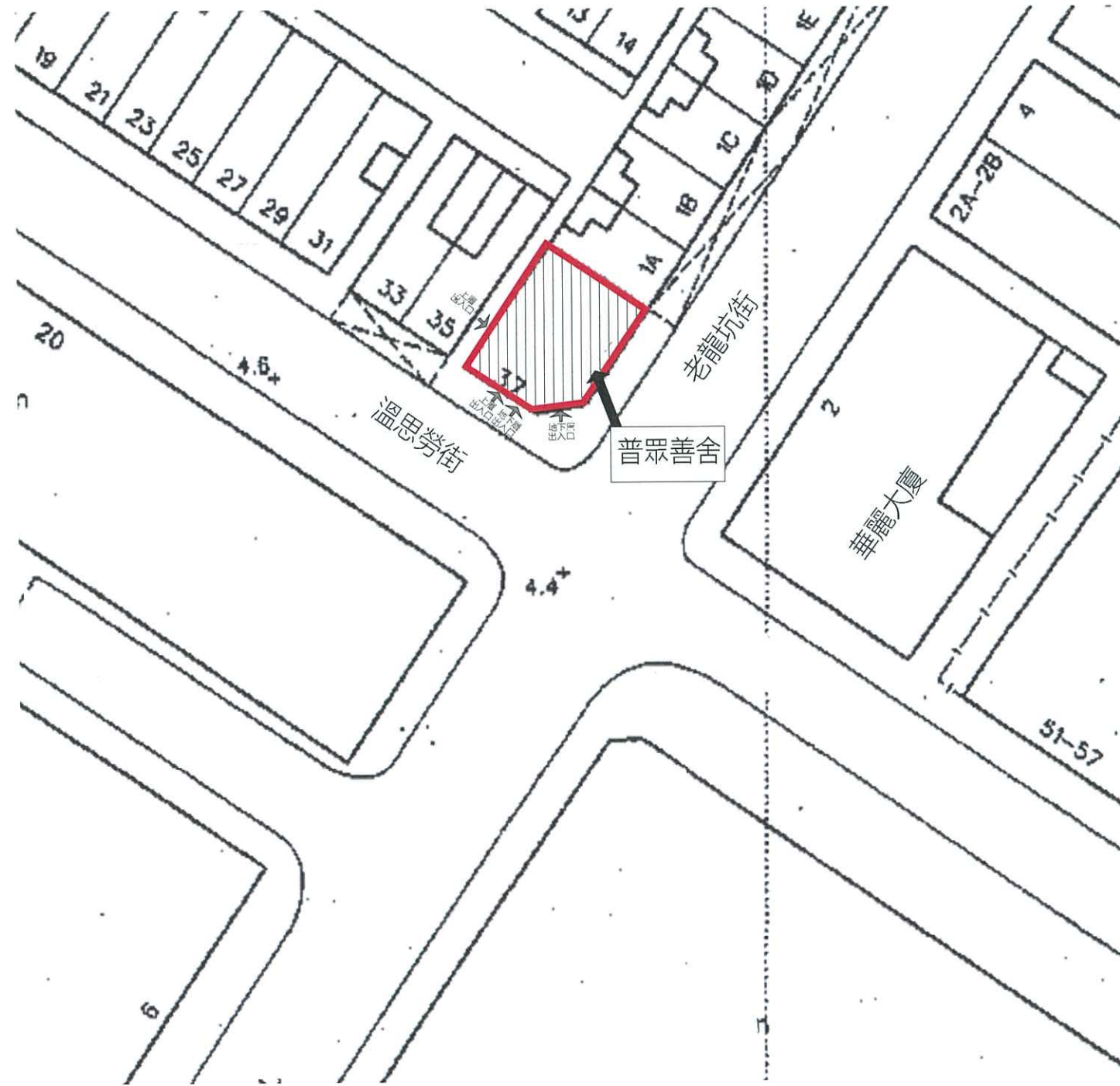


Ted Chan  
Managing Director



*c.c. Pte Columbaria Licensing Team 4 (Attn. Mr. CHAN King Leong)*

建議場地平面圖  
就截至前骨灰安置所的牌照申請



圖例:		場地界線
		場地出入口

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

15/04/2024

日期 (日/月/年)

獲授權人士姓名

鍾美卿

香港身份證號碼

法人團體印章 (如適用)



# 須與《建築物條例》(第123章) 第3條所指的名冊相符

\* 刪去不適用者

建議場地平面圖

圖則編號001  
比例 1:500

15/04/2024

日期 (日/月/年)

魯文超

認可人士(註冊結構工程師) 簽署和姓名  
(認可人士/註冊結構工程師指根據《建築物條例》(第123章) 第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89

註冊有效期屆滿日期#: 31/12/2025



# 現場情況圖則

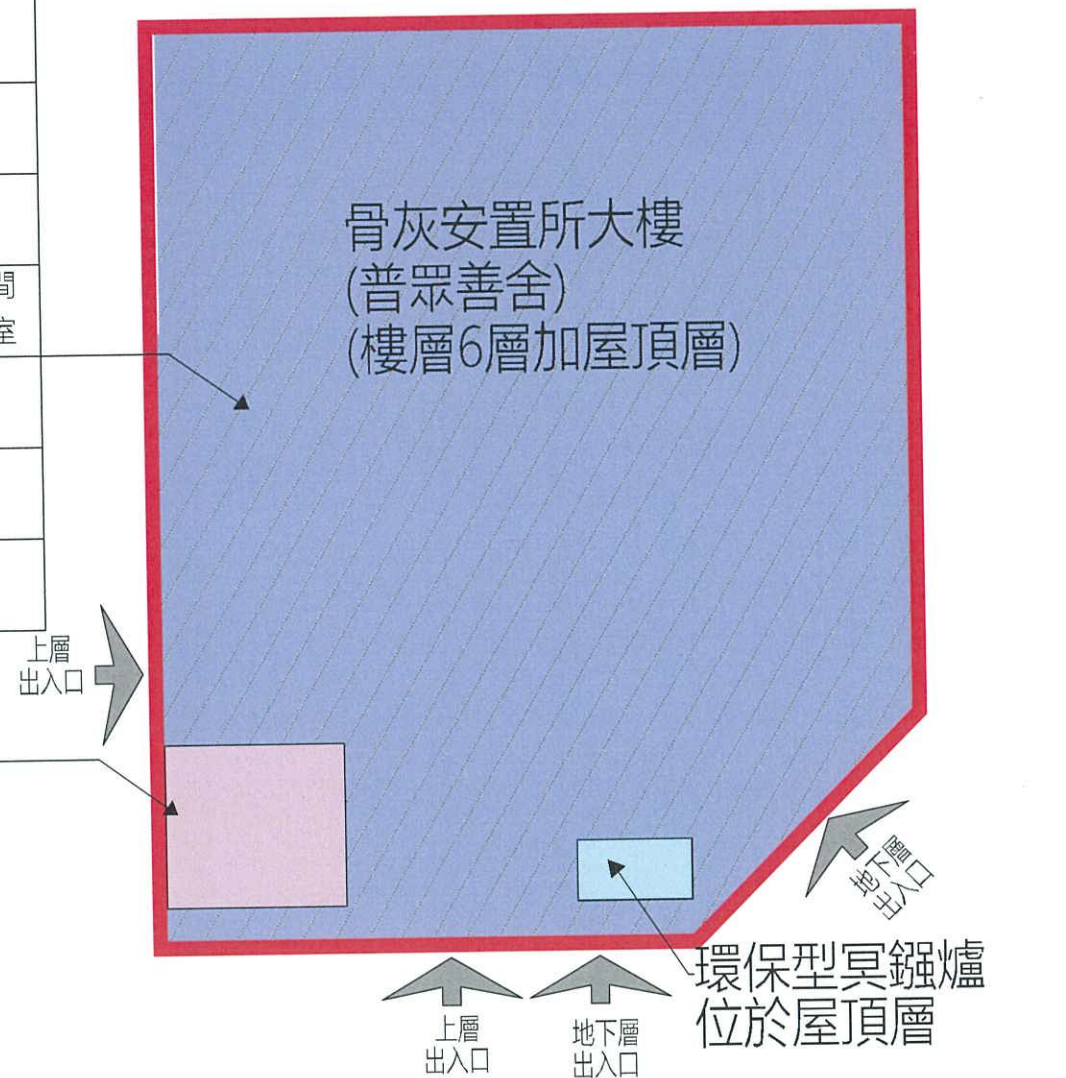
骨灰安置所大樓		
位置 用途	骨灰安置所 (牌照申請範圍)	非骨灰安置所用途設施 (非牌照申請範圍)
地下層 (G/F)		大堂
一層 (1/F)		誦經房
二層 (2/F)	慈福堂(臨時龕位)	
三層 (3/F)		1間男士洗手間, 1間女士洗手間 1間殘疾人士洗手間, 1間辦公室
五層 (5/F)	慈德堂(臨時龕位)	慈光堂(牌位房)
六層 (6/F)	慈暉堂	
屋頂層 (R/F)	環保型冥鏹爐 (牌照申請範圍)	設備房, 升降機機房

\*樓層“四層(4/F)”不會用作樓層編排

圖例:		
		場地界線
		符合《私營骨灰安置所條例》附表2第3(1)(a)條規定的建築物或建築工程
		牌照申請範圍
		非牌照申請範圍
		場地出入口

升降機  
(非牌照申請範圍)  
可停樓層:  
地下到六層

建議布局圖  
就截至前骨灰安置所的牌照申請



老龍坑街

溫思勞街

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

17/10/2022  
日期 (日/月/年)

獲授權人士姓名及簽署

鍾美卿

17/10/2022  
日期 (日/月/年)

魯文超

認可人士/註冊結構工程師\* 簽署和姓名  
(認可人士/註冊結構工程師指根據《建築物條例》(第123章)第3條註冊的人士)

香港身份證號碼

法人團體印章 (如適用)



# 須與《建築物條例》(第123章)第3條所指的名冊相符  
\* 刪去不適用者

建議布局圖

圖則編號C-002

比例 1:100

註冊編號#: AP(E) 48/89 & RSE 48/89

註冊有效期屆滿日期#: 31/12/2025

		普眾善舍-慈福堂	普眾善舍-慈德堂	普眾善舍-慈暉堂	總數	
(A) 骨灰安放容量 <sup>(1)</sup>	(i) 有待牌照准許	龕位數目	223	114	1805	2142
		龕位可安放的骨灰份數	223	114	2802	3139
	(ii) 在截算時間 <sup>(2)</sup> 的狀況	龕位數目	223	114	1805	2142
		龕位可安放的骨灰份數	223	114	2802	3139
	(iii) 提交申請時的場內實況	龕位數目	223	114	1805	2142
		龕位可安放的骨灰份數	223	114	2802	3139
(B) 刊憲日期 <sup>(3)</sup> 當日開始時已售出的骨灰安放權	龕位數目	223	114	1805	2142	
	龕位已安放的骨灰份數	223	114	236	573	

於緊接截算時間前已最少有一份骨灰安放在龕位內的資料	龕位編號	6F0223D	6C1316D
	骨灰安放日期	2014年5月11日	2014年6月14日

註：(1) 如在骨灰安置所內並非龕位的範圍內已存放或將存放骨灰，請另行提供有關的資料。

(2) 截算時間指2014年6月18日上午8時。

(3) 刊憲日期指2017年6月30日。

本人鍾美卿 (中文姓名) 確認，就是項申請提供的所有上述龕位資料均屬真確及完整。

18 APR 2024

日期(日/月/年)

獲授權人士姓名及簽署  
鍾美卿

香港身份證號碼



法人團體印章(如適用)

本人魯文超 (中文姓名)，是根據《建築物條例》(第123章) 第3條的規定註冊的認可人士/結構工程師，就上表所列出的龕位資料，本人茲證明以下項目的資料均屬真確及完整：

第(A)(i)項 - “有待牌照准許”的骨灰安放容量與建議樓面平面圖夾附的龕位資料相符；及第(A)(iii)項 - “提交申請時的場內實況”的骨灰安放容量與真正場內實況相符。

18 APR 2024

日期(日/月/年)

魯文超  
認可人士/註冊結構工程師 簽署和姓名

註冊編號#: AP(E) 48/89 & RSE 48/89

註冊有效期屆滿日期#: 31/12/2025

# 須與《建築物條例》(第123章) 第3條所指的名冊相符

\* 刪去不適用者

建議樓面平面圖  
就截至前骨灰安置所的牌照申請



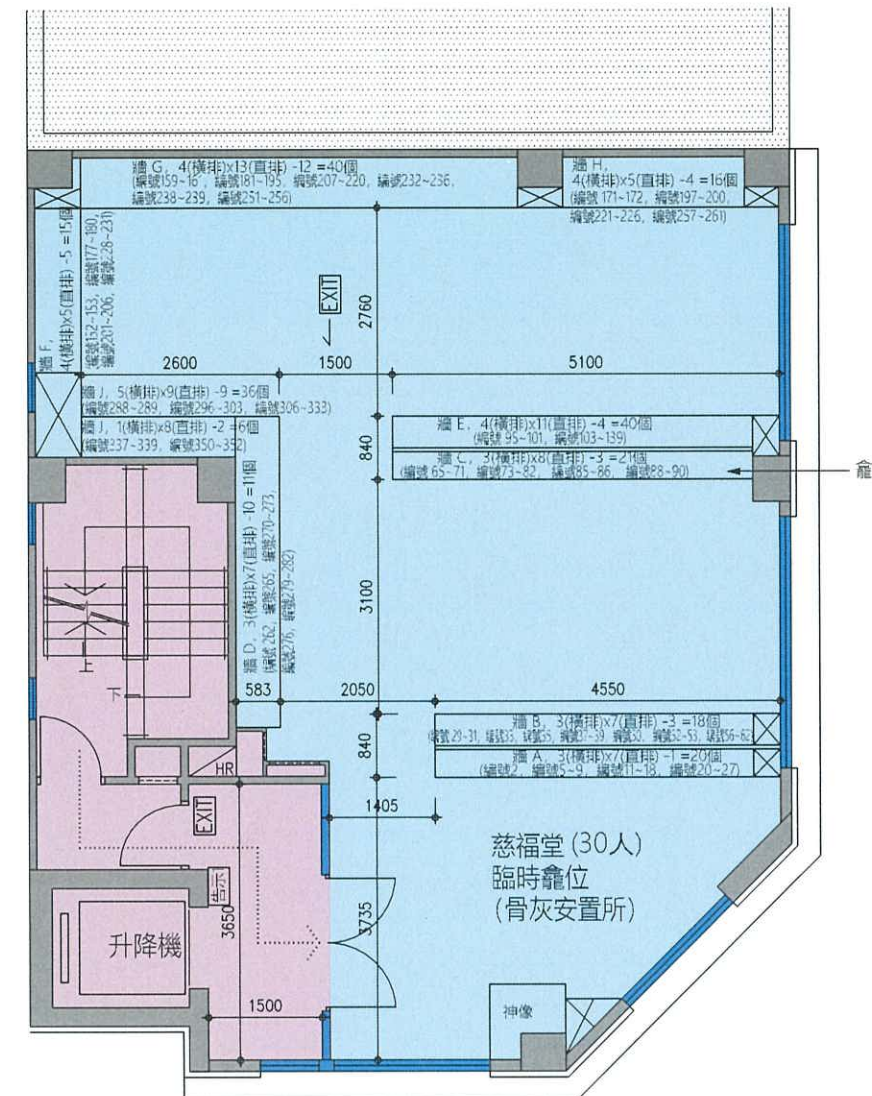
建議骨灰安置所大樓地下樓面平面圖

圖則編號C-003  
比例 1:100



建議骨灰安置所大樓一層樓面平面圖

圖則編號C-003  
比例 1:100



建議骨灰安置所大樓二層樓面平面圖

圖則編號C-003  
比例 1:100

圖例:

- 牌照申請範圍
- 非牌照申請範圍
- 玻璃
- 混凝土牆體
- 非龕位用途
- 到達骨灰安置所路徑

- 告示1 人數告示
- 告示2 捲閘開放時間告示
- 場地出入口

\*樓層“四層(4/F)”不會用作樓層編排

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

17/10/2022 鍾美卿  
日期(日/月/年) 獲授權人士姓名及簽署

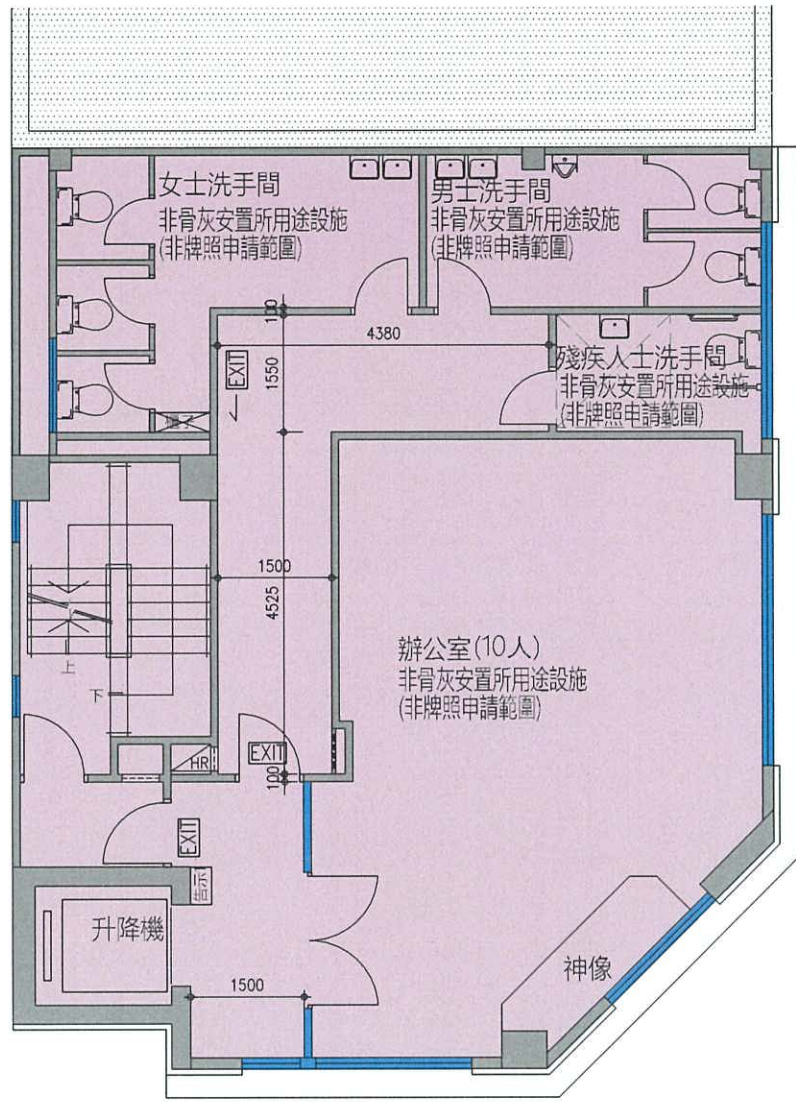
香港身份證號碼  
普眾善舍有限公司  
法人團體印章(如適用)

# 須與《建築物條例》(第123章)第3條所指的名冊相符  
\* 刪去不適用者

17/10/2022 魯文超  
日期(日/月/年) 認可人士/註冊結構工程師\* 簽署和姓名

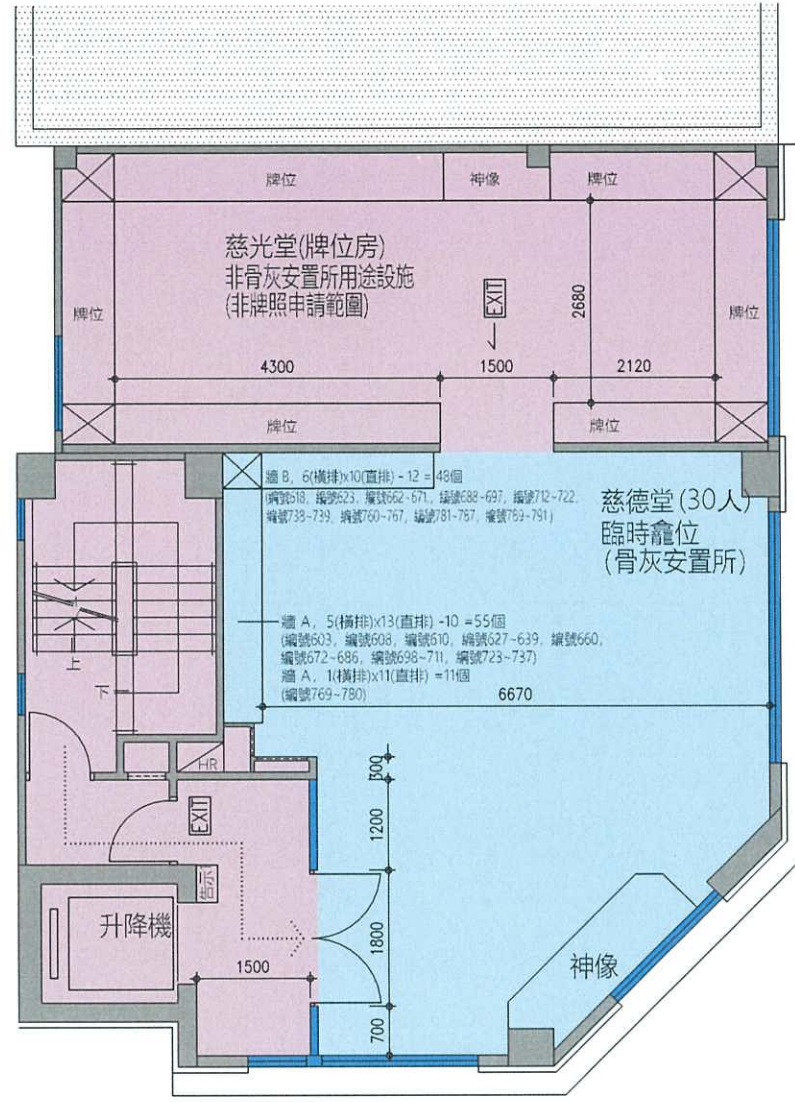
註冊編號#: AP(E) 48/89 & RSE 48/89 註冊有效期至滿日期#: 31/12/2025

建議樓面平面圖  
就截至前骨灰安置所的牌照申請



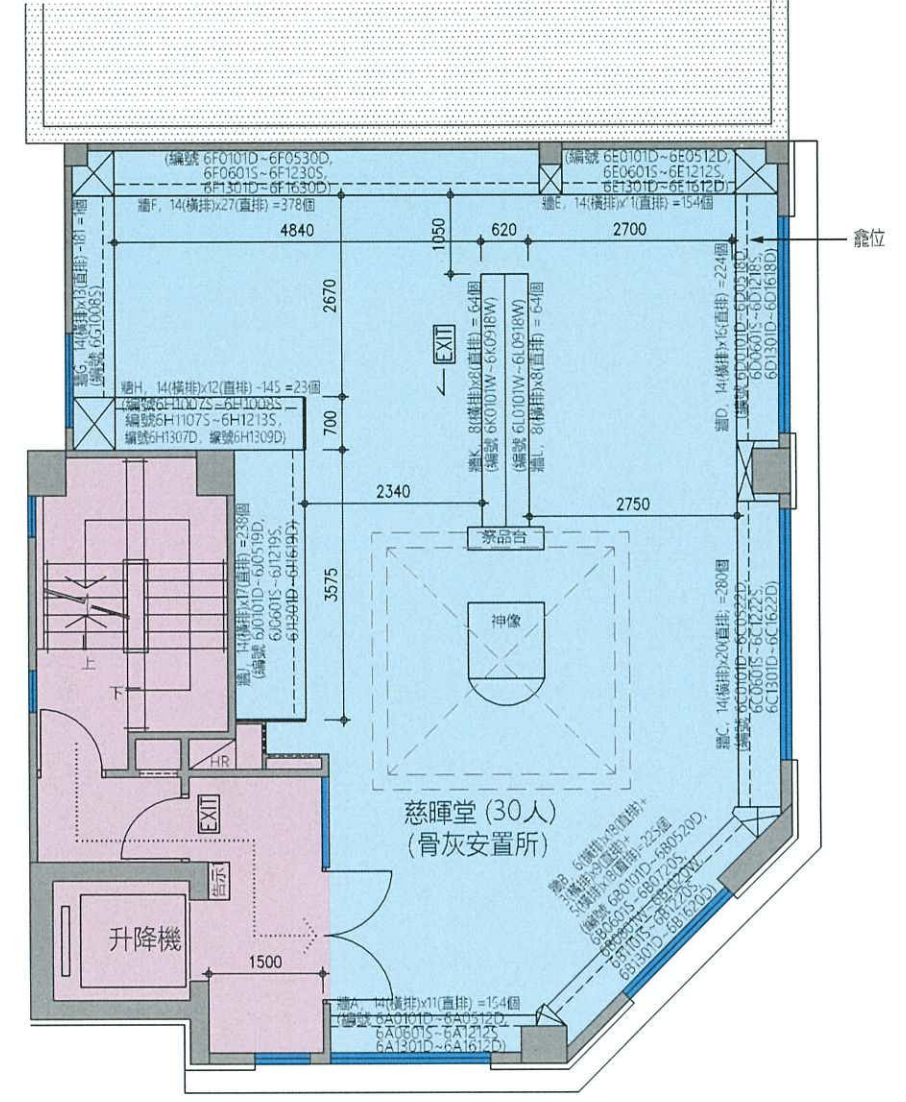
建議骨灰安置所大樓三層樓面平面圖

圖則編號C-004  
比例 1:100



建議骨灰安置所大樓五層樓面平面圖

圖則編號C-004  
比例 1:100



建議骨灰安置所大樓六層樓面平面圖

圖則編號C-004  
比例 1:100

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

17/10/2022 鍾美卿  
日期 (日/月/年) 獲授權人士姓名及簽署



# 須與《建築物條例》(第123章)第3條所指的名冊相符  
\* 刪去不適用者

17/10/2022 魯文超  
日期 (日/月/年) 認可人士/註冊結構工程師\* 簽署和姓名

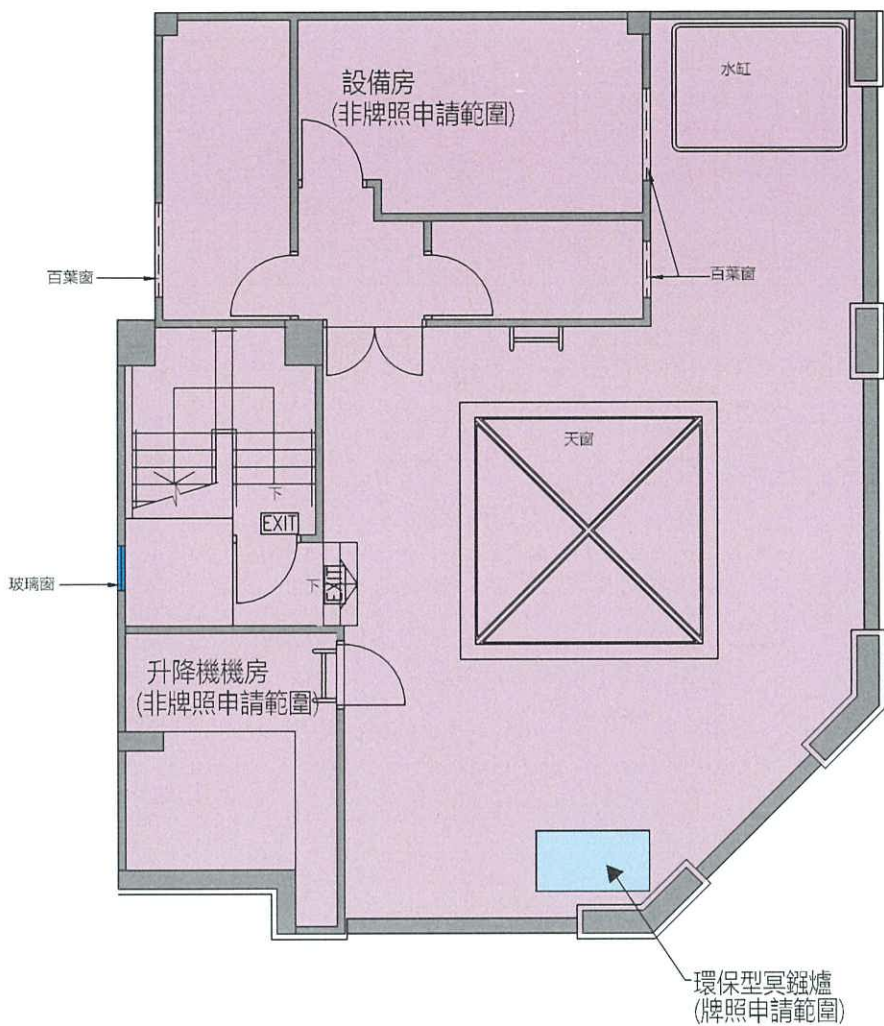
*(Signature)*  
認可人士/註冊結構工程師指根據《建築物條例》(第123章)第3條註冊的人士

註冊編號#: AP(E) 48/89 & RSE 48/89 註冊有效期屆滿日期#: 31/12/2025

- 圖例:
- 牌照申請範圍
  - 非牌照申請範圍
  - 玻璃
  - 混凝土牆體
  - 非龕位用途
  - 到達骨灰安置所路徑
  - 告示1 人數告示

\*數字"4"不會用作編排龕位編號  
\*樓層"四層(4/F)"不會用作樓層編排

建議樓面平面圖  
就截算前骨灰安置所的牌照申請



建議骨灰安置所大樓屋頂層樓面平面圖

圖則編號 C-005  
比例 1:100

- 圖例:
- 混凝土牆體
  - 牌照申請範圍
  - 非牌照申請範圍
  - 玻璃
- \*樓層“四層(4/F)”不會用作樓層編排

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

17/10/2022 鍾美卿

日期 (日/月/年) 獲授權人士姓名及簽署

香港身份證號碼

法人團體印章 (如適用)



# 須與《建築物條例》(第123章) 第3條所指的名冊相符  
\* 刪去不適用者

17/10/2022 魯文超

日期 (日/月/年) 認可人士/註冊結構工程師\* 簽署和姓名  
(認可人士/註冊結構工程師指根據《建築物條例》(第123章) 第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89 註冊有效期滿日期#: 31/12/2025

20	21	22	23	25	26	27
11	12	13	15	16	17	18
2	3	5	6	7	8	9

牆 A, 3(橫排)x7(直排) -1 =20個  
(編號 2, 編號5~9, 編號11~18, 編號20~27)

56	57	58	59	60	61	62
37	38	39	50	51	52	53
28	29	30	31	32	33	35

牆 B, 3(橫排)x7(直排) -3 =18個  
(編號 29~31, 編號33, 編號35, 編號37~39, 編號50, 編號52~53, 編號56~62)

82	83	85	86	87	88	89	90
73	75	76	77	78	79	80	81
65	66	67	68	69	70	71	72

牆 C, 3(橫排)x8(直排) -3 =21個  
(編號 65~71, 編號73~82, 編號85~86, 編號88~90)

278	279	280	281	282	283	285
270	271	272	273	275	276	277
262	263	265	266	267	268	269

牆 D, 3(橫排)x7(直排) -10 =11個  
(編號 262, 編號265, 編號270~273, 編號276, 編號279~282)

128	129	130	131	132	133	135	136	137	138	139
116	117	118	119	120	121	122	123	125	126	127
103	105	106	107	108	109	110	111	112	113	115
91	92	93	95	96	97	98	99	100	101	102

牆 E, 4(橫排)x11(直排) -4 =40個  
(編號 95~101, 編號103~139)

227	228	229	230	231
201	202	203	205	206
176	177	178	179	180
150	151	152	153	155

牆 F, 4(橫排)x5(直排) -5 =15個  
(編號152~153, 編號177~180, 編號201~206, 編號228~231)

232	233	235	236	237	238	239	250	251	252	253	255	256
207	208	209	210	211	212	213	215	216	217	218	219	220
181	182	183	185	186	187	188	189	190	191	192	193	195
156	157	158	159	160	161	162	163	165	166	167	168	169

牆 G, 4(橫排)x13(直排) -12 =40個  
(編號159~161, 編號181~195, 編號207~220, 編號232~236, 編號238~239, 編號251~256)

257	258	259	260	261
221	222	223	225	226
196	197	198	199	200
170	171	172	173	175

牆 H, 4(橫排)x5(直排) -4 =16個  
(編號 171~172, 編號197~200, 編號221~226, 編號257~261)

336	337	338	339	350	351	352	353	
326	327	328	329	330	331	332	333	335
316	317	318	319	320	321	322	323	325
306	307	308	309	310	311	312	313	315
296	297	298	299	300	301	302	303	305
286	287	288	289	290	291	292	293	295

牆 J, 5(橫排)x9(直排) -9 =36個  
(編號288~289, 編號296~303, 編號306~333)  
牆 J, 1(橫排)x8(直排) -2 =6個  
(編號337~339, 編號350~352)

- 圖例:  
 單人位  
 □ 已出售  
 ■ 未出售(不在本次申請範圍, 現場已採取黑色膠板封閉)  
 ⊗ 非龕位用途  
 \*數字"4"不會用作編排龕位編號

二層慈福堂龕位立面圖(不依比例)

圖則編號 C-006

骨灰安置所名稱: 普眾善舍

地址: 九龍紅磡溫思勞街37號

(紅磡內地段第238號F分段餘段及第238號G分段)

17/10/2022

日期(日/月/年)

獲授權人士姓名及簽署

鍾美卿

香港身份證號碼

法人團體印章(如適用)



# 須與《建築物條例》(第123章)第3條所指的名冊相符

\* 刪去不適用者

17/10/2022

日期(日/月/年)

魯文超

認可人士/註冊結構工程師\* 簽署和姓名

(認可人士/註冊結構工程師指根據《建築物條例》(第123章)第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89

註冊有效期屆滿日期#: 31/12/2025

		769	770	771	772	773	775	776	777	778	779	780
723	725	726	727	728	729	730	731	732	733	735	736	737
698	699	700	701	702	703	705	706	707	708	709	710	711
672	673	675	676	677	678	679	680	681	682	683	685	686
627	628	629	630	631	632	633	635	636	637	638	639	660
601	602	603	605	606	607	608	609	610	611	612	613	615

牆 A, 5(橫排)x13(直排) -10 =55個  
 (編號603, 編號608, 編號610, 編號627~639, 編號660,  
 編號672~686, 編號698~711, 編號723~737)

牆 A, 1(橫排)x11(直排) =11個  
 (編號769~780)

781	782	783	785	786	787	788	789	790	791
738	739	760	761	762	763	765	766	767	768
712	713	715	716	717	718	719	720	721	722
687	688	689	690	691	692	693	695	696	697
661	662	663	665	666	667	668	669	670	671
616	617	618	619	620	621	622	623	625	626

牆 B, 6(橫排)x10(直排) -12 =48個  
 (編號618, 編號623, 編號662~671,, 編號688~697, 編號712~722,  
 編號738~739, 編號760~767, 編號781~787, 編號789~791)

- 圖例:  
 單人位  
 已出售  
 未出售(不在本次申請範圍, 現場已採取黑色膠板封閉)  
 非龕位用途  
 \*數字"4"不會用作編排龕位編號

五層慈德堂龕位立面圖(不依比例)  
 圖則編號C-007

骨灰安置所名稱: 普眾善舍  
 地址: 九龍紅磡溫思勞街37號  
 (紅磡內地段第238號F分段餘段及第238號G分段)

17/10/2022 日期(日/月/年)  
 獲授權人士姓名: 鍾美卿

香港身份證號碼

法人團體印章(如適用)

# 須與《建築物條例》(第123章)第3條所指的名冊相符  
 \* 刪去不適用者

17/10/2022 日期(日/月/年)  
 認可人士/註冊結構工程師\* 簽署和姓名: 魯文超

(認可人士/註冊結構工程師指根據《建築物條例》(第123章)第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89 註冊有效期屆滿日期#: 31/12/2025



雙	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
雙	1601D	1602D	1603D	1605D	1606D	1607D	1608D	1609D	1610D	1611D	1612D
雙	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
單	1501D	1502D	1503D	1505D	1506D	1507D	1508D	1509D	1510D	1511D	1512D
單	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
單	1301D	1302D	1303D	1305D	1306D	1307D	1308D	1309D	1310D	1311D	1312D
單	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
單	1201S	1202S	1203S	1205S	1206S	1207S	1208S	1209S	1210S	1211S	1212S
單	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
單	1101S	1102S	1103S	1105S	1106S	1107S	1108S	1109S	1110S	1111S	1112S
單	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
單	1001S	1002S	1003S	1005S	1006S	1007S	1008S	1009S	1010S	1011S	1012S
單	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
單	0901S	0902S	0903S	0905S	0906S	0907S	0908S	0909S	0910S	0911S	0912S
單	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
單	0801S	0802S	0803S	0805S	0806S	0807S	0808S	0809S	0810S	0811S	0812S
單	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
單	0701S	0702S	0703S	0705S	0706S	0707S	0708S	0709S	0710S	0711S	0712S
單	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
單	0601S	0602S	0603S	0605S	0606S	0607S	0608S	0609S	0610S	0611S	0612S
雙	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
雙	0501D	0502D	0503D	0505D	0506D	0507D	0508D	0509D	0510D	0511D	0512D
雙	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
雙	0301D	0302D	0303D	0305D	0306D	0307D	0308D	0309D	0310D	0311D	0312D
雙	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
雙	0201D	0202D	0203D	0205D	0206D	0207D	0208D	0209D	0210D	0211D	0212D
雙	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A	6A
雙	0101D	0102D	0103D	0105D	0106D	0107D	0108D	0109D	0110D	0111D	0112D

牆A, 14(橫排)x11(直排) = 154個  
(編號 6A0101D~6A0512D, 6A0601S~6A1212S, 6A1301D~6A1612D)

雙	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
雙	1601D	1602D	1603D	1605D	1606D	1607D	1608D	1609D	1610D	1611D	1612D	1613D	1615D	1616D	1617D	1618D	1619D	1620D	
雙	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
雙	1501D	1502D	1503D	1505D	1506D	1507D	1508D	1509D	1510D	1511D	1512D	1513D	1515D	1516D	1517D	1518D	1519D	1520D	
單	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
單	1301D	1302D	1303D	1305D	1306D	1307D	1308D	1309D	1310D	1311D	1312D	1313D	1315D	1316D	1317D	1318D	1319D	1320D	
單	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
單	1201S	1202S	1203S	1205S	1206S	1207S	1208S	1209S	1210S	1211S	1212S	1213S	1215S	1216S	1217S	1218S	1219S	1220S	
單	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
單	1101S	1102S	1103S	1105S	1106S	1107S	1108S	1109S	1110S	1111S	1112S	1113S	1115S	1116S	1117S	1118S	1119S	1120S	
雙	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B
雙	1001W	1002W	1003W	1005W	1006W	1007W	1008W	1009W	1010W	1011W	1012W	1013W	1015W	1016W	1017W	1018W	1019W	1020W	
雙	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B
雙	0901W	0902W	0903W	0905W	0906W	0907W	0908W	0909W	0910W	0911W	0912W	0913W	0915W	0916W	0917W	0918W	0919W	0920W	
雙	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B	6B / 6B
單	0801W	0802W	0803W	0805W	0806W	0807W	0808W	0809W	0810W	0811W	0812W	0813W	0815W	0816W	0817W	0818W	0819W	0820W	
單	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
單	0701S	0702S	0703S	0705S	0706S	0707S	0708S	0709S	0710S	0711S	0712S	0713S	0715S	0716S	0717S	0718S	0719S	0720S	
單	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
單	0601S	0602S	0603S	0605S	0606S	0607S	0608S	0609S	0610S	0611S	0612S	0613S	0615S	0616S	0617S	0618S	0619S	0620S	
雙	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
雙	0501D	0502D	0503D	0505D	0506D	0507D	0508D	0509D	0510D	0511D	0512D	0513D	0515D	0516D	0517D	0518D	0519D	0520D	
雙	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
雙	0301D	0302D	0303D	0305D	0306D	0307D	0308D	0309D	0310D	0311D	0312D	0313D	0315D	0316D	0317D	0318D	0319D	0320D	
雙	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
雙	0201D	0202D	0203D	0205D	0206D	0207D	0208D	0209D	0210D	0211D	0212D	0213D	0215D	0216D	0217D	0218D	0219D	0220D	
雙	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B	6B
雙	0101D	0102D	0103D	0105D	0106D	0107D	0108D	0109D	0110D	0111D	0112D	0113D	0115D	0116D	0117D	0118D	0119D	0120D	

牆B, 6(橫排)x18(直排)+3(橫排)x9(直排)+5(橫排)x18(直排) = 225個  
(編號 6B0101D~6B0520D, 6B0601S~6B0720S, 6B0801W~6B1020W, 6B1101S~6B1220S, 6B1301D~6B1620D)

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

17/10/2022  
日期 (日/月/年) 鍾美卿  
獲授權人士姓名及簽署



法人團體印章 (如適用)  
# 須與《建築物條例》(第123章) 第3條所指的名冊相符  
\* 刪去不適用者

17/10/2022  
日期 (日/月/年) 魯文超  
認可人士/註冊結構工程師\* 簽署和姓名  
(認可人士/註冊結構工程師指根據《建築物條例》(第123章) 第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89 註冊有效期屆滿日期#: 31/12/2025

圖例:  
單人位 尾數為S  
雙人位 (前後擺位)  
6A / 6A (左右擺位)

\*數字"4"不會用作編排龕位編號

六層慈暉堂龕位立面圖01(不依比例)  
圖則編號C-008

雙	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	
雙	1601D	1602D	1603D	1605D	1606D	1607D	1608D	1609D	1610D	1611D	1612D	1613D	1615D	1616D	1617D	1618D	1619D	1620D	1621D	1622D
雙	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
雙	1501D	1502D	1503D	1505D	1506D	1507D	1508D	1509D	1510D	1511D	1512D	1513D	1515D	1516D	1517D	1518D	1519D	1520D	1521D	1522D
單	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
單	1301D	1302D	1303D	1305D	1306D	1307D	1308D	1309D	1310D	1311D	1312D	1313D	1315D	1316D	1317D	1318D	1319D	1320D	1321D	1322D
單	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
單	1201S	1202S	1203S	1205S	1206S	1207S	1208S	1209S	1210S	1211S	1212S	1213S	1215S	1216S	1217S	1218S	1219S	1220S	1221S	1222S
單	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
單	1101S	1102S	1103S	1105S	1106S	1107S	1108S	1109S	1110S	1111S	1112S	1113S	1115S	1116S	1117S	1118S	1119S	1120S	1121S	1122S
單	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
單	1001S	1002S	1003S	1005S	1006S	1007S	1008S	1009S	1010S	1011S	1012S	1013S	1015S	1016S	1017S	1018S	1019S	1020S	1021S	1022S
單	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
單	0901S	0902S	0903S	0905S	0906S	0907S	0908S	0909S	0910S	0911S	0912S	0913S	0915S	0916S	0917S	0918S	0919S	0920S	0921S	0922S
單	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
單	0801S	0802S	0803S	0805S	0806S	0807S	0808S	0809S	0810S	0811S	0812S	0813S	0815S	0816S	0817S	0818S	0819S	0820S	0821S	0822S
單	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
單	0701S	0702S	0703S	0705S	0706S	0707S	0708S	0709S	0710S	0711S	0712S	0713S	0715S	0716S	0717S	0718S	0719S	0720S	0721S	0722S
單	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
單	0601S	0602S	0603S	0605S	0606S	0607S	0608S	0609S	0610S	0611S	0612S	0613S	0615S	0616S	0617S	0618S	0619S	0620S	0621S	0622S
雙	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
雙	0501D	0502D	0503D	0505D	0506D	0507D	0508D	0509D	0510D	0511D	0512D	0513D	0515D	0516D	0517D	0518D	0519D	0520D	0521D	0522D
雙	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
雙	0301D	0302D	0303D	0305D	0306D	0307D	0308D	0309D	0310D	0311D	0312D	0313D	0315D	0316D	0317D	0318D	0319D	0320D	0321D	0322D
雙	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
雙	0201D	0202D	0203D	0205D	0206D	0207D	0208D	0209D	0210D	0211D	0212D	0213D	0215D	0216D	0217D	0218D	0219D	0220D	0221D	0222D
雙	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C	6C
雙	0101D	0102D	0103D	0105D	0106D	0107D	0108D	0109D	0110D	0111D	0112D	0113D	0115D	0116D	0117D	0118D	0119D	0120D	0121D	0122D

牆C, 14(橫排)x20(直排) = 280個  
 (編號 6C0101D~6C0522D, 6C0601S~6C1222S, 6C1301D~6C1622D)

雙	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
雙	1601D	1602D	1603D	1605D	1606D	1607D	1608D	1609D	1610D	1611D	1612D	1613D	1615D	1616D	1617D	1618D				
雙	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
雙	1501D	1502D	1503D	1505D	1506D	1507D	1508D	1509D	1510D	1511D	1512D	1513D	1515D	1516D	1517D	1518D				
單	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
單	1301D	1302D	1303D	1305D	1306D	1307D	1308D	1309D	1310D	1311D	1312D	1313D	1315D	1316D	1317D	1318D				
單	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
單	1201S	1202S	1203S	1205S	1206S	1207S	1208S	1209S	1210S	1211S	1212S	1213S	1215S	1216S	1217S	1218S				
單	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
單	1101S	1102S	1103S	1105S	1106S	1107S	1108S	1109S	1110S	1111S	1112S	1113S	1115S	1116S	1117S	1118S				
單	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
單	1001S	1002S	1003S	1005S	1006S	1007S	1008S	1009S	1010S	1011S	1012S	1013S	1015S	1016S	1017S	1018S				
單	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
單	0901S	0902S	0903S	0905S	0906S	0907S	0908S	0909S	0910S	0911S	0912S	0913S	0915S	0916S	0917S	0918S				
單	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
單	0801S	0802S	0803S	0805S	0806S	0807S	0808S	0809S	0810S	0811S	0812S	0813S	0815S	0816S	0817S	0818S				
單	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
單	0701S	0702S	0703S	0705S	0706S	0707S	0708S	0709S	0710S	0711S	0712S	0713S	0715S	0716S	0717S	0718S				
單	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
單	0601S	0602S	0603S	0605S	0606S	0607S	0608S	0609S	0610S	0611S	0612S	0613S	0615S	0616S	0617S	0618S				
雙	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
雙	0501D	0502D	0503D	0505D	0506D	0507D	0508D	0509D	0510D	0511D	0512D	0513D	0515D	0516D	0517D	0518D				
雙	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
雙	0301D	0302D	0303D	0305D	0306D	0307D	0308D	0309D	0310D	0311D	0312D	0313D	0315D	0316D	0317D	0318D				
雙	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
雙	0201D	0202D	0203D	0205D	0206D	0207D	0208D	0209D	0210D	0211D	0212D	0213D	0215D	0216D	0217D	0218D				
雙	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D	6D
雙	0101D	0102D	0103D	0105D	0106D	0107D	0108D	0109D	0110D	0111D	0112D	0113D	0115D	0116D	0117D	0118D				

牆D, 14(橫排)x16(直排) = 224個  
 (編號 6D0101D~6D0518D, 6D0601S~6D1218S, 6D1301D~6D1618D)

骨灰安置所名稱: 普眾善舍  
 地址: 九龍紅磡溫思勞街37號  
 (紅磡內地段第238號F分段餘段及第238號G分段)

17/10/2022  
 日期 (日/月/年)  
 獲授權人士姓名及簽署: 鍾美卿  
 香港身份證號碼: [REDACTED]  
 普眾善舍有限公司  
 法人團體印章 (如適用) \*  
 # 須與《建築物條例》(第123章) 第3條所指的名冊相符  
 \* 刪去不適用者

17/10/2022  
 日期 (日/月/年)  
 魯文超  
 認可人士/註冊結構工程師\* 簽署和姓名  
 (認可人士/註冊結構工程師指根據《建築物條例》(第123章) 第3條註冊的人士)  
 註冊編號#: AP(E) 48/89 & RSE 48/89  
 註冊有效期屆滿日期#: 31/12/2025

圖例:  
 單人位 雙人位  
 SA 尾數為S SA (前後擺位)

\*數字"4"不會用作編排龕位編號

六層慈暉堂龕位立面圖02(不依比例)  
 圖則編號C-009



雙	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
雙	1601D	1602D	1603D	1605D	1606D	1607D	1608D	1609D	1610D	1611D	1612D	1613D	1615D
雙	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
單	1501D	1502D	1503D	1505D	1506D	1507D	1508D	1509D	1510D	1511D	1512D	1513D	1515D
單	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
單	1301D	1302D	1303D	1305D	1306D	1307D	1308D	1309D	1310D	1311D	1312D	1313D	1315D
單	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
單	1201S	1202S	1203S	1205S	1206S	1207S	1208S	1209S	1210S	1211S	1212S	1213S	1215S
單	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
單	1101S	1102S	1103S	1105S	1106S	1107S	1108S	1109S	1110S	1111S	1112S	1113S	1115S
單	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
單	1001S	1002S	1003S	1005S	1006S	1007S	1008S	1009S	1010S	1011S	1012S	1013S	1015S
單	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
單	0901S	0902S	0903S	0905S	0906S	0907S	0908S	0909S	0910S	0911S	0912S	0913S	0915S
單	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
單	0801S	0802S	0803S	0805S	0806S	0807S	0808S	0809S	0810S	0811S	0812S	0813S	0815S
單	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
單	0701S	0702S	0703S	0705S	0706S	0707S	0708S	0709S	0710S	0711S	0712S	0713S	0715S
單	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
單	0601S	0602S	0603S	0605S	0606S	0607S	0608S	0609S	0610S	0611S	0612S	0613S	0615S
雙	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
雙	0501D	0502D	0503D	0505D	0506D	0507D	0508D	0509D	0510D	0511D	0512D	0513D	0515D
雙	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
雙	0301D	0302D	0303D	0305D	0306D	0307D	0308D	0309D	0310D	0311D	0312D	0313D	0315D
雙	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
雙	0201D	0202D	0203D	0205D	0206D	0207D	0208D	0209D	0210D	0211D	0212D	0213D	0215D
雙	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	6G	
雙	0101D	0102D	0103D	0105D	0106D	0107D	0108D	0109D	0110D	0111D	0112D	0113D	0115D

牆G, 14(橫排)x13(直排) -181 =1個  
(編號 6G1008S)

雙	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
雙	1601D	1602D	1603D	1605D	1606D	1607D	1608D	1609D	1610D	1611D	1612D	1613D
雙	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
單	1501D	1502D	1503D	1505D	1506D	1507D	1508D	1509D	1510D	1511D	1512D	1513D
單	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
單	1301D	1302D	1303D	1305D	1306D	1307D	1308D	1309D	1310D	1311D	1312D	1313D
單	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
單	1201S	1202S	1203S	1205S	1206S	1207S	1208S	1209S	1210S	1211S	1212S	1213S
單	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
單	1101S	1102S	1103S	1105S	1106S	1107S	1108S	1109S	1110S	1111S	1112S	1113S
單	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
單	1001S	1002S	1003S	1005S	1006S	1007S	1008S	1009S	1010S	1011S	1012S	1013S
單	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
單	0901S	0902S	0903S	0905S	0906S	0907S	0908S	0909S	0910S	0911S	0912S	0913S
單	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
單	0801S	0802S	0803S	0805S	0806S	0807S	0808S	0809S	0810S	0811S	0812S	0813S
單	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
單	0701S	0702S	0703S	0705S	0706S	0707S	0708S	0709S	0710S	0711S	0712S	0713S
單	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
單	0601S	0602S	0603S	0605S	0606S	0607S	0608S	0609S	0610S	0611S	0612S	0613S
雙	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
雙	0501D	0502D	0503D	0505D	0506D	0507D	0508D	0509D	0510D	0511D	0512D	0513D
雙	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
雙	0301D	0302D	0303D	0305D	0306D	0307D	0308D	0309D	0310D	0311D	0312D	0313D
雙	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
雙	0201D	0202D	0203D	0205D	0206D	0207D	0208D	0209D	0210D	0211D	0212D	0213D
雙	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H	6H
雙	0101D	0102D	0103D	0105D	0106D	0107D	0108D	0109D	0110D	0111D	0112D	0113D

牆H, 14(橫排)x12(直排) -145 =23個  
(編號6H1007S~6H1008S, 編號6H1107S~6H1213S,  
編號6H1307D, 編號6H1309D)

雙	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
雙	1601D	1602D	1603D	1605D	1606D	1607D	1608D	1609D	1610D	1611D	1612D	1613D	1615D	1616D	1617D	1618D	1619D	1619D
雙	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
單	1501D	1502D	1503D	1505D	1506D	1507D	1508D	1509D	1510D	1511D	1512D	1513D	1515D	1516D	1517D	1518D	1519D	1519D
單	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
單	1301D	1302D	1303D	1305D	1306D	1307D	1308D	1309D	1310D	1311D	1312D	1313D	1315D	1316D	1317D	1318D	1319D	1319D
單	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
單	1201S	1202S	1203S	1205S	1206S	1207S	1208S	1209S	1210S	1211S	1212S	1213S	1215S	1216S	1217S	1218S	1219S	1219S
單	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
單	1101S	1102S	1103S	1105S	1106S	1107S	1108S	1109S	1110S	1111S	1112S	1113S	1115S	1116S	1117S	1118S	1119S	1119S
單	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
單	1001S	1002S	1003S	1005S	1006S	1007S	1008S	1009S	1010S	1011S	1012S	1013S	1015S	1016S	1017S	1018S	1019S	1019S
單	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
單	0901S	0902S	0903S	0905S	0906S	0907S	0908S	0909S	0910S	0911S	0912S	0913S	0915S	0916S	0917S	0918S	0919S	0919S
單	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
單	0801S	0802S	0803S	0805S	0806S	0807S	0808S	0809S	0810S	0811S	0812S	0813S	0815S	0816S	0817S	0818S	0819S	0819S
單	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
單	0701S	0702S	0703S	0705S	0706S	0707S	0708S	0709S	0710S	0711S	0712S	0713S	0715S	0716S	0717S	0718S	0719S	0719S
單	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
單	0601S	0602S	0603S	0605S	0606S	0607S	0608S	0609S	0610S	0611S	0612S	0613S	0615S	0616S	0617S	0618S	0619S	0619S
雙	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
雙	0501D	0502D	0503D	0505D	0506D	0507D	0508D	0509D	0510D	0511D	0512D	0513D	0515D	0516D	0517D	0518D	0519D	0519D
雙	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
雙	0301D	0302D	0303D	0305D	0306D	0307D	0308D	0309D	0310D	0311D	0312D	0313D	0315D	0316D	0317D	0318D	0319D	0319D
雙	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
雙	0201D	0202D	0203D	0205D	0206D	0207D	0208D	0209D	0210D	0211D	0212D	0213D	0215D	0216D	0217D	0218D	0219D	0219D
雙	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J	6J
雙	0101D	0102D	0103D	0105D	0106D	0107D	0108D	0109D	0110D	0111D	0112D	0113D	0115D	0116D	0117D	0118D	0119D	0119D

牆J, 14(橫排)x17(直排) =238個  
(編號 6J0101D~6J0519D, 6J0601S~6J1219S, 6J1301D~6J1619D)

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

17/10/2022  
日期 (日/月/年) 獲授權人士姓名及簽署 鍾美卿



法人團體印章 (如適用)  
# 須與《建築物條例》(第123章) 第3條所指的名冊相符  
\* 刪去不適用者

17/10/2022  
日期 (日/月/年) 魯文超  
認可人士/註冊結構工程師\* 簽署和姓名  
(認可人士/註冊結構工程師指根據《建築物條例》(第123章) 第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89 註冊有效期屆滿日期#: 31/12/2025

- 圖例:
- 單人位
- 尾數為S
- 雙人位
- (前後擺位)
- 未出售(不在本次申請範圍, 現場已採取黑色膠板封閉)

\*數字"4"不會用作編排龕位編號

六層慈暉堂龕位立面圖04(不依比例)  
圖則編號C-011

雙	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K
雙	0901W/0902W	0903W/0905W	0906W/0907W	0908W/0909W	0910W/0911W	0912W/0913W	0915W/0916W	0917W/0918W	
雙	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	
雙	0801W/0802W	0803W/0805W	0806W/0807W	0808W/0809W	0810W/0811W	0812W/0813W	0815W/0816W	0817W/0818W	
雙	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	
雙	0701W/0702W	0703W/0705W	0706W/0707W	0708W/0709W	0710W/0711W	0712W/0713W	0715W/0716W	0717W/0718W	
雙	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	
雙	0601W/0602W	0603W/0605W	0606W/0607W	0608W/0609W	0610W/0611W	0612W/0613W	0615W/0616W	0617W/0618W	
雙	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	
雙	0501W/0502W	0503W/0505W	0506W/0507W	0508W/0509W	0510W/0511W	0512W/0513W	0515W/0516W	0517W/0518W	
雙	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	
雙	0301W/0302W	0303W/0305W	0306W/0307W	0308W/0309W	0310W/0311W	0312W/0313W	0315W/0316W	0317W/0318W	
雙	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	
雙	0201W/0202W	0203W/0205W	0206W/0207W	0208W/0209W	0210W/0211W	0212W/0213W	0215W/0216W	0217W/0218W	
雙	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	6K / 6K	
雙	0101W/0102W	0103W/0105W	0106W/0107W	0108W/0109W	0110W/0111W	0112W/0113W	0115W/0116W	0117W/0118W	

牆K, 8(橫排)x8(直排) = 64個  
(編號 6K0101W~6K0918W)

雙	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L
雙	0901W/0902W	0903W/0905W	0906W/0907W	0908W/0909W	0910W/0911W	0912W/0913W	0915W/0916W	0917W/0918W	
雙	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	
雙	0801W/0802W	0803W/0805W	0806W/0807W	0808W/0809W	0810W/0811W	0812W/0813W	0815W/0816W	0817W/0818W	
雙	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	
雙	0701W/0702W	0703W/0705W	0706W/0707W	0708W/0709W	0710W/0711W	0712W/0713W	0715W/0716W	0717W/0718W	
雙	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	
雙	0601W/0602W	0603W/0605W	0606W/0607W	0608W/0609W	0610W/0611W	0612W/0613W	0615W/0616W	0617W/0618W	
雙	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	
雙	0501W/0502W	0503W/0505W	0506W/0507W	0508W/0509W	0510W/0511W	0512W/0513W	0515W/0516W	0517W/0518W	
雙	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	
雙	0301W/0302W	0303W/0305W	0306W/0307W	0308W/0309W	0310W/0311W	0312W/0313W	0315W/0316W	0317W/0318W	
雙	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	
雙	0201W/0202W	0203W/0205W	0206W/0207W	0208W/0209W	0210W/0211W	0212W/0213W	0215W/0216W	0217W/0218W	
雙	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	6L / 6L	
雙	0101W/0102W	0103W/0105W	0106W/0107W	0108W/0109W	0110W/0111W	0112W/0113W	0115W/0116W	0117W/0118W	

牆L, 8(橫排)x8(直排) = 64個  
(編號 6L0101W~6L0918W)

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

17/10/2022  
日期 (日/月/年) 鍾美卿

香港身份證號碼



法人團體印章 (如適用)  
# 須與《建築物條例》(第123章) 第3條所指的名冊相符

\* 刪去不適用者

17/10/2022  
日期 (日/月/年)

魯文超  
認可人士/註冊結構工程師\* 簽署和姓名  
(認可人士/註冊結構工程師指根據《建築物條例》(第123章) 第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89

註冊有效期屆滿日期#: 31/12/2025

圖例:  
雙人位  
 (左右擺位)  
\*數字"4"不會用作編排龕位編號

六層慈暉堂龕位立面圖05(不依比例)

圖則編號C-012

# 規劃申請獲批後的建議圖則

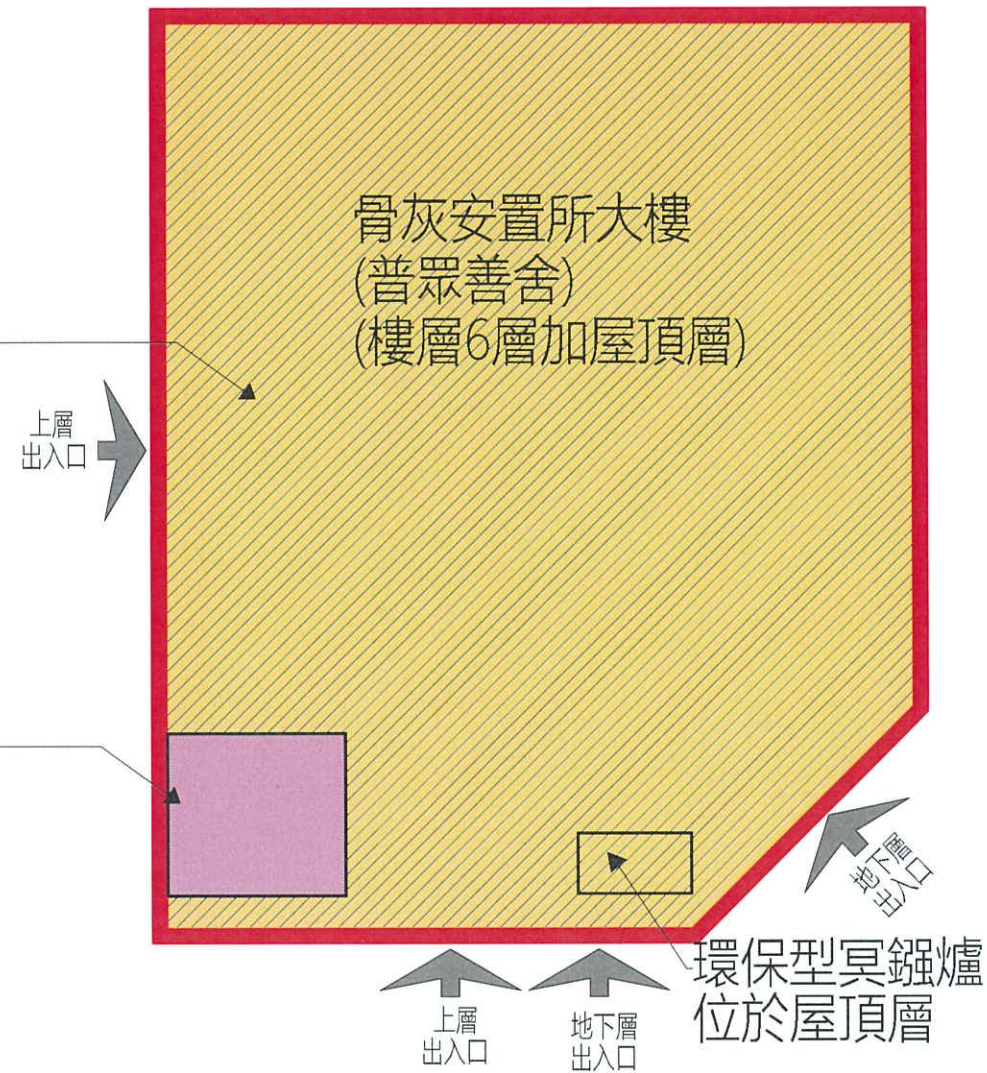
骨灰安置所大樓		
位置 用途	骨灰安置所用途設施 (牌照申請範圍)	非骨灰安置所用途設施 (非牌照申請範圍)
地下層 (G/F)		大堂
一層 (1/F)	慈安堂(臨時龕位)	
二層 (2/F)	慈福堂(臨時龕位)	
三層 (3/F)		1間男士洗手間, 1間女士洗手間 1間殘疾人士洗手間, 1間辦公室
五層 (5/F)		慈光堂(牌位房) 慈德堂
六層 (6/F)		慈暉堂
屋頂層 (R/F)	環保型冥鏢爐 (支援骨灰安置所必要配套設施)	設備房, 升降機機房

\*樓層“四層(4/F)”不會用作樓層編排

圖例:		
	場地界線	
	非牌照申請範圍	
	符合《私營骨灰安置所條例》 附表 2 第 3(1)(a)條規定的 建築物或建築工程	
	場地出入口	

升降機  
(非牌照申請範圍)  
可停樓層:  
地下到六層

建議布局圖  
就截至前骨灰安置所的牌照申請



溫思勞街

老龍坑街

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

15/04/2024 日期 (日/月/年) 鍾美卿 獲授權人士姓名及簽署

香港身份證號碼  
法人團體印章 (如適用)

# 須與《建築物條例》(第123章)第3條所指的名冊相符  
\* 刪去不適用者

15/04/2024 日期 (日/月/年) 魯文超 認可人士/註冊結構工程師\* 簽署和姓名  
(認可人士/註冊結構工程師指根據《建築物條例》(第123章)第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89 註冊有效期屆滿日期#: 31/12/2025

建議布局圖  
圖則編號N-002  
比例 1:100

規劃申請獲批後的建議

		普眾善舍-慈福堂 (2/F)	普眾善舍-慈德堂 (5/F)	普眾善舍-慈暉堂 (6/F)	總數	
(A) 骨灰安放容量 <sup>(1)</sup>	(i) 有待牌照准許	龕位數目	223	114	1805	2142
		龕位可安放的骨灰份數	223	114	2802	3139
	(ii) 在截算時間 <sup>(2)</sup> 的狀況	龕位數目	223	114	1805	2142
		龕位可安放的骨灰份數	223	114	2802	3139
	(iii) 提交申請時的場內實況	龕位數目	223	114	1805	2142
		龕位可安放的骨灰份數	223	114	2802	3139
(B) 刊憲日期 <sup>(3)</sup> 當日開始時已出售的骨灰安放權	龕位數目	223	114	1805	2142	
	龕位已安放的骨灰份數	223	114	236	573	

普眾善舍-慈安堂 (1/F) <sup>(1)</sup>	普眾善舍-慈福堂 (2/F) <sup>(2)</sup>	總數
244	236	480
244	236	480
244	236	480
244	236	480
244	236	480
244	236	480
244	236	480
0	223	223

於緊接截算時間前已最少有一份骨灰安放在龕位內的資料	龕位編號	6F0223D	6C1316D
	骨灰安放日期	2014年5月11日	2014年6月14日

此次修訂圖則申請之目的除了符合私營骨灰安置所牌照申請的部份要求，同時亦為尊重紅磡西區的特別土地利用特性，及滿足區內對臨時龕位的需求。有見及此，申請人擬將永久龕位遷往其他合適地點，將安放骨灰的地方設置在本樓宇的1/F及2/F，而舍內只會由2142個龕位減至提供480個臨時龕位。

- 註：(1) 如在骨灰安置所內並非龕位的範圍內已存放或將存放骨灰，請另行提供有關的資料。  
 (2) 截算時間指2014年6月18日上午8時。  
 (3) 刊憲日期指2017年6月30日。

- (1): 從原5/F慈德堂的114個龕位及原6/F慈暉堂的130個龕位移入  
 (2): 從原6/F慈暉堂的13個龕位移入

本人 鍾美卿 (中文姓名) 確認，就是項申請提供的所有上述龕位資料均屬真確及完整。

18 APR 2024

日期(日/月/年)

鍾美卿  
 獲授權人士姓名及簽署

香港身份證號碼



法人團體印章(如適用)

本人 魯文超 (中文姓名)，是根據《建築物條例》(第123章)第3條的規定註冊的認可人士/結構工程師，就上表所列出的龕位資料，本人茲證明以下項目的資料均屬真確及完整：

第(A)(i)項 - “有待牌照准許”的骨灰安放容量與建議樓面平面圖夾附的龕位資料相符；及第(A)(iii)項 - “提交申請時的場內實況”的骨灰安放容量與真正場內實況相符。

18 APR 2024

日期(日/月/年)

魯文超  
 認可人士/註冊結構工程師簽署和姓名

註冊編號#: AP(E) 48/89 & RSE 48/89

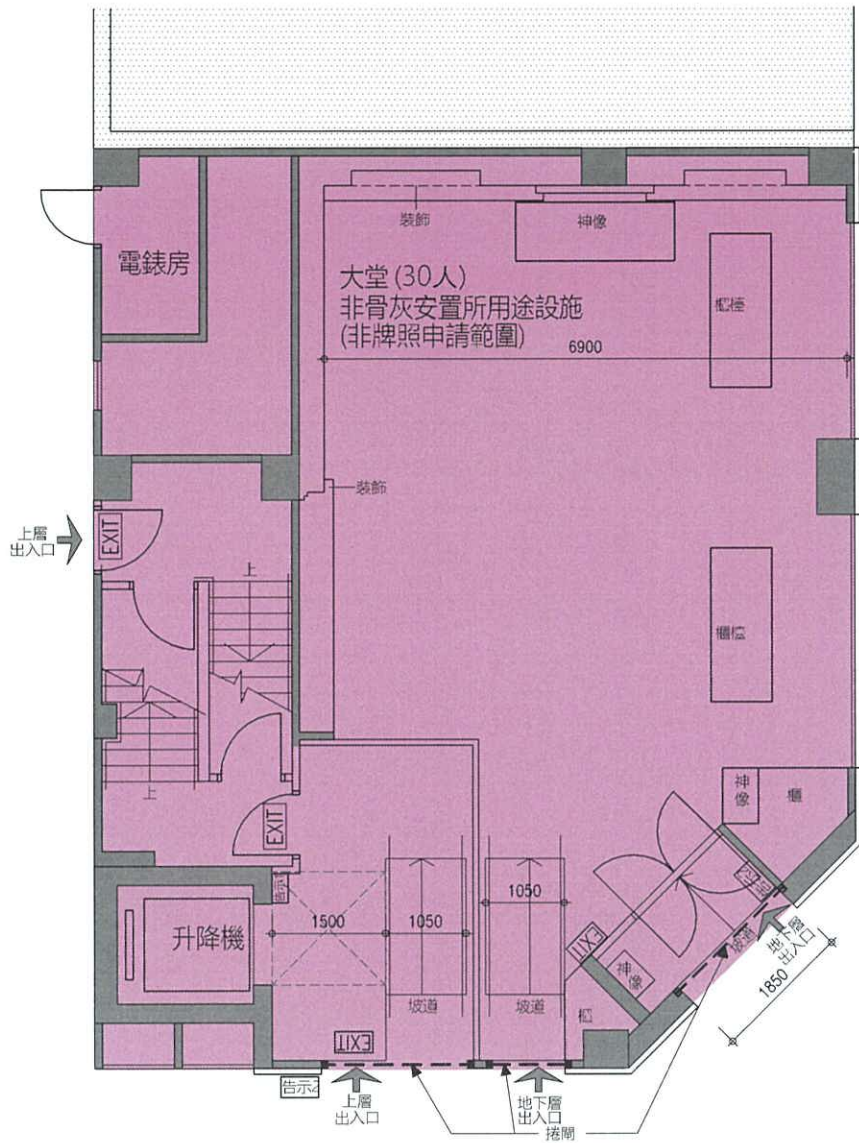
註冊有效期屆滿日期#: 31/12/2025

# 須與《建築物條例》(第123章)第3條所指的名冊相符

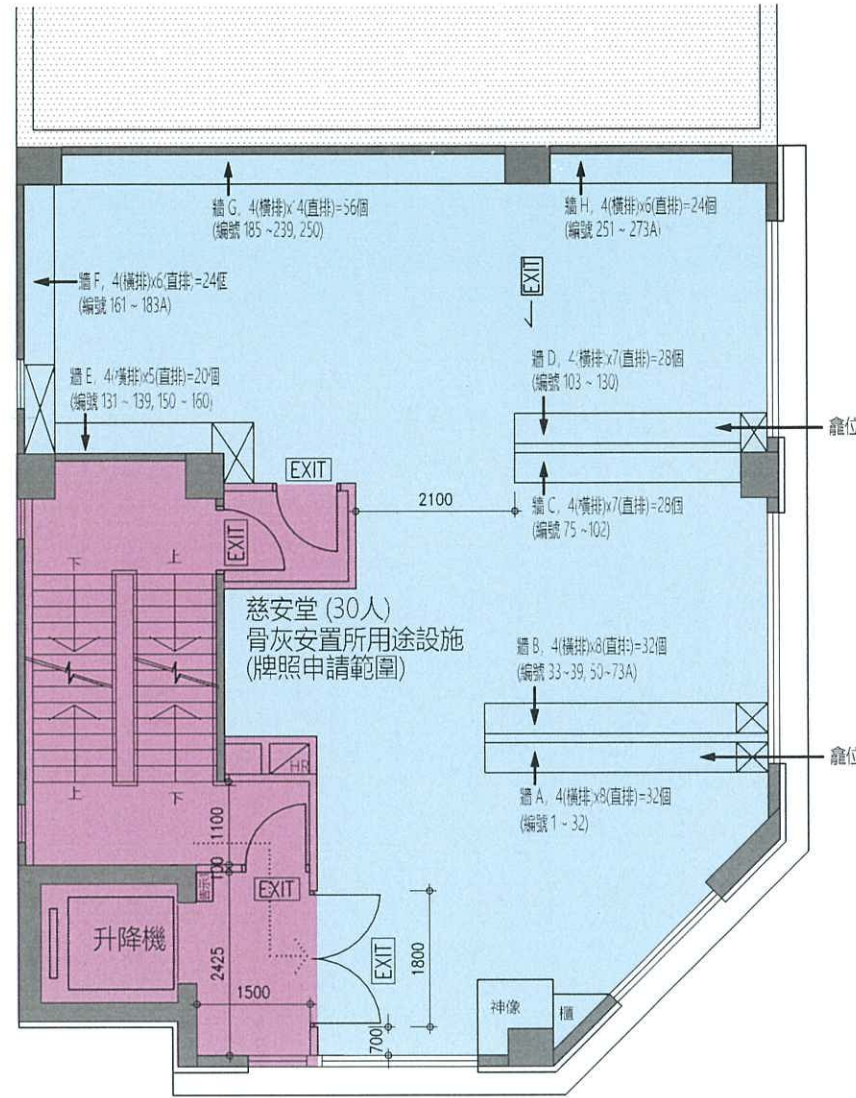
\* 刪去不適用者



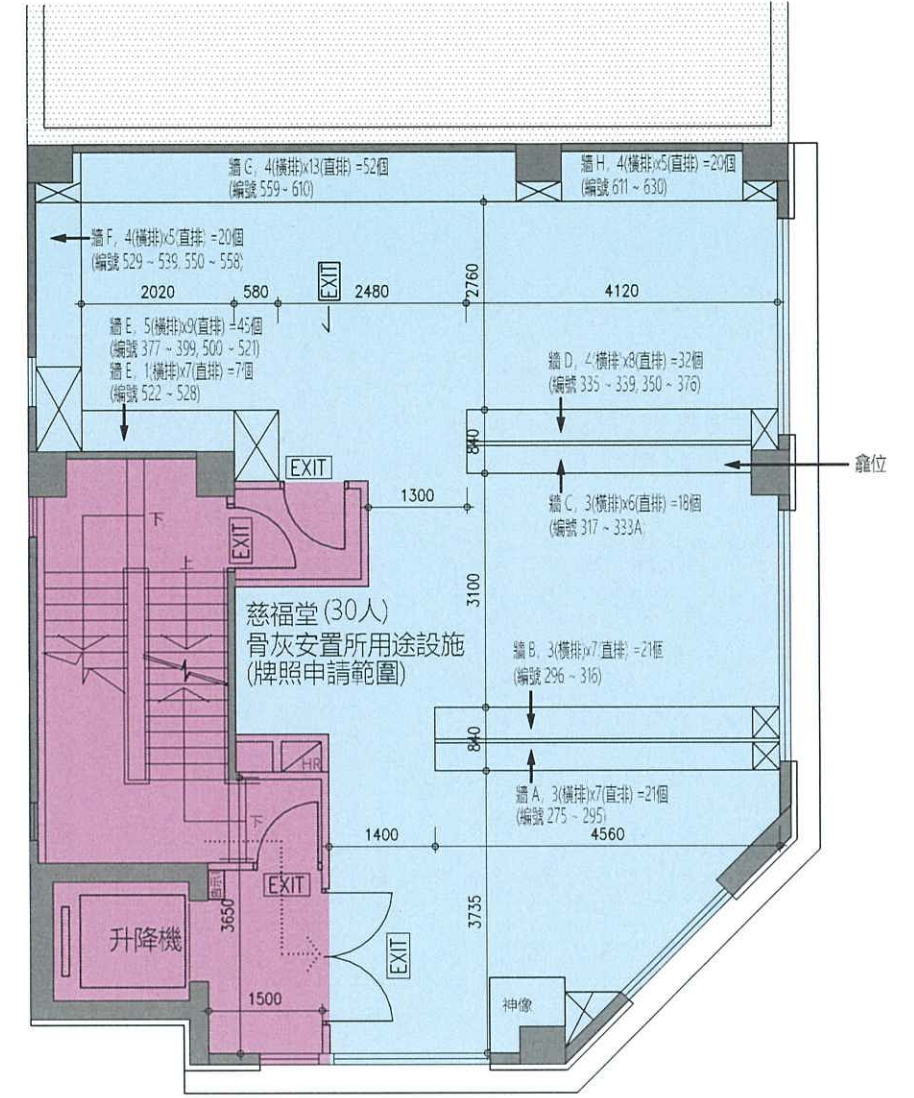
建議樓面平面圖  
就截至前骨灰安置所的牌照申請



建議骨灰安置所大樓地下樓面平面圖  
圖則編號N-003  
比例 1:100



建議骨灰安置所大樓一層樓面平面圖  
圖則編號N-003  
比例 1:100



建議骨灰安置所大樓二層樓面平面圖  
圖則編號N-003  
比例 1:100

- 圖例:
- 牌照申請範圍
  - 非牌照申請範圍

- 非龕位用途
- 到達骨灰安置所路徑
- 告示1 人數告示
- 告示2 捲閘開放時間告示

\*樓層“四層(4/F)”不會用作樓層編排

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

11/04/2024 日期 (日/月/年) 鍾美卿

獲授權人士簽名

香港身份證號碼

普眾善舍有限公司

法人團體印章 (如適用)

# 須與《建築物條例》(第123章) 第3條所指的名冊相符  
\* 刪去不適用者

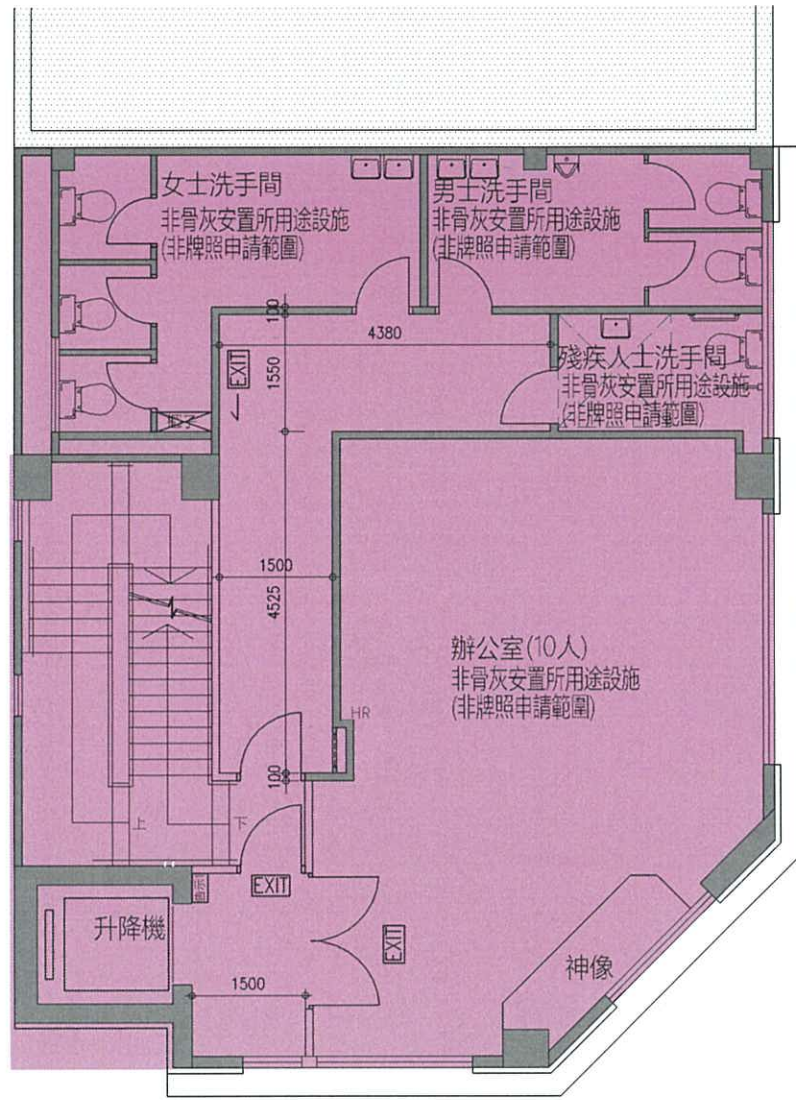
15/04/2024 日期 (日/月/年) 魯文超

認可人士/註冊結構工程師\* 簽署和姓名

(認可人士/註冊結構工程師指根據《建築物條例》(第123章) 第3條註冊的人士)

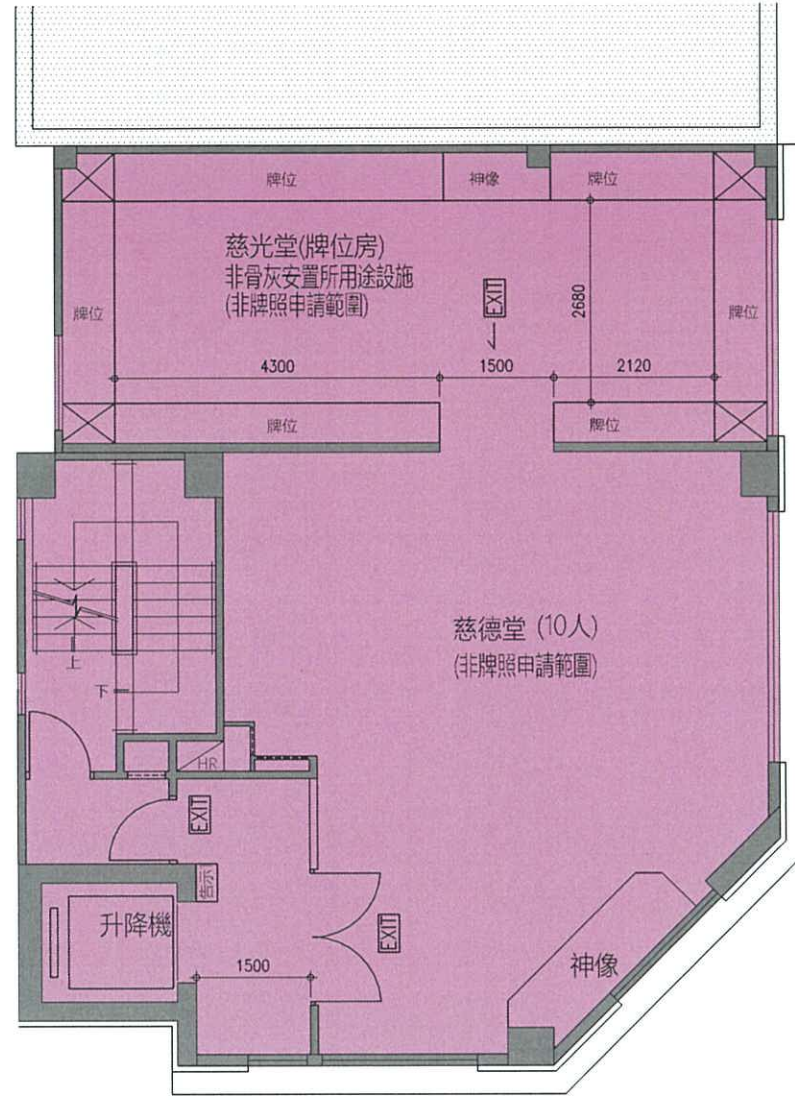
註冊編號#: AP(E) 48/89 & RSE 48/89 註冊有效期屆滿日期#: 31/12/2025

建議樓面平面圖  
就截算前骨灰安置所的牌照申請



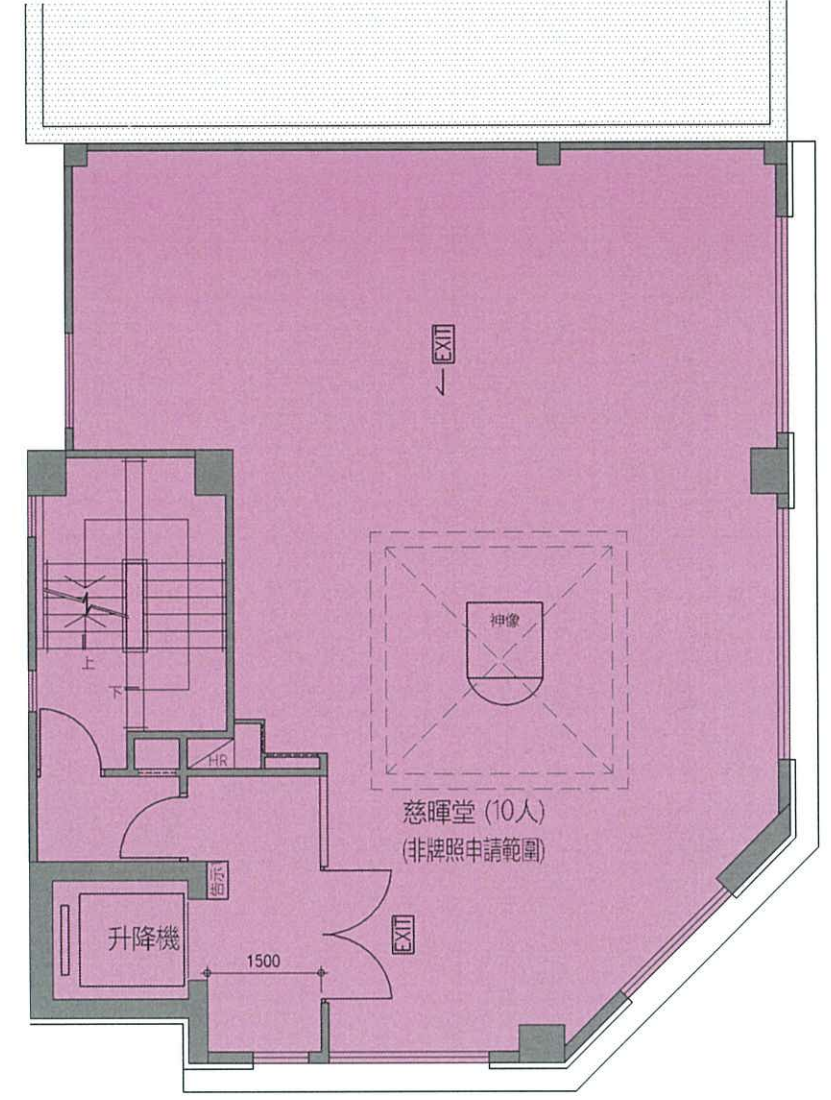
建議骨灰安置所大樓三層樓面平面圖

圖則編號N-004  
比例 1:100



建議骨灰安置所大樓五層樓面平面圖

圖則編號N-004  
比例 1:100



建議骨灰安置所大樓六層樓面平面圖

圖則編號N-004  
比例 1:100

圖例:

非牌照申請範圍

告示1 人數告示

\*樓層“四層(4/F)”不會用作樓層編排

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

15/04/2024

日期 (日/月/年)

鍾美卿

獲授權人士姓名及簽署

香港身份證號碼

法人團體印章 (如適用)

# 須與《建築物條例》(第123章) 第3條所指的名冊相符

\* 刪去不適用者

15/04/2024

日期 (日/月/年)

魯文超

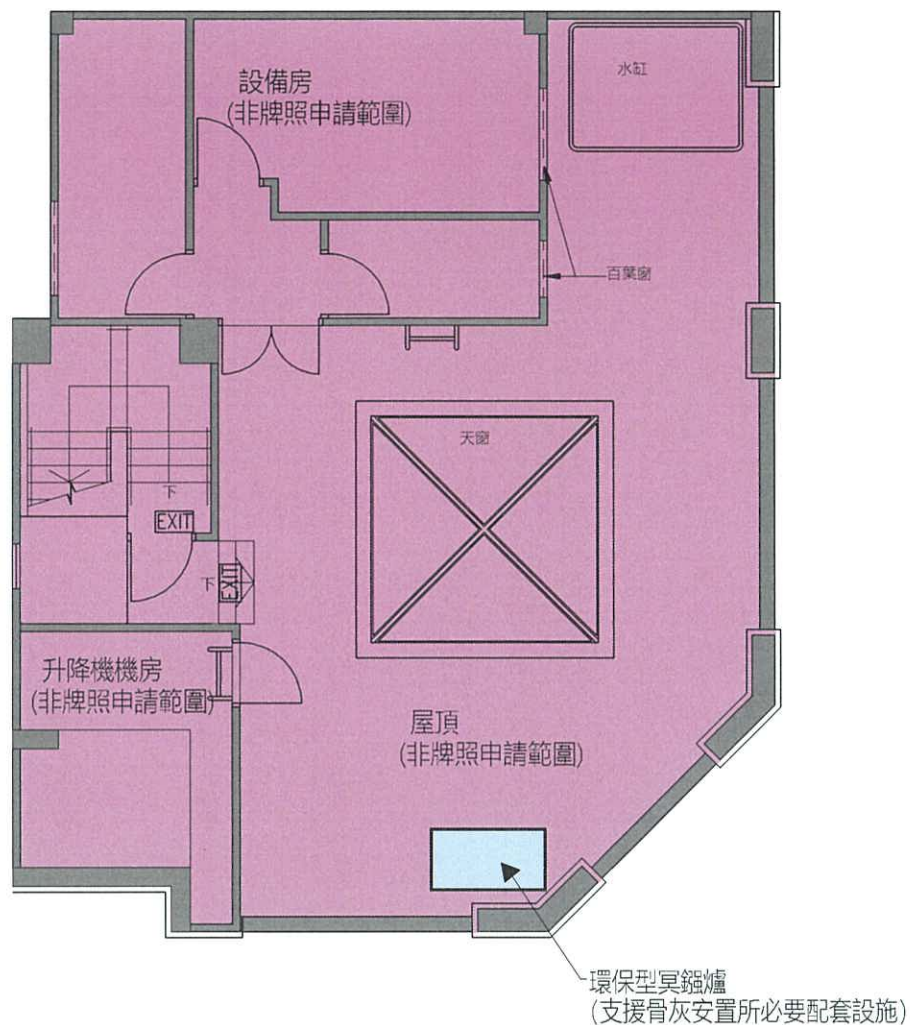
認可人士/註冊結構工程師\* 簽署和姓名

(認可人士/註冊結構工程師指根據《建築物條例》(第123章) 第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89

註冊有效期屆滿日期#: 31/12/2025

建議樓面平面圖  
就截至前骨灰安置所的牌照申請



建議骨灰安置所大樓屋頂層樓面平面圖

圖則編號N-005  
比例 1:100

圖例:



\*樓層“四層(4/F)”不會用作樓層編排

骨灰安置所名稱: 普眾善舍

地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

15/04/2024

日期 (日/月/年)

香港身份證號碼

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獲授權人士姓名及簽署

鍾美卿

15/04/2024

日期 (日/月/年)

認可人士/註冊結構工程師\* 簽署和姓名

(認可人士/註冊結構工程師指根據《建築物條例》(第123章) 第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89

註冊有效期屆滿日期#: 31/12/2025

# 須與《建築物條例》(第123章) 第3條所指的名冊相符

\* 刪去不適用者

龕牆立面圖01  
就截至前骨灰安置所的牌照申請

25	26	27	28	29	30	31	32
17	18	19	20	21	22	23	23A
9	10	11	12	13	13A	15	16
1	2	3	3A	5	6	7	8

牆 A, 4(橫排)x8(直排)=32個  
(編號 1 ~ 32)

67	68	69	70	71	72	73	73A
59	60	61	62	63	63A	65	66
51	52	53	53A	55	56	57	58
33	33A	35	36	37	38	39	50

牆 B, 4(橫排)x8(直排)=32個  
(編號 33 ~ 39, 50 ~ 73A)

96	97	98	99	100	101	102
89	90	91	92	93	93A	95
82	83	83A	85	86	87	88
75	76	77	78	79	80	81

牆 C, 4(橫排)x7(直排)=28個  
(編號 75 ~ 102)

123A	125	126	127	128	129	130
117	118	119	120	121	122	123
110	111	112	113	113A	115	116
103	103A	105	106	107	108	109

牆 D, 4(橫排)x7(直排)=28個  
(編號 103 ~ 130)

156	157	158	159	160
151	152	153	153A	155
136	137	138	139	150
131	132	133	133A	135

牆 E, 4(橫排)x5(直排)=20個  
(編號 131 ~ 139, 150 ~ 160)

179	180	181	182	183	183A
173	173A	175	176	177	178
167	168	169	170	171	172
161	162	163	163A	165	166

牆 F, 4(橫排)x6(直排)=24個  
(編號 161 ~ 183A)

227	228	229	230	231	232	233	233A	235	236	237	238	239	250
213	213A	215	216	217	218	219	220	221	222	223	223A	225	226
199	200	201	202	203	203A	205	206	207	208	209	210	211	212
185	186	187	188	189	190	191	192	193	193A	195	196	197	198

牆 G, 4(橫排)x14(直排)=56個  
(編號 185 ~ 239, 250)

269	270	271	272	273	273A
263	263A	265	266	267	268
257	258	259	260	261	262
251	252	253	253A	255	256

牆 H, 4(橫排)x6(直排)=24個  
(編號 251 ~ 273A)

數字“4”使用“3A”代替  
編號“40~49”不會用作龕位編號  
編號“140~149”不會用作龕位編號  
編號“240~249”不會用作龕位編號

牆号	數量
牆A	32
牆B	32
牆C	28
牆D	28
牆E	20
牆F	24
牆G	56
牆H	24
總共	244

一樓慈安堂龕牆立面圖

圖則編號N-006  
不依比例

骨灰安置所名稱: 普眾善舍  
地址: 九龍紅磡溫思勞街37號  
(紅磡內地段第238號F分段餘段及第238號G分段)

15/04/2024 鍾美卿

日期(日/月/年) 獲授權人士姓名(簽署)



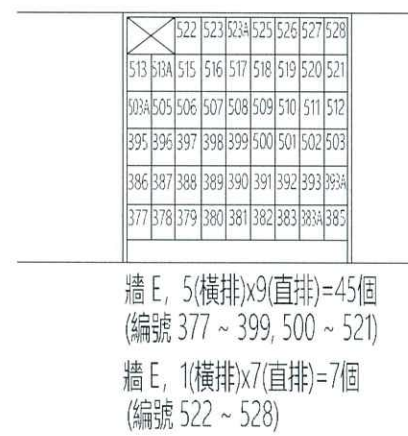
# 須與《建築物條例》(第123章)第3條所指的名冊相符  
\* 刪去不適用者

15/04/2024 魯文超

日期(日/月/年) 認可人士/註冊結構工程師\* 簽署和姓名  
(認可人士/註冊結構工程師指根據《建築物條例》(第123章)第3條註冊的人士)

註冊編號#: AP(E) 48/89 & RSE 48/89 註冊有效期屆滿日期#: 31/12/2025

龕牆立面圖02  
就截算前骨灰安置所的牌照申請



圖例:  
 ⊗ 非龕位用途  
 數字“4”使用“3A”代替  
 編號“340~349”不會用作龕位編號  
 編號“400~499”不會用作龕位編號  
 編號“540~549”不會用作龕位編號

牆号	數量
牆A	21
牆B	21
牆C	18
牆D	32
牆E	52
牆F	20
牆G	52
牆H	20
總共	236

二樓慈福堂龕牆立面圖

圖則編號N-007  
不依比例

骨灰安置所名稱: 普眾善舍  
 地址: 九龍紅磡溫思勞街37號  
 (紅磡內地段第238號F分段餘段及第238號G分段)

15/04/2024  
 日期 (日/月/年)  
 獲授權人士姓名/簽署  
 鍾美卿  
 香港身份證號碼  
 法人團體印章 (如適用)

15/04/2024  
 日期 (日/月/年)  
 魯文超  
 認可人士/註冊結構工程師\* 簽署和姓名  
 (認可人士/註冊結構工程師指根據《建築物條例》(第123章) 第3條註冊的人士)  
 註冊編號#: AP(E) 48/89 & RSE 48/89  
 註冊有效期屆滿日期#: 31/12/2025

# 須與《建築物條例》(第123章) 第3條所指的名冊相符  
 \* 刪去不適用者

**Compilation of a Management Plan by Salvation Benevolent Association  
(普眾善舍), Hung Hom  
No. 37, Winslow Street, Hung Hom, Kowloon  
To Facilitate the Application of Columbarium (骨灰龕) Licence  
Under the Private Columbaria Ordinance, Cap 630**

**April 2024**

**Prepared by LEUNG Wing-tai, William  
(Associate Traffic Management Consultant of Toco Planning Consultants Ltd)**

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**Compilation of a Management Plan by Salvation Benevolent Association  
(普眾善舍), Hung Hom  
No. 37, Winslow Street, Hung Hom, Kowloon  
To Facilitate the Application of Columbarium Licence  
Under the Private Columbaria Ordinance, Cap 630**

**Location: Hung Hom Inland Lot No. 238S.F RP & 238S.G, Hung Hom, Kowloon**

**1. Introduction**

This paper, which comprises the traffic and crowd management plans, a crowd control contingency plan and a fire contingency plan is prepared by the aforesaid Traffic Management Consultant on behalf of the Applicant, Salvation Benevolent Association Limited of Salvation Benevolent Association (普眾善舍), which is located at No. 37, Winslow Street, Kowloon for facilitating the application of columbarium licence under the Private Columbaria Ordinance (PC Ord), Cap 630.

**2. Background**

- 2.1 The Salvation Benevolent Association (hereafter refer to as the SBA) is a six-storey columbarium building complex located at No. 37, Winslow Street, Hung Hom, Kowloon. The Applicant intends to regularize a pre-cut-off columbarium with only **480 niches** at the site. The site is located at the north east corner of Winslow Street junction with Lo Lung Hang Street, Hung Hom. The SBA is bounded in the area by some funeral parlours and shops providing funeral services; and shops selling funeral service materials. The site is easily accessible via different directions such as Cheong Wan Road and Cheong Tung Road, which are near to MTR Hung Hom Station and MTR Ho Man Tin Station, Chatham Road North, Wuhu Street, Gillies Avenue South, Winslow Street, Lo Lung Hang Street and other minor streets such as Baker Street, Cooke Street and Bulkeley Street located to the north west of the SBA. Chatham Road North, Wuhu Street and Gillies Avenue South are main arteries in the area where traffic is busy. Location plan is at **Annex 'D'**. CCTV cameras are installed at vantage locations inside the SBA and CCTV monitor with 24-hour recording system is mounted on the cabinet positioned on the G/F lobby next to the reception table to monitor the worshipping activities. The SBA columbarium began to operate in 2006 and has the aforesaid number of niche spaces available inside the SBA for housing niches. With a view to complying with Building Department (BD)'s requirement, the Applicant proposes to build an additional staircase by the side of the existing staircase inside the site, i.e. to alter the existing single staircase into a standard size twin staircases, which leads from the G/F to the 3/F so as to



facilitate the smooth and safe movement of worshippers inside the columbarium portion of the SBA building complex during Ching Ming and Chung Yeung Festivals. The Applicant has commissioned the Leadtops Raymond Ltd to design the structural plan for the proposed additional staircase and ancillary A&A works for the site for submission to relevant Government Departments for scrutiny and approval.

2.2 As far as worship activities at the SBA is concerned, during previous festive periods about a few hundred worshippers access the SBA for worship during the Festival Day of either Ching Ming Festival or Chung Yeung Festival every year and the maximum holding capacity of the building is around **300 odds visitors**, calculated base on the total area of SBA building complex and the BD's Code of Practice (CoP). Should licence be approved and additional niche spaces are occupied in future, it is expected that a certain number of worshippers will access the SBA for worship during the festive periods across the whole Ching Ming Festival and Chung Yeung Festival. Hence, strategic traffic and crowd management measures are considered necessary to be implemented at the SBA and its close vicinity to ensure a safe arrival, a safe worship condition inside the SBA, a safe departure of worshippers and less traffic and crowd disruption to nearby areas. As far as Transport services are concerned, the SBA is easily accessible by public transport, namely by MTR services to the MTR Hung Hom Station/MTR Ho Man Tin Station or by bus/GMB to Hung Hom Station PTI, Wuhu Street and Gillies Avenue South where the visitors can basically access the SBA from different directions. Nevertheless, with a view to avoiding causing traffic disruption and any unnecessary nuisance to nearby residents, it is proposed that visitors accessing the SBA use two main peripheral pedestrian routes located outside the cluster of residential blocks in the nearby areas of the SBA, details of which are highlighted at paragraph 7.2 of this Management Plan. The subject site is about 500m from the aforesaid two MTR Stations and the walking distances from MTR Hung Hom Station Exit A3 and MTR Ho Man Tin Station Exit B1 to the SBA, Winslow Street are about 10 minutes only. Route Map is at **Annex D**.

2.3 A site reconnaissance (Recce) was conducted on 2019-02-26 at the SBA and its vicinity by the author. A staff named Mr. CHOI Chun-man was met and relevant information concerning the columbarium was obtained from him. The SBA is within short walking distance from the MTR Ho Man Tin Station and the MTR Hung Hom Station. Visitors on foot can reach the SBA from the aforesaid two MTR locations within 10 minutes, walking at normal pace.

2.4 Currently, the SBA is a six-storey religious institution cum ancillary columbarium with lift service provided for the G/F, 1/F, 2/F, 3/F, 5/F (named 4/F on the Planning Statement) and 6/F (named 5/F on the Planning Statement). For the time being the G/F is the reception area with a spacious lobby whereas the 1/F hall is for funeral ceremony, 2/F and 5/F halls are for housing temporary niches and ancestral tablets, the 6/F hall is for the placing of interred niches and the 3/F hall is the Management Office. The environmental furnace is located on the roof-top of the building complex for staffs (collect from the worshippers) to burn incense materials. A standard built staircase is located on the right hand side of the lift which can access from the G/F to the 6/F and roof-top of the columbarium building. Fire hose reels and fire alarm bell are installed on each floor for fire prevention. As far as escape route is concerned, there are adequate entrance/exits and staircase for people to enter the columbarium halls at different levels and leave vice versa. The layout of the columbarium premises do provide adequate escape/dispersal routes for worshippers to disperse in the event of fire or emergency situations. The SBA has a person-in-charge and 7 staff for its daily operation.

2.5 As far as the above is concerned, the Applicant intends to submit a Section 12A (S.12A) rezoning application [from "R(A)4" to "G/IC(1)" for the SBA at Hung Hom Inland Lot No. 238 S.F RP and 238 S.G] and in this application, the Applicant has proposed the following arrangements (subject the approval from the Town Planning Board and agreement from the Private Columbaria Licensing Board). The Applicant will emphasize the following points :-

- (a) the Applicant will submit a temporary Section 16 (S.16) planning application for a period of 5 years subsequent to the approval of the S.12A rezoning application;
- (b) to operate only 480 niches inside the SBA and operation of these niches will be in temporary form;
- (c) the aforesaid 480 niches will be **relocated and confined** on the 1/F hall and 2/F hall of SBA only in order that Festival visitors can access/depart the two columbarium halls easily and in an orderly manner;
- (d) **once item 2.5(c) above is to be executed, the floor use of 5/F and 6/F that is currently housing niches will be for religious use;**
- (e) the Management Plan will be written according with BD's requirement (i.e. **not more than 30 people on each floor and not more than 60 people within the whole building of SBA at any one time** (including staff) during any period of the worship; &

- (f) the use of two proposed peripheral pedestrian routes from MTR Ho Man Tin Station Exit B1 and MTR Hung Hom Station Exit A3 for visitors to walk to the SBA so as to prevent any disruption to resident pedestrian traffic in the nearby areas of the SBA.

**Proposed breakdown of Salvation Benevolent Association, Hung Hom Niches**

<u>Classification</u>	<u>Single-Urn Temporary Niche</u>
No. of Sold & Occupied Niches	337
No. of Sold but not Yet Occupied Niches	143
No. of unsold niches	N/A
<b>Total Niches</b>	<b>480</b>

**3. Basic Information of the Columbarium**

The basic information of the columbarium concerned is as follows :-

Name of the columbarium : Salvation Benevolent Association (普眾善舍)

Address of the columbarium : No. 37, Winslow Street, Hung Hom, Kowloon (Hung Hom Inland Lot No.238 S.F RP and 238 S.G)

Year of commencement of operation : 2006

Name of operator : Salvation Benevolent Association Limited

Status of operator : Status of the Operator is current tenant of the premises (under a lease/tenancy of 41 years from 1/7/2006 to 30/6/2047)

Religion of the columbarium : Taoism

**4. Site Information and Building Arrangement**

This columbarium is composed of :

- Site area is **122.627sqm**, which is based on the PCLB application boundary
- Total building floor area of the columbarium is **697.26 sqm**
- One columbarium block (a total of 2 columbarium halls, 1/F & 2/F of the SBA building complex which has about 137 sqm)
- One environmental furnace
- No refuse storage room(s) – Refuse collector will come to the columbarium to collect refuse daily.
- Other buildings which are facilities necessary for or ancillary to the operation of the columbarium (please specify nature and number)
  - (a) Female Toilet (N/A)
  - (b) Male Toilet (N/A)

- (c) Disabled Toilet (N/A)
- (d) Kitchen (N/A)
- (e) Office (N/A)

- Other facilities necessary for or ancillary to the operation of the columbarium (e.g. parking facilities, loading and unloading facilities) (please specify nature, area and number) N/A

## 5. The holding Capacity of Visitors and Admission Control

The Applicant provides the following information :

- Opening hours : 1000 – 1900 hours
- Opening hours during Ching Ming and Chung Yeung festive periods : 0900 – 1700 hours (tally with the proposed visiting time specified in the TIA)
- Visitors holding capacity of the columbarium (two columbarium halls located on the 1/F & 2/F of the SBA columbarium building) : around **68 visitors at any one time**
- Grave sweepers holding capacity of the columbarium: the Controllable number of people in compliance with the requirement of Fire Services Department and Building Authority at any one time.
- Measures to be adopted to ensure that the number of visitors inside the columbarium will not exceed the holding capacity for visitors : As far as worship activities inside the SBA is concerned, it has its internal house rule to control the number of visitors at any one time staying inside the columbarium halls. A sign, bearing the holding capacity of the whole building and every floor, is displayed clearly beside the G/F lift area indicating to visitors to comply with the house rule. As far as worship activities during Festive days are concerned, visitors will be arranged to attend the SBA by appointments on appointed dates and within specific time slots individually so as to ensure a safe situation is maintained and a smooth worship be conducted inside the SBA, in particular during the peak hour of the Festival Day of either Ching Ming Festival or Chung Yeung Festival. In any case the Applicant will fully comply with BD's requirement (i.e. to restrict not more than 30 visitors inside each hall at any one time and that no more than 60 visitors inside the SBA columbarium building at any one time, including staff). From the calculation as highlighted in paragraph 6 of this Management Plan, the maximum number of visitors per hour visiting the SBA for worship will be not more than 48 persons; and with this rather small size of visitors per hour accessing the SBA for worship it is sure that the worship activities to be conducted during the Festive periods at the SBA will not cause any traffic disruption to the roads in the vicinity of the SBA or to cause any burden to the transport system. Again, the possible nuisance caused to the residential neighbourhood as alleged will be highly remote by using the two proposed peripheral pedestrian routes as

indicated at paragraph 7.2 of this Management Plan.

- the Applicant will arrange sufficient manpower on the spot for the control and management of visitors with a view to ensuring that only a controllable number of grave sweepers be allowed to go inside the two columbarium halls located on the 1/F and 2/F of the SBA building for grave sweeping in order that the legal holding capacity of the two columbarium halls will not be exceeded and that a safe and orderly grave sweeping situation is maintained, in particular during the peak hour of either Ching Ming Festival or Chung Yeung Festival.
- when columbarium licence is approved in the nearest due course, the Applicant undertakes to implement the following stringent administrative and operational measures in all future Festive operations, which conducted inside SBA to ensure that only a controllable number of worshippers **[Definition: controllable number of worshippers means that only a limited number of visitors (a limited number of visitors means that during every 30-minute interval not more than 60 visitors) be allowed to stay inside SBA columbarium building for worship by appointment periodically and under the close supervision of SBA staff and security personnel so that at any one time the number of visitors will not exceed the holding capacity of the columbarium halls concerned and adhere to the number of visitors within each columbarium hall at any one time as specified by BD]** be allowed to access SBA for worship per hour during the Ching Ming Festival and Chung Yeung Festival periods (i.e. the Festival Day and its shadow periods) so that the holding capacity of the columbarium will not be exceeded at any one time. Visitors will be arranged to attend SBA by way of **visit-by-appointment system** (i.e. by way of specific date and time slot arrangements as arranged by SBA with the respective niche purchasers on a first come first-serve basis) so as to ensure a safe situation is maintained and a smooth worship be conducted inside SBA throughout the Festive Periods as well as not to cause/create any adverse traffic/crowd situation in the vicinity of the SBA. The stringent measures are specified in the below paragraphs, viz :-

- (a) The introduction of **Member-Only Scheme** – SBA will only allow joined members to enter it for worship during either Ching Ming Festival periods or Chung Yeung Festival periods (i.e. the Festival Day and its shadow periods). Membership cards will be issued to all sold niche purchasers (including sold and occupied niches and sold and unoccupied niches) by way of registered mails once the columbarium licence is approved by PCLB. They will be informed that their personal data will be recorded and kept by SBA for record purpose and for registration/verification during the Festive periods; and for inspection by relevant Government Department(s), if required. Members' data will be updated periodically by SBA and/or when situation(s) dictate. All niche purchasers will be informed/reminded that during Festive periods' visits, the niche purchasers & their accompanies have to present their membership cards

to staff stationed at the registration counter set up at the G/F lobby of the SBA for registration and verification before they are allowed going up to the respective columbarium halls for worship. Every year they will be informed/reminded in advance that visitors who fail to present membership cards on spot for registration by staff of SBA during their visits will be prohibited from entering SBA for worship and they have to make another appointment(s) with SBA for the next visits either during the Festival periods or the Non-Festival periods;

- (b) The activation of the **Visit-By-Appointment** booking system – **2 months** prior to either Ching Ming Festival or Chung Yeung Festival, the staff of SBA will contact the niche purchasers via electronic means (i.e. by phone, email, SMS or WhatsApp or any other possible notification means) and to arrange appointments with them for individual visits to SBA for worship during the Festival Periods (or the Non-Festival Periods, if situation applies) on a first come first-serve basis. Simultaneously the visitors will be reminded to bring along their membership cards for registration & verification for admission into SBA for worship and they will also be reminded to use public transport (in particular the use of MTR services to arrive at MTR Ho Man Tin Station or MTR Hung Hom Station in order to walk to SBA for worship as no parking facilities will be provided to visitors by SBA. Visitors will be told that if they fail to adhere to the mandatory visit-by-appointment booking arrangements as arranged by SBA for festive visits, unless with reasonable/acceptable excuse(s), (e.g. late comers due to unexpected situation(s), for instances, MTR train delay/traffic accident/traffic congestion, etc) will not be allowed to enter SBA for worship and will have to arrange another appointment(s) for next visits. If the visitors had already made an appointment prior to the SBA's action, SBA will not contact them. Such visit-by-appointments for worship will be documented and recorded for registration/verification purpose and to be inspected by relevant authorities upon request(s). To ensure the compliance of such a mandatory "visit-by-appointment system" arrangement and to facilitate ad hoc checking by FEHD staff on the spot, the Applicant will keep a register (hardcopy) for recording the "visit-by-appointment system" bookings for all the visitors, in particular for peak periods' visitors and the information to be recorded include (but not limited to) the following essential items, viz :-

- (i) The date and time of visit session & appointment reference number;
- (ii) Niche no. to be visited & the columbarium hall name;
- (iii) The name & number of visitors;
- (iv) The time of entering/leaving the columbarium;
- (v) The date of booking, the means of booking & the means of contact

- of the representative of the group;
- (vi) The membership card numbers of the niche purchasers; &
  - (vii) The Applicant and his staff will update the register in every visit session so that monitoring on compliance of such mandatory visit-by-appointment system could be conducted by FEDH staff or PCAO staff on the spot or at their convenience.
- (c) In addition, the Applicant would also fix the maximum number of visitors allowing to enter SBA for worship at not more than **30 visitors/30 minute** within the opening hour of 9:00am to 5:00pm (8hr/day) if the application of Columbarium Licence is approved by PCLB.
- (d) Arrangement of attendance by way of specific time slots – during the advance contact with the niche purchasers, a specific day and a specific time slot (**not more than 30 minutes for each batch of worshippers to conduct individual worship**) (this time frame rule will apply to sold and occupied niches and those sold and unoccupied niches and all future sold niches, if any for the latter) (Once Columbarium Licence is issued by the PCLB in the nearest due course, SBA will send a notice to each sold niche purchaser informing him/her about the 30-min time frame worship restriction, (which all sole niches purchasers are required to comply with) will be allocated to each batch of visitors to ensure an orderly worship activities inside SBA and niche purchasers will be informed that each batch of visitors will only be allocated a 30-minute time frame for them to conduct worship inside SBA for the sake of ensuring safety and orderly worship inside the columbarium halls of SBA. Such worship during each period of time will be closely monitor and supervise by staff of SBA and security personnel [e.g. when the 30-minute worship period has expired for a batch of visitors conducting worship inside a particular columbarium hall, the staff /security personnel deployed inside the columbarium hall will inform the visitors to leave the columbarium hall and then contact those staff/security personnel deployed at the reception desk on the G/F lobby (or at the holding area(s), if set up at the G/F lobby of the SBA) to release another batch of visitors to go up to the respective columbarium halls for worship via the twin staircases or the lift];
- (e) All other activities of the SBA will be suspended during the grave-sweeping periods and visitors have to adhere strictly to the mandatory visit-by-appointment system and the operation of the membership-only scheme to ensure strict admission control in order to regulate the number of visitors accessing SBA for worship;
- (f) Introduction of admission control: an admission control system may be

adopted by SBA by way of setting up a holding area at the G/F lobby of the SBA and the use of tidal flow system (i.e. staggered release of visitors to go up to the columbarium halls periodically for worship) in order to properly control the volume of in-flow and out-flow of visitors to & from the two columbarium halls located on the 1/F and 2/F of the SBA, ensuring the holding capacity of the columbarium halls will not be exceeded at any one time [this holding areas concept only serves as a **backup measure** to be used by SBA in case there are ad hoc visitors who fail to adhere to the visit-by-appointment system such as late comers/unpunctual visitors, etc]. It is because under the visit-by-appointment system the maximum number of visitors inside the columbarium building will be not more than **30 visitors within each 30-minute time frame** (highlighted in para. 6 below) and that the holding capacity of the columbarium will not be exceeded at any one time which indicates that the aforesaid holding area may not be used unless otherwise. If holding area is set up, visitors will be arranged to queue up in single file at the G/F lobby of the SBA waiting to be called forward/guided to go up to the respective columbarium halls for worship under the supervision of staff and security personnel depending on the vacancies inside the respective columbarium halls. **In any event, priority will be given to those punctual visitors, who adhere firmly to the visit-by-appointments** to go up to the columbarium halls for worship and late comers have to wait at the holding area waiting to be call forward to the respective columbarium halls for worship depending on the available vacancies at that particular time;

- (g) The Applicant will issue admission cards for each batch of visitors according to the visit-by-appointments for the niche buyers and their accompanies to access respective columbarium halls for worship. Using the admission cards' system can adopt a means of verification and to distinguish those visitors or group of persons already being admitted into the columbarium for worship under the "Visit-By-Appointment System".
- (h) The implementation period of the aforesaid measures will cover a total of **5 days** during each Festival [i.e. the Festival Day and the 1<sup>st</sup> weekend before and after the Festival Day (i.e. 1 Saturday & 1 Sunday before and after the Festival Day)]. That means visitors will be evenly arranged to attend the worship at SBA throughout the aforesaid 5 days during either Ching Ming Festival or Chung Yeung Festival via the visit-by-appointment system thereby ensuring the holding capacity of the columbarium halls will not be exceeded at any one time during the whole Festival periods;
- (i) The Applicant will ensure that sufficient staff and security personnel are



available during the Festive periods to provide traffic and crowd management measures inside and outside SBA in order to facilitate the smooth running of the worship activities throughout the whole Festival periods;

- (j) The Applicant undertakes to install broadcasting system (i.e. PA system) for SBA so that visitors can be informed of on the spot any crowd management arrangement and worship activities inside SBA during the Festive periods; and for the purpose of announcing information regarding emergency services/situations and any ad hoc situations/incidents;
  - (k) Two months prior to each Festive period, the Applicant will send a detailed notice to each niche purchaser by way of mail, email, SMS, WhatsApp or any other possible notification means to inform them about the aforesaid SBA's traffic and crowd management arrangements for the Festival which include the use of MTR services to access SBA and the details of the house rules, such as the 30-minute worship time restriction inside the columbarium halls and the holding capacity of the columbarium halls at any one time, the set up of holding area, the issue of admission cards and the implementation of special traffic and crowd managements, etc., to be adopted by SBA for the Festival plus hotline(s) that can be used by visitors to contact SBA for enquiries, in case of need.
  - (l) If required, the Applicant is willing to submit an After-action Traffic and Crowd Review Report after each Festival to relevant authorities such as PCLB, TD & Police every year for scrutiny for improvement; &
  - (m) The Applicant also undertakes to conduct rehearsal(s) for traffic & crowd management measures prior to Festival(s) should situation dictates.
  - (n) To reiterate, the Applicant undertake to inform all affected parties (including sold and occupied niche buyers and sold and unoccupied niche buyers and all future sold niche buyers, if any for the latter in writing that the house rules, special traffic arrangements and a mandatory "visit-by-appointment system" arrangement during the aforesaid specified implementation periods is proposed by the applicant and is in accordance with the provision contained in the columbarium licensing and regulation guidelines issued by the PCLB; and will be implemented if its licence application is approved by relevant authority.
- Sale agreement and house rule concerning admission control:

The Applicant intends to only regularize the existing sold 480 niches. In the

existing sale agreement, there is a clause which mentions that the Client has to abide to the house rules within the premises and the house rules and management controls could be revised subject to circumstances. Therefore, subject to the approval of the rezoning application and agreement from relevant government department, the house rules will be updated according to the proposed admission control and measures stated in the Management Plan approved by the PCLB, and will be applicable to the visitors of all 480 niches.

- Subject to the transfer of interment rights of the existing sold niches to another client, a new sale agreement between SBA and the potential niche buyers which will consist of the followings for niche purchasers to comply with, viz :-

(a) When selling interment rights in respect of a columbarium, the written agreements which a holder of a licence enter into with the purchasers must set out in clear language and with words which font size is no smaller than 12 points, the information and recommendations prescribed in Part 1 of Schedule 4 of the Private Columbaria Ordinance (PCO) and the essential terms prescribed in Part 2 of that Schedule. Each agreement for sale of an interment right must meet the requirements on an enforceable agreement for the sale of an interment right under section 49 of the PCO.

(b) The niche purchasers and their accompanies can only access SBA for conducting worship activities through the mandatory **visit-by-appointment booking system** on pre-arranged date and time slots as per the advance booking arrangements made with SBA and each appointment will restrict to **4 persons in one batch only and only a fixed 30-minutes time frame will be provided by SBA for each single batch of visitors for worship inside SBA**. It will be specified in the sales agreements that visitors who come to SBA attempting to conduct worship without prior advance booking will not be entertained and they will be informed at scene to arrange another appointments for the worship in the nearest due course;

(c) All visitors will need to adhere to the traffic/crowd management measures to be used and house rules to be implemented by SBA including the implementation of admission control inside SBA by the set-up of temporary holding area and the implementation of tidal flow system to facilitate festival operational needs inside the SBA, if situation dictates;

(d) Visitors need to join SBA membership-only scheme because only members of SBA will be allowed to enter the site for worship by

appointments during either Ching Ming Festival or Chung Yeung Festival and their shadow periods. During Festive visits, visitors need to present their membership cards for registration & verification by staff at the registration counter set up at the G/F lobby before allowing accessing the columbarium halls;

- (e) It will be specifically laid down in the sales agreements that niche buyers and their accompanies have to use **public transport** (in particular the use of MTR services to the MTR Hung Hom Station or to the MTR Ho Man Tin Station in order to walk to the SBA as no parking facilities will be provided for the visitors;
  - (f) SBA reserves the right to deny visitors' entry into SBA for worship should the latter fail to adhere to the mandatory visit-by-appointment system; &
  - (g) The Applicant will explain to the new niches purchasers about the aforesaid rules for their compliance during the signing of the sales agreements, if any, which will include the house rules, the special traffic arrangements and a mandatory "visit-by-appointment system" arrangement during the specified implementation periods of the Festivals. The potential niche buyers will be informed that the aforesaid arrangements will be adopted by SBA during the Festival periods and the latter will explain these arrangements to the potential niche buyers before entering into the sales agreements. In any case, no signing of the sales agreements will be made with the potential niche buyers should they disagree with the aforesaid proposed clauses/specifications and relevant house rules to be implemented by the SBA for worship during Festive periods.
- It will also be mentioned in the Sale Agreements that those minority visitors, who really need to drive, e.g. to convey elderly and/or disable persons to SBA for worship, are advised to park their cars at nearby Hung Hom PTI Carpark, which has sufficient car parking spaces to accommodate Festive visiting cars and then use Cheong Wan Road to walk down to Winslow Street in order to arrive at the SBA; &
  - The Applicant will implement the following time scale for Festive visits to the SBA for worship by members to ensure the least traffic/crowd disruption and possible nuisance that might be caused to residents of the nearby areas of the SBA, viz :-

<u>Description</u>	<u>Time Period Covered</u>	<u>Proposed Visitors Control Measures for the 480 sold niches</u>
Festival Weeks (i.e. Festival Day & Festival Weekends)	Ching Ming Festival Day, Chung Yeung Festival Day and their Shadow Periods (i.e. the Festival Day plus the 1st weekend before & after each Festival Day (i.e. the Festival Day plus 1 Saturday & 1 Sunday before & after each Festival Day) – totaling a maximum of 10 days per year (5 days for Ching Ming Festival & 5 days for Chung Yeung Festival)	Visitors are allowed to visit the SBA bet. 0900 hrs and 1700 hrs during the Festive periods (i.e. 8 hrs/day). This visiting time frame tallies with the visiting time frame proposed in the TIA

**6. Calculation of Visitors' Attendance at Salvation Benevolent Association, Hunghom During Ching Ming Festival and Chung Yeung Festival**

The following calculation shows a clear calculation of visitors' attendance at the SBA throughout each day of the 5 days festive worship period, viz :-

The SBA Complex site area = about 697.26 m<sup>2</sup>

By adopting the BD's CoP, i.e. the calculation of columbarium factor of 2 m<sup>2</sup> per person, the SBA site can hold up a maximum of  $697.26 \text{ m}^2 \div 2 \text{ m}^2 = \underline{\underline{349 \text{ visitors}}}$  at any one time.

Name of Salvation Benevolent Association (SBA) columbarium halls	Internal Area of each columbarium hall	Holding capacity of each hall at any one time (by adopting the BD's CoP, i.e., the calculation of columbarium factor of 2 m <sup>2</sup> per person)
Hall 1: 1/F of SBA Building	71m <sup>2</sup>	36 visitors
Hall 2: 2/F of SBA Building	66m <sup>2</sup>	33 visitors

	Total area: 137m <sup>2</sup>	Total No. of visitors = 68 visitors are allowed to stay i/s the 2 columbarium halls concerned at any one time by way of this calculation
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The total internal area of the 2 columbarium halls on 1/F & 2/F of the SBA columbarium Building = 137 m<sup>2</sup> [i.e. it can accommodate **68 visitors** to the maximum at any one time, (i.e. 68 visitors/30 minutes at any one time)] and in one hour can house 68 visitors x 2 = 136 visitors/hr.

The waiting area of the G/F lobby = 63 m<sup>2</sup> (i.e. it can accommodate up to **30 visitors** at any one time).

With the implementation of the mandatory Visit-By-Appointment system, the SBA will operate between 0900 hrs – 1700 hrs, i.e. **8 hrs/day** throughout the Ching Ming and Chung Yeung Festival periods. The expected number of visitors visiting the SBA for worship during Ching Ming and Chung Yeung Festivals are calculated based on the ratio of around **4 visitors** per niche.

Expected number of visitors going to the SBA for worship during the whole Ching Ming and Chung Yeung Festival periods in this case are :-

$$480 \text{ niches} \times 4 \text{ visitors/n} = \underline{\mathbf{1920 \text{ visitors}}}$$
 (the maximum)

According to the above total number of visitors' attendance and the available area of the 2 columbarium halls (1/F & 2/F) inside the SBA, its Festive operations during either Ching Ming Festival or Chung Yeung Festival will need to span over a period of **5 days** (i.e. the Festival Day plus the 1st weekend before and after the Festival Day) for the evenly distribution of visitors to visit the SBA.

$$\begin{aligned} \text{The expected number of visitors per day is} &= \mathbf{1920 \text{ visitors} \div 5 \text{ days}} \\ &= \underline{\mathbf{384 \text{ visitors/day}}} \end{aligned}$$

This calculation of 384 visitors per day is very similar to the traffic consultant's proposed assumption in the TIA and the proposed 5 days worship period can further reduce the number of attendance per day in order to comply with the BD's requirement (i.e. not more than 60 visitors, including staff, to be accommodated inside the SBA columbarium building at any one time).

The calculation of visitors' attendance in details are highlighted below, viz :-  
To accommodate the visitors during the whole Festive periods (i.e. **5 days**) using the

mandatory Visit-By-Appointment system, the expected number of visitors per day and per hour visiting the SBA is calculated as per the below table :-

<u>Worship Period During Ching Ming Festival and Chung Yeung Festival</u>	<u>Calculation of Attendance</u>
<p>The Festival Day + the 1st weekend immediately before and after the Festival Day [i.e. 1 Saturday &amp; 1 Sunday before &amp; after the Festival Day (i.e. a total of 5 days)] during either Ching Ming Festival or Chung Yeung Festival</p>	<p>Expected daily no. of visitors' attendance per day            = <math>480 \text{ n} \times 4 \text{ visitors/n} \div 5 \text{ days}</math>            = <b>384 visitors/day</b></p> <p>Expected no. of visitors/hr            = <math>384 \div 8 \text{ hrs}</math>            = <b>48 visitors/hr</b></p> <p>Expected no. of visitors/30 min            = <math>48 \text{ visitors} \div 2</math>            = <b>24 visitors/30 min</b></p> <p>The holding capacity of the 2 columbarium halls (1/F &amp; 2/F) = 68 visitors at any one time, hence the above calculated <b>24 visitors/30 min</b> to conduct worship inside the columbarium halls is well within the holding capacity of the 2 columbarium halls concerned where ample space inside the two columbarium halls is available for visitors to conduct worship activities within respectively columbarium halls in an orderly and safe manner and is again in full compliance with the BD's requirement. Accordingly, the average number of visitors using the approach peripheral pedestrian routes towards SBA during each minute            = <math>48 \text{ visitors} \div 60 \text{ min} = 0.8 \text{ visitors/min}</math> only. Hence, disruption to pedestrian flow in nearby streets including the aforesaid peripheral pedestrian routes of the SBA is highly remote.</p>

The above calculations indicate that the worship activities at Salvation Benevolent Association, Hung Hom will only restrict a total of 48 visitors per hour to go to the SBA columbarium building for worship using the mandatory visit-by-appointment

system throughout the 5 days Festival periods during either Ching Ming Festival or Chung Yeung Festival; and the controlled number of visitors using the approach roads (designated peripheral pedestrian routes indicated in this Management Plan) leading to the SBA for worship during any one period of the aforesaid Festive days of Ching Ming and Chung Yeung Festival periods are totally within acceptable level as proposed and is in total compliance with the FSD and Building Authority requirement. In this scenario, with the implementation of the above-mentioned stringent measures, viz :-

- (i) The mandatory visit-by-appointment system;
- (ii) The use of stringent administrative and operational measures; and the implementation of the SBA's strict house rules;
- (iii) The use of the two peripheral pedestrian routes from Hung Hom /Ho Man Tin MTR Stations for visitors to walk to the SBA without having visitors to encroach onto other streets within the cluster of resident areas near to the SBA, i.e. those residential blocks located to the north and north west of the SBA ;
- (iv) The avoidance of using the aforesaid other streets within the cluster of residential blocks near to the SBA is to avoid causing any unnecessary nuisance to residents living in the vicinity of the SBA or to avoid causing any business disruption to shops located within the area concerned;
- (v) The reduced number of 480 niches as proposed and the reduced number of visitors per hour visiting the SBA (i.e. 48 visitors/hr as calculated above) will not create any disruption to pedestrian traffic in nearby streets of the SBA; &
- (vi) The employment of professional traffic and crowd management agent to assist the SBA to manage the events.

In view of the above, it is convincing that if the Festive events are run in such a stringent and professional manner as stated in this Management Plan, the disruption to traffic and alleged nuisance that might be caused to residents/shops of the nearby areas of the SBA will be entirely removed. It is therefore affirmative that if the SBA future Festive operations are conducted stringently as proposed and in accordance with the laid down measures stipulated in this Management Plan and in full compliance with FSD & Building Authority requirements, the Festive events surely will be conducted in an orderly, smooth and professional fashion across the Festive Days without causing any chaotic situation at the SBA and its vicinity.

## **7. Traffic and Public Transport Arrangement**

The Salvation Benevolent Association Columbarium is located at the north east corner of Winslow Street/Lo Lung Hang Street, Hung Hom which is easily accessible via nearby roads and streets such as Wuhu Street, Gillies Avenue South, Baker Street,

Cooke Street, Bulkeley Street, Cheong Wan Road, Chatham Road, Lo Lung Hang Street and Winslow Street. During festive days, visitors going to the SBA can basically and conveniently use MTR/bus/GMB services to reach MTR Hung Hom Station/ Hung Hom Station PTI/MTR Ho Man Tin Station where they can walk from the aforesaid locations via nearby footbridges and roads/streets to reach the columbarium concerned. The walking time is about 10 minutes walking at normal pace.

7.1 Bus Routes : KMB : 2E, 3B, 5C, 6C, 6F, 7B, 8, 8A, 11K, 11X, 12A, 13X, 15, 21, 30X, 41, 45, 85X, 87D, 106, 115, 215X, 224X, 260X, 268B, 269B, 297

NWFB: 796X

Green Mini-Bus Routes : 2, 2M, 6, 8, 8S, 13, 26

7.2 Nevertheless, in order to avoid causing any unnecessary nuisance to the daily life of residents living in the vicinity of the SBA columbarium by the visitors' flow along pavements in the area during the Festive periods, **two most direct and convenient peripheral pedestrian routes** using peripheral pavements for visitors to walk to the SBA are proposed. The pedestrian flow of these two proposed peripheral pedestrian routes are rather low especially during weekends and public holidays. The most direct and convenient way to reach the SBA is by way of MTR and the two easy-to-reach SBA peripheral pedestrian arrival routes are highlighted below :-

Arrival route 1 : MTR Hung Hom Station Exit A3 >  
Walk down the western pavement of Cheong Wan Road >  
Walk across the traffic light crossing of Cheong Tung Road>  
Walk along the western pavement of Winslow Street (by the side of China Travel Hip Kee Godown, HK Ltd) >  
Walk towards west to Lo Lung Hang Street >  
Walk across Lo Lung Hang Street to reach the SBA (Walking distance is about 525m in length & walking time is about 10 minutes)

Arrival route 2 : MTR Ho Man Tin Station Exit B1 >  
Walk across the footbridge which span across Chatham Road North >  
Walk down the side footbridge to the eastern



pavement of Wuhu Street >  
Walk along Chatham Road North northern  
pavement towards east for Winslow Street >  
Walk along Winslow Street western pavement  
towards north for SBA  
(Walking distance is about 427m in length &  
walking time is about 10 minutes)

The above two proposed peripheral pedestrian routes fall on the outer perimeter border of the cluster of residential blocks, which located to the north west of the SBA in this part of Hung Hom area. With the proposed reduced number of visitors (i.e. 48 visitors/hour approaching the SBA columbarium building for worship) and the use of these two dedicated peripheral pedestrian routes to access the SBA will not create any disruption to pedestrian traffic in the area and will not cause any nuisance to residents living in this part of the Hung Hom area.

7.3 A copy of the bus routes and green mini-bus routes is at **Annex 'A'**.

## **8. Special Traffic Arrangement To Be Adopted By the SBA**

8.1 The SBA will introduce the membership-only scheme and mandatory visit-by-appointment system and will strongly advise the worship visitors to use the MTR services and the aforesaid two proposed peripheral pedestrian routes to access the SBA in order not to cause any unnecessary nuisance to residents living in the nearby areas throughout the whole festive periods during Ching Ming Festival and Chung Yeung Festival. The worshippers will be informed respectively to attend the columbarium for worship by a pre-arranged dates and time slots arrangement so that the holding capacity of the columbarium will not be exceeded at any one time throughout the festive periods. This arrangement will ensure that a controllable number of worshippers go to the SBA for worship during staggered periods. Through the use of all the above-mentioned stringent measures, the volume of traffic including pedestrian traffic in the vicinity of the SBA during the festive periods can then be reduced to the minimum and the possible burden that might be created to the usage of public transport is also reduced, in particular during the peak hour of the Festival Day of the Festival, hence possible/anticipated traffic disruption will not be caused to nearby roads/streets such as Wuhu Street and Gillies Avenue South. The Applicant will inform worshippers in advance through email/phone/SMS/Whatsapp and any other possible means, etc about the aforesaid arrangements and to strongly remind them to adhere to

these rules. The SBA reserves the right to deny visitors' access into the SBA for worship if the aforesaid arrangement is blatantly abused by visitors.

- 8.2 The worshippers will be informed that there is no onsite parking facilities provided by the SBA and they will be reminded and encouraged to use public transport in order not to create traffic congestion in the vicinity of the SBA and those minority, who really need to drive, e.g. to convey elderly or disabled persons to the SBA, are reminded to park their vehicles at nearby carpark(s) such as the Hung Hom Station Carpark, which has sufficient numbers of vacant hourly parking spaces available for them to use in particular during peak hour and after parking they can then walk to the SBA via Cheong Wan Road and Winslow Street, one of the proposed peripheral pedestrian routes.
- 8.3 It is highly unlikely that there will be any build up of traffic at Wuhu Street and Gillies Avenue South should the visitors adhere to the use of MTR services and the two proposed peripheral pedestrian routes to access the SBA and the adherence to BD's requirement that no more than 60 visitors (including staff) are allowed to stay inside the SBA building at any one time using the visit-by-appointment system. Nevertheless, if the traffic situation and/or movement of visitors towards the SBA dictates, i.e. there are traffic build up and/or crowd moving towards the SBA on the aforesaid roads/streets during the peak hour of the Festival Day of the grave sweeping periods, the Applicant will deploy security personnel to the nearby street junction pavements to guide visitors to walk to the SBA along the respective pavements.
- 8.4 The SBA Management will set up directional signs at the following locations to guide visitors to walk along the two peripheral pedestrian routes to approach the SBA for worship. If situation dictates, additional manpower will also be deployed to these locations to guide the visitors to walk to the SBA and to monitor the flow of visitors. These locations are :-
- (i) MTR Hung Hom Station Exit A3;
  - (ii) Gillies Avenue South (N/B) Bus Stop
  - (iii) Cheong Wan Road/Cheong Tung Road Pedestrian Crossing;
  - (iv) Chatham Road North/Wuhu Street (bottom of the footbridge led Leading down from Chatham Road North footbridge;
  - (v) Chatham Road North pavement/Winslow Street pavement;
  - (vi) Outside the SBA Site.

The above match with the proposed directional signs' locations proposed

in the TIA and the aforesaid directional signs will be placed on sites before 0900 hrs in the morning and collected back by security personnel of the SBA after 1700 hrs during the Festival Day and its shadow period.

8.5 In unexpected/rare situations, i.e. If a substantial visitors appears during the peak grave sweeping period on the Festival Day or its shadow period and that only a controllable number of worshippers can be released to go inside SBA columbarium for worship, the following methods will be used by the SBA to control the number of visitors accessing the two columbarium halls for worship, namely :-

- (i) Visitors will be arranged to stay temporarily at the holding area set up on the G/F lobby (which can hold up 32 visitors at any one time) waiting to be guided to the respective columbarium halls on the 1/F and 2/F of the SBA for worship after registration. Staff deployed thereat will use tidal flow system to release visitors to go up to the aforesaid two columbarium halls via the twin staircases (divided into the ascending and descending mode) and the lift (for elderly, disabled persons and those in need of the lift service) of the SBA;
- (ii) Sufficient staff of SBA and security personnel will be deployed at the G/F lobby and outside the main entrance of the columbarium to ensure the admission control is proper conducted and that there is no conflict between the in-coming and out-going worshippers;
- (iii) Staff deployed inside the SBA will ensure that only a controllable number of worshippers be allowed to enter the columbarium for worship (no more than 30 visitors in each columbarium hall at any one time), in particular during the peak hour, so that the holding capacity of the columbarium will not be exceeded at any one time. Staff and security personnel positioned at key locations will maintain close communication with the SBA Command Post to ensure an orderly and smooth release of visitors into the columbarium halls for worship; &
- (iv) In any case, priority will be given to visitors, who use the visit-by-appointment system to enter the SBA for worship and the staff deployed at the entrance and at the registration counter on the G/F lobby of the SBA will verify their authenticity using the visit-by-appointment records.
- (v) The above is a self-regulated traffic management measures proposed to be adopted by the Applicant for the Festival operations to be conducted at the SBA columbarium building and its vicinity without the need for Police presence on site to interfere unless unexpected situation dictates.

## 9. Police Presence

To implement and execute Special Traffic Arrangement during festive days, Police deployment on roads/streets in the vicinity of columbaria in the Territories may be required in order to implement adequate traffic and crowd management measures. Nevertheless, the traffic and crowd management measures proposed to be adopted by the SBA in this Management Plan are a set of self-regulated administrative and operational methods more than adequate for the SBA to operate the worship activities at the SBA columbarium building during either Ching Ming Festival or Chung Yeung Festival in an orderly and safe manner and the need for Police presence to assist is highly unlikely. In any case, the Applicant will inform Hung Hom Police Division in advance prior to the Festival periods the expected number of worshippers that will access the SBA for worshipping on each day during the Festival periods so that Police can plan ahead and make suitable arrangements, if situation dictates. Useful telephone contacts is at **Annex 'E'**.

## 10. Crowd Management Plan Execution and Duties of Staff/Security Personnel

10.1 During the 5 worship days across the festive periods (i.e. the Festival Day plus the 1st weekend immediately before and after the Festival Day of either Ching Ming Festival or Chung Yeung Festival) a substantial number of worshippers will go to the SBA to worship their ancestors, in particular when the remaining niches of the SBA are interred in future. In this case, it is anticipated that more than the existing number of worshippers will come to the SBA every year during the festive days of Ching Ming Festival/Chung Yeung Festival to conduct worshipping activities and according to relevant Government Departments' requirement a special crowd management plan is considered necessary to be implemented at the SBA and its vicinity to ensure the safety of worshippers and the smooth running of the event(s). Although there might be a gradual decrease in the number of worshippers going to the SBA for worship during festive days after many years later, the introduction of the aforesaid special crowd management plan should not be neglected on each occasion.

10.2 In addition to the stringent administrative measures that will be implemented by the Applicant as stipulated in this Management Plan and to ensure a safe and orderly visitors' movement inside the SBA, the Applicant will adopt the following crowd management measures, namely :-

- (i) To implement the **visit-by-appointment** system first so as to ensure that visitors will only come to the SBA according to the

pre-arranged time slots and that no overflow of worshippers will occur inside the SBA columbarium at any one time (i.e. no more than 60 visitors (including staff) will stay inside the SBA Building at any one time for worship as per BD's requirement) and the adherence to the peripheral pedestrian routes system. This arrangement can allow the management of the SBA to maintain a balanced visitors visiting the columbarium concerned at staggered period so that no chaotic traffic and crowd situation will occur in the vicinity of the SBA and safety is ensured inside the SBA building complex. To implement the above, the following steps will be adopted by the SBA Management, viz :-

- (a) Staff will be deployed at the entrance of the SBA Building to welcome the visitors and then guide them to the registration counter set up at the G/F next to the lobby for registration/verification;
  - (b) After registration, the batch of visitors will be given admission cards to access the respective columbarium halls and they will be guided by staff deployed inside the SBA to walk up the twin staircases for the respective columbarium halls on the 1/F and 2/F of the SBA Building for worship. Elderly, disable persons and those in need of lift service will be guided to use the lift service for accessing the respective floors;
  - (c) When the batch of visitors arrive at the columbarium hall, the staff deployed inside the hall will collect the admission cards from them and told them that they can only stay inside the columbarium hall for not more than 30 minutes for the worship. The admission cards collected will be re-cycled back to the registration counter for subsequent use.
  - (d) When the 30 minutes time frame worship finished, the staff deployed inside the columbarium hall will inform the batch of visitors to leave and told them to use the staircase to descend down to the G/F for leaving the SBA Building. Elderly, disabled persons and those in need of lift service will be guided to use lift to descend down to the G/F for leaving the site.
- (ii) Secondly, if necessary an **admission control** system will be implemented at the G/F lobby of the SBA where staff will be deployed thereat to set up a holding area and to control and systematically release visitors to go up to the two columbarium halls on the 1/F and 2/F of the SBA for worship via the twin staircases (divided into ascending and descending mode under the supervision of security personnel) and/or the lift service after the

visitors completed the registration/verification at the registration counter set up at the G/F near to the lobby. Tidal flow system will be used in order to release visitors to the 1/F and 2/F columbarium halls. Staff deployed at key locations on the G/F, the 1/F and 2/F and within the columbarium halls will maintain close contact amongst themselves to ensure the proper supervision of this admission control system in order to ensure that the holding capacity of the two columbarium halls will not be exceeded as required. This visitor's control system will be properly monitored and exercised by staff until situation comes to normal;

- (iii) Thirdly, the SBA will also implement a **one-way visitors' flow** system where visitors will be arranged to go up to the columbarium hall on either 1/F or 2/F of the SBA building via the twin staircases (the left-hand side staircase will be arranged in the ascending mode whilst the right-hand side staircase will be arranged as the descend mode) so that there is no conflict between the arrival visitors and the departing visitors. Staff will be deployed at key locations and outside the lift on the G/F for the supervision of visitors' movement and to ensure safety of the visitors to and from the columbarium halls, except for the Elderly, disabled persons and those in need of lift service could use the lift to ascend/descend to and from the columbarium halls and the G/F. This arrangement can allow no conflict between arriving/departing visitors and that the number of worshippers in the two columbarium halls can be properly and orderly controlled;
- (iv) During peak hour if visitors continue to build up which is highly unlikely with the firm adherence to the visit-by-appointment system, the G/F lobby will continue to be used to accommodate the incoming visitors who after registration/verification at the registration counter will be arrange to wait at the G/F lobby awaiting their turn to be released to go up to the columbarium halls for worship.
- (v) In addition, sufficient SBA staff will be deployed on each floor of the columbarium and the proposed twin staircases to supervise the in-flow and out-flow of worshippers with a view to ensuring the safety of all visitors and the smooth running of the worshipping activities;
- (vi) The implementation of the aforesaid crowd management measures will allow the SBA to exercise proper and efficient control of the flow of worshippers to and from the columbarium halls whereby a smooth running of the festive event concerned will be successfully achieved.
- (vii) Contingency Plan: the following contingency plan will be

implemented at short notice by the SBA in the event that there is a substantial number of visitors approaching the SBA for worship during the peak hour of the festive days especially during the Festival Day who come to the site in large batches at the same time creating a sudden upsurge of visitors at any particular period of time. In this scenario, the SBA will take immediate action to activate the following contingency procedures in order to deal with the ad hoc situation, namely :-

- (1) To deploy additional security personnel to the following locations to monitor and guide visitors to approach the SBA;
  - (a) Cheong Wan Road/Winslow Street pavement by the side of the China Travel Hip Kee Godown, HK Ltd;
  - (b) Winslow Street/Lo Lung Hang Street;
  - (c) Wuhu Street/Chatham Road North;
  - (d) Chatham Road North/Winslow Street;
  - (e) Wuhu Street/Gillies Avenue south pavement (to monitor the movement of the crowd);
- (2) Security personnel deployed at the aforesaid locations will take the initiative to guide visitors to the SBA and will maintain close communication with the SBA Command Post and report the crowd situation in the respective streets to the Command Post at regular intervals so that the SBA Command Post will have a clear picture of the size of the in-coming crowd to the SBA at Winslow Street and to take appropriate action to deal with the ad hoc situation; &
- (3) Staff deployed at the entrance and the G/F lobby of the SBA will liaise closely with the Command Post and those staff deployed at respective columbarium halls on the method of releasing visitors at staggered phases into the columbarium halls for worship. Visitors awaiting temporarily at the holding area on the G/F lobby, if implemented, will be explained patiently by staff about the arrangement of this crowd management measure taken by the SBA whereby a safe and orderly worship can be taken on site. This crowd management tactic will continue until the approaching visitors have reduced significantly and the order to stand down rest with the Command Post of the SBA.

10.3 The Applicant will be vigilant for this kind of situation to ensure a staggered implementation of the aforesaid crowd management measures and the contingency plan, if required. Staff and security personnel deployed at the **holding area**, G/F lobby, will explain to the worshippers the reason for making such an arrangement in order to ensure a safe and

orderly release of people into the SBA Columbarium periodically. **The Applicant again will ensure that worshippers be informed well in advance before the commencement of the festive days regarding the possibilities of executing tidal flow system inside the SBA columbarium for special crowd management during the festive days of either Ching Ming Festival or Chung Yeung Festival.**

- 10.4 Manpower deployed will be equipped with radio communication system for internal communication.
- 10.5 Should emergency vehicles need to access the SBA Columbarium at Winslow Street/Lo Lung Hang Street to deal with any emergency situation concerning worshippers, e.g. sick person case(s), security personnel deployed outside the columbarium entrance will offer assistance to emergency medical personnel and if necessary temporarily stopped the tidal flow system, if implemented.
- 10.6 Staff of SBA with first-aid experience and/or first-aiders will station inside the SBA Columbarium for the provision of medical service to worshippers during the festive days.

**11. Supply & Distribution of Manpower of the SBA Columbarium Staff/Security Personnel for Both Traffic and Crowd Management**

As per Annex 'B'.

**12. Specific Duties of the SBA Columbarium Staff/Security Personnel for Both Traffic & Crowd Management**

As per Annex 'C'

**13. Security Management**

The Applicant undertakes to ensure that sufficient security measures are implemented for the SBA Columbarium. In this respect, the columbarium concerned is installed with CCTV cameras at vantage locations to monitor the activities within it and the CCTV monitor with 24 hours recording function is mounted on the cabinet next to the reception table on the G/F which will be manned by staff during office hours, in particular during the Festival Days of Ching Ming Festival and Chung Yeung Festival. After business hours daily, the 24 hours CCTV with recording system will continue to be turned on to monitor/record activities inside the SBA Columbarium. Three staff will also be deployed on night shift duties (12 hours shift) on a rotation basis inside the columbarium concerned to prevent trespassing and to ensure tight



security. The Applicant also undertakes to install broadcasting system (PA system) inside the SBA Building for the purpose of announcing necessary messages to visitors regarding the columbarium worship activities during Festive days as well as to use it during emergency situations/ad hoc incidents.

#### **14. Inclement Weather**

In the event of inclement weather, such as heavy rain, during the course of the operation, the Applicant will ensure that those worshippers remain inside the SBA Columbarium to avoid the rain are remained in safe locations and the tidal flow system, if implemented, will cease temporarily.

#### **15. Command Post (CP)(指揮中心)**

The Applicant undertakes to operate a CP at the reception area on the G/F of the SBA Columbarium. It will be commanded by the person-in-charge of the columbarium or the senior staff in his absence during the Festival Day and its shadow period of either Ching Ming Festival or Chung Yeung Festival.

#### **16. Location Map of the SBA Columbarium and Route Map**

The location map of Benevolent Columbarium and route map are at **Annex 'D'**.

#### **17. Pictures of the SBA Columbarium, its Columbarium Halls and Emergency Evacuation Route**

As per **Annex 'F'**.

#### **18. Manpower Deployment**

- 18.1 The SBA Columbarium has a Manager and a total of 7 staff for its daily operation.

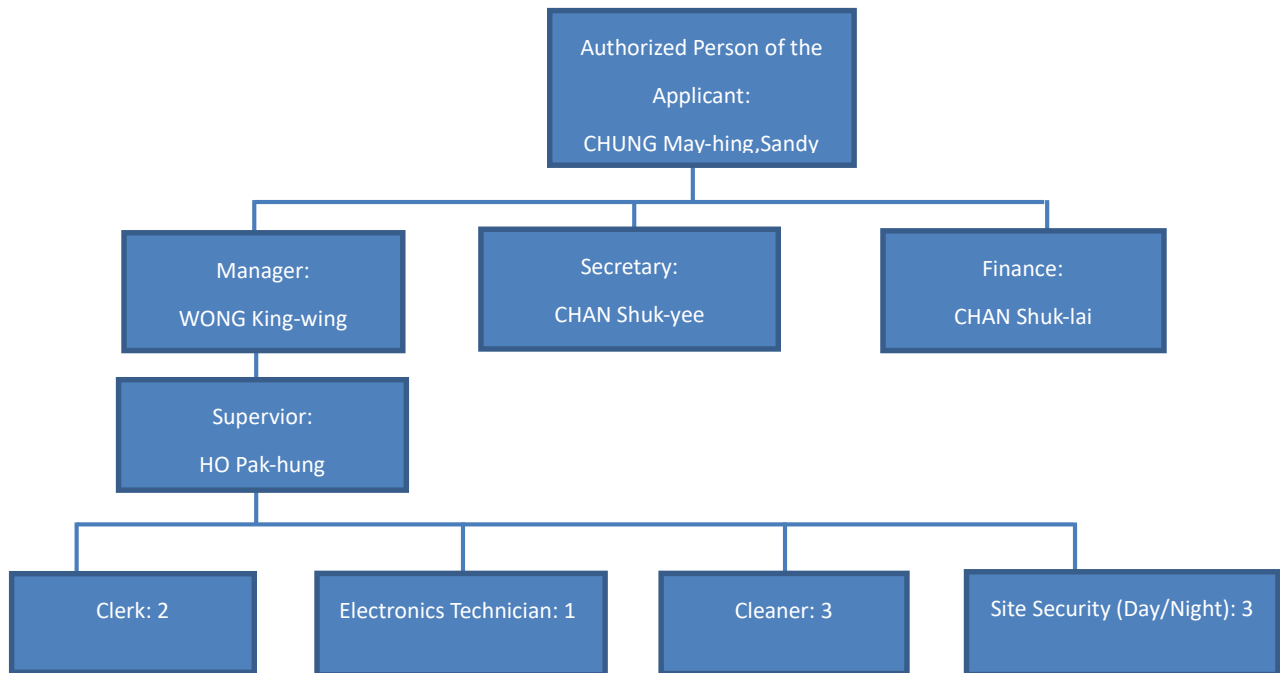
The management of the SBA consists of 2 components. The top level management personnel consists of Ms Sandy CHUNG (Authorized Person of the Applicant), Mr. WONG King-wing (Manager), Mr. HO Pak-hung (Supervisor), Ms CHAN Shuk-yee (Secretary), Ms CHAN Shuk-lai (Financial Director) and they are responsible for formulating the business/operation strategies, scrutinizing financial budget and to decide the SBA's risk management policy and to raise the quality service of SBA.

<u>Name</u>	<u>Working _____ years/Experience _____ in Managing/Running Columbarium</u>
Ms CHUNG May-hing, Sandy (Authorized Person of the Applicant)	15 years
Mr. WONG King-wing (Manager)	10 years & above
Mr. HO Pak-hung (Supervisor)	8 years & above
Ms CHAN Shuk-yea (Secretary)	15 years
Ms CHAN Shuk-lai (Financial Accountant of Salvation Benevolent Association Limited)	15 years

18.2 The Applicant will ensure the Manager to provide sufficient manpower to meet the daily operational need of the SBA, which has 4 staff for the daily running of the columbarium concerned and 3 staff to perform night shift duties on a rotation basis. The duties include daily cleaning, overall administration for the Benevolent, provide customer service and guiding to visitors, employ professionals and workers for repair and maintenance of the columbarium facilities and buildings. Provide fire safety and security measures for the Benevolent. First-aid box is available on the G/F near to the reception area in case of need. Provide crowd management measure during Ching Ming and Chung Yeung Festivals. **Detailed manpower deployment and responsibilities of staff and security personnel for Ching Ming and Chung Yeung Festival are at Annex 'C'.**

18.3 The Applicant undertakes to provide the following information to the Licensing Board/relevant authorities, namely :-

- Organization chart of the Benevolent working personnel, their number, ranking and job charters, area of responsibilities in relation to the columbarium and other ancillary facilities.



- The Manager of the SBA Columbarium is Mr. WONG King-wing who works for the Temple for over 10 years and is experience in funeral and columbarium business.
- To provide fire prevention measures training to staff of the SBA, to arrange staff to attend first-aid courses or to employ first aiders to station inside the columbarium concerned to provide medical services to worshippers during Ching Ming or Chung Yeung Festival, if necessary.
- Normally, no repair and maintenance work will be carried out during Ching Ming or Chung Yeung Festival but the Applicant undertakes to employ professionals and workers to standby at the Benevolent and to undertake urgent repair and maintenance work during the peak grave sweeping days if there is such an impending need.
- The management mode of the SBA is that every staff is assigned with their work according to their job charters and they will be supervised by Mr. HO, the person-in-charge, and in his absence the most senior staff presence will take over his responsibilities. Staff will be briefed on a need-to-know basis regarding the daily running of the SBA, the supervision/running of all the facilities and services to be provided to members of the public. The Applicant will ensure all staffs know their own roles and duties in order that a quality service is provided to members of the public.

**19. Contingency Plan for Fire or Other Emergency Situations To Be Executed by Benevolent Columbarium in compliance with Section 97(f) of the Private Columbaria Ordinance Cap 630**

19.1 In accordance with Section 97(f) of the Private Columbaria Ordinance, Cap 630, the Applicant of SBA, No. 37, Winslow Street, is required to submit a 'Contingency Plan in the event of fire or other emergency situations', in addition to other management plans, to the Licensing Board for scrutiny in relation to her application of Columbarium Licence for the SBA. To run in line with Annex 16 paragraph 8 of the Private Columbarium Licensing and other guidelines for application of columbarium licence i.e. " paragraph 8 of the Management Plan for Private Columbarium Note for Template", the fire contingency plan outlined in this SBA Management Plan is a procedural guidelines written in accordance with the above for the Applicant and staff of SBA to follow and to action in case of fire occurs within the premises of SBA and will be reviewed in every six months by the Applicant and record of the review concerned will be documented by the Applicant for the inspection of relevant Government Departments or PCLB. The Applicant will ensure that the columbarium continues to comply with the "Fire Safety Requirements for Private Columbaria" formulated by the Fire Services Department and updated from time to time. The Applicant will ensure the adoption of all fire prevention measures as per Fire Services Department requirement. She and the person-in-charge of the SBA will also appraise themselves with the updated fire regulations and make amendments/updates for the SBA fire contingency plan and brief their staff accordingly with regard to all fire regulation updates/changes. They will keep records for all the updates of the updated fire regulations for inspection by relevant authorities.

19.2 In relation to the Applicant's application to the Licensing Board for a Columbarium Licence, the following contingency plan is hence compiled in compliance with the aforesaid Ordinance in order to enhance the successfulness of the application, namely :-

**(a) Fire Prevention Execution and Duties of Staff of SBA**

The Applicant will ensure the adoption of all fire prevention measures as per Fire Services Department (FSD) requirement. The proposed twin staircases will be installed with fire prevention doors, fire hydrants and hose reels on each floor in order to comply with the FSD fire prevention regulations.

**(b) Emergency Evacuation Plan**

An emergency evacuation plan will be prepared by the Applicant for the SBA Columbarium and all staff will be briefed to be conversant with the plan so that they can assist worshippers in evacuation in case of emergency. The following is the plan, namely :-

- In the event of emergency during festive days staff/security personnel deployed at each floor of the columbarium hall inside the SBA Columbarium will quickly assist patrons in evacuation to a safe place outside the Benevolent Columbarium.
- In evacuation, worshippers will be guided/directed to leave the columbarium halls on the 1/F and 2/F as quickly as possible, descend down the proposed twin staircases linking the roof-top, different floors and the G/F of the columbarium concerned to the G/F and then leave via the main entrance.
- The lift service will be suspended.
- Leave the SBA Columbarium via the Lo Lung Hang Street heading north all the way to the **designated assembly point** located at the open area at Cooke Street/Lo Lung Hang Street.
- Thereafter worshippers can be guided to leave the area via Cooke Street, Bulkeley Street and Gillies Avenue South.
- The Applicant will ensure the emergency evacuation route inside the SBA Columbarium is free of obstruction at all times
- The Applicant will inform Police/FSD in the event of fire/emergency evacuation for their assistance
- The Applicant will liaise with Police/FSD firemen deployed at scene for any assistance
- The Applicant is the person-in-charge and her name is Sandy CHUNG, manager of SBA and her contact telephone is 98380879.

(c) **Fire Service Installations/Fire fighting Equipment/Storage of Joss Materials**

- The Applicant will ensure all fire service installations including the installation of fire prevention doors for the proposed twin new staircases, fire hydrants and hose reels and equipment provided for the SBA Columbarium will be maintained in efficient working order and all the support and resources for fire prevention are available in SBA at all time.
- Will employ a Registered Fire Service Installation (FSI) Contractor for all maintenance, alterations and additions for the SBA Columbarium. When the proposed twin staircases are

built in the nearest due course in complying with the BD's requirement, the Applicant will instruct the FSI to inspect the newly built staircases in order to comply with the FSD fire prevention regulations.

- The Applicant will ensure sufficient portable fire fighting equipment of the approved type such as fire extinguishers will be provided for the SBA.
- The Applicant will ensure all fire extinguishers are in good working condition, be kept clear from any obstruction, clearly indicated as regard to their locations and methods of operation and be inspected by Registered FSI Contractor at least once every twelve months
- The Applicant will employ the Registered FSI Contractor to prepare a new **fire escape route plans** for the whole SBA Columbarium.
- Will ensure that the Registered FSI Contractor shall issue Certificate(s) of Fire Service Installations and Equipment (FS 251) to the Applicant with copies forwarded to the Director of Fire Services via the respective Regional Office of the Licensing and Certification Command within 14 days after completion of works.
- The Applicant will also ensure that a Certificate of Compliance (FSI/314A or FSI/314B as appropriate) will be submitted by the responsible Registered FSI Contractor to the Director of Fire Services via the respective Regional Office of the Licensing and Certification Command for the alteration and addition works.
- As far as fire prevention is concerned, the columbarium halls of the SBA Columbarium is equipped with water sprinkles and fire hose reels at each columbarium floor.
- To ensure that emergency lighting shall be provided for the entire columbarium halls including the proposed twin staircases and exit signs are installed on each floor of the two new staircases.
- To ensure all exits will be suitably indicated by illuminated signs and if the exit are out of sight to any location within the SBA including the columbarium halls, suitable directional signs in the same dimensions as the exit signs shall be provided to assist patron to identify the exits in an easy manner in the event of an emergency.
- To ensure all combustible materials used as altars, false ceilings, partitions or wall furnishings inside the columbarium halls should fulfill FSD required standard.
- To ensure all means of escape should be kept free from

obstruction including the proposed twin staircases.

- To ensure access route should be provided for FSD to reach the columbarium halls.
- To ensure a suitable store room or cabinet be provided for the storage of joss materials, if any.
- Kerosene & lamp oil be kept in metal containers away from naked flame and confined to a suitable store room.

19.3 To further adhere to the FSD fire prevention requirement, the Applicant undertakes to appoint Mr. HO, the person-in-charge of the SBA Columbarium as the **Fire Security Officer (FSO)**. The Applicant undertakes to employ fire contractor to conduct evaluation of fire precaution measures for the whole SBA including the columbarium halls in order to upgrade the fire prevention measures that need to be put in place in order to comply with the FSD fire regulations as well as to comply with the Application Guidelines regarding fire prevention. When the proposed twin staircases are built, the Applicant will employ the Registered FSI Contractor to conduct inspection for the staircases in order to ensure the condition meets the FSD regulations.

19.4 As mentioned the SBA Columbarium is installed with CCTV. There are adequate CCTV cameras installed at vantage locations within the columbarium concerned and the CCTV monitor with 24-hour recording function is mounted at the cabinet next to the reception table on the G/F for staff to monitor the activities inside the columbarium.

19.5 The Applicant undertakes to set up house rules and ensure that worshippers are well informed that no burning of incense materials are allowed inside the columbarium halls during the course of their worship. The burning of incense materials will only be allowed at the designated environmental furnace located on the roof-top of the columbarium building.

19.6 The Applicant will ensure that all fire equipment are in good working condition so as to serve as fire prevention measures.

19.7 The Applicant will direct Mr. HO, the person-in-charge of the SBA Columbarium to set up a fire prevention team in dealing with the break out of fire. Fire escape route floor plans concerning escape routes to be prepared by the registered fire contractor concerned will also be displayed at prominent locations within each floor of the SBA building complex including the columbarium halls, serving as a clear guide for fire escape. The fire escape routes will be checked periodically to ensure no

obstruction is caused to the routes, in particular prior to the commencement of the festive seasons.

- 19.8 The Applicant will ensure that during festive days staff/security personnel of the SBA Columbarium on duty are equipped with beat radios for easy communication.
- 19.9 The Command Post (CP) will be set up at the reception area on the G/F of the columbarium to monitor the worshipping operations.
- 19.10 First-aiders will be employed to station inside the SBA Columbarium to provide first-aid services to worshippers, if required. First-aid box is available on the G/F of the columbarium near to the reception table in case of need.
- 19.11 The Applicant will arrange the staff of SBA to conduct fire drill twice every year and provide training to staff on the "Contingency Plan for Fire" in every six months and will arrange staff to have first aid training periodically and as and when necessary.

**Fire Security Officer (FSO)**

19.12 The person-in-charge, Mr. HO of the SBA Columbarium will be the FSO and he is responsible for the following responsibilities, viz :-

- Maintain up-to-date list of Fire Prevention Team (to be reviewed annually) and to liaise with Fire Protection Command of the FSD to arrange training in fire-fighting and fire prevention for the team.
- To liaise with the registered fire contractor concerned to conduct periodical check regarding fire prevention measures adopted by the SBA.
- Liaise with the registered fire contractor concerned to ensure fire escape route plans for the Benevolent are well prepared and to display them at appropriate locations within the SBA Columbarium.
- To action in the event of fire.
- At the end of working period ensure all electrical appliances are switched off and/or unplugged as necessary.
- Check that inflammable material is properly stored, if any.
- Ensure fire prevention measures are well in place within the SBA Columbarium.
- To check fire preventing equipment in good working order regularly and escape routes are not obstructed, especially prior to the festive days.
- Arrange fire drill to be carried twice every year.



- Brief staff/security personnel about fire prevention/fire-fighting and the locations of the fire hose reels before the commencement of every worshipping season.
- To update the fire contingency plan in every six months.

### **Immediate Action on Discovery of Fire**

19.13 The person who discovers the fire will :-

- Raise the Alarm by shouting “FIRE” “FOH CHUK (火燭)”.
- Take all possible action to extinguish or contain the fire.
- Ensure that the FSO is immediately informed of the outbreak of fire. The responsibility to request for the assistance of FSD, through the ‘999’ system, will rest with the FSO, except in his absence, the most senior staff present at the scene of fire takes over the responsibility.

### **Action by FSO**

19.14 In the event of fire, the FSO will take the following actions, viz :-

- Ensure to dial “999” to call for Police and FSD assistance.
- To dispatch all available staff, fire prevention team and security personnel to the scene of fire to assist in fire-fighting operations.
- Instruct security personnel to arrange immediate and orderly evacuation of worshippers through the columbarium twin staircases down to the G/F and leave the columbarium through the main entrance to the designated assembly point set up at the open area at Cooke Street/Lo Lung Hang Street, Hung Hom.
- Arrange the air-conditioning system of the buildings to be switched off, if necessary. Close the columbarium halls’ doors and close the fire prevention door at each floor of the columbarium twin staircases.

### **Action at the Scene of Fire**

19.15 Under the command of FSO present at the scene of fire, the fire prevention team and security personnel are to :-

- Take all possible action to extinguish or contain the fire but safety be the priority.
- Check if any persons are trapped by the fire within the columbarium halls, the roof-top, each floor, the proposed twin staircases and if necessary try to rescue/evacuate them.
- Remove all casualties from the scene of fire to safe place outside the SBA for immediate medical treatment to be provided by first-aiders & ambulance be called immediately.

- Columbarium staff will try their best to close all windows and doors in the vicinity of the fire and switch off fan and/or room air-conditioning units.
- Remove all inflammable material, if any.
- FSO to delegate a security personnel to meet FSD personnel at the main entrance of the SBA building complex at Winslow Street.
- FSO to ensure security personnel are deployed to the outside of the columbarium for crowd management.
- If the fire is of a serious nature and/or of more than one fire has broken out and that danger is imminent, all persons including worshippers, columbarium staff and security personnel will be immediately evacuated from the scene of fire to the assembly point at the open area located at Cooke Street/Lo Lung Hang Street, Hung Hom.
- FSO is to liaise with Police deployed at the scene for crowd management and to arrange a quick evacuation and orderly dispersal of worshippers away from the SBA Columbarium to the aforesaid assembly point and thereafter guide them to leave the area via Cooke Street and nearby streets.
- FSO to liaise with Police and the senior FSD officer attending the fire to ensure all aware of the prevailing danger.

### **Escape Routes**

19.16 The escape routes for worshippers at the 3 Columbarium Halls of Benevolent are :-

- Worshippers stay inside the columbarium halls located on the 1/F and 2/F and those using the environmental furnace at the roof-top of the SBA Columbarium will immediately be guided to descend down the columbarium twin staircases as quickly as possible down to the G/F of the columbarium and leave via the main entrance or the side gate located on the G/F. Thereafter, the fire prevention door on each floor of the twin staircases will be closed for fire prevention.
- The lift service will be suspended and security personnel will be deployed to guard the lift on the G/F to ensure its suspension.
- Worshippers will be guided to retreat from the area to the designated assembly point located at the open area at Cooke Street/Lo Lung Hang Street, Hung Hom.
- Staff working inside the Admin Office will also leave the room quickly and descend down the twin staircases to the G/F to assist in the crowd dispersal.
- The applicant will ensure an emergency vehicle access is provided

for FSD staff for accessing SBA in case of fire.

#### **Removal of Important Documents**

19.17 When the severity of the fire is known, removal of important documents placed inside the Admin Office to a safe place such as to the designated assembly point may be considered. The FSO will direct his staff to take such action, if possible and to take care of necessary items.

#### **Fuse Boxes and Fire Fighting Equipment**

19.18 It is imperative for the FSO to brief their staff to remember that the electric current must be switched off at the fuse box controlling electricity supply to the area of the fire before any attempt is made to extinguish a serious fire or one involving electrical apparatus. The staff must be well aware of the locations of fuse boxes and fire-fighting equipment.

#### **Action During Other Emergency Situations**

##### **Action in Person Collapsed, Sick Person and Person Accidental Injured Cases**

19.19 Person collapsed or sick person cases :-

- FSO, relevant staff and/or security personnel to attend the scene immediate and assess the situation.
- Directive be given to remove the person collapsed or sick person to a shaded & spacious area for a rest and call for ambulance.
- If first-aid treatment is needed, those who know first-aid will attend to the sick person concerned and first-aiders stationed inside the columbarium, if available, will be called to the scene to attend to the sick person.
- Inform CP to call for ambulance, if immediate need is necessary.
- Ensure the person collapsed or sick person is escorted to hospital by family members/Police, if possible.
- FSO is to ensure security personnel continue with their crowd management duties in order to ensure no panic from other worshippers.

19.20 Person accidental injured cases :-

- Attend the scene immediate and assess the situation.
- Depend on the seriousness of the injuries, do not move the injured.
- Inform CP to call for ambulance, if necessary.
- Cordon off and contain the scene to ensure no further incidents to occur.
- Ensure the injured is escorted to hospital by family members/Police,

if possible.

### **Action in Building Collapse Case**

19.21 Building collapse case :-

- Attend the scene immediately and assess the situation.
- Inform the CP and conduct rescue and attend to injured.
- CP is to dial “999” to call for Police and FSD and ambulance to attend scene.
- If the situation is serious, try as far as possible to remove the injured to a safe place near to the columbarium waiting for the arrival of ambulance.
- Conduct evacuation immediately and tell those uninjured to leave the columbarium to the nearby streets, such as Winslow Street and Lo Lung Hang Street.
- Try to obtain information from the Police regarding relevant Government Department staff to attend scene to evaluate the damaged situation.
- FSO to liaise with the senior FSD officer present at the scene of rescue in order to obtain relevant and fresh information.
- Try to identify the death, if any and the injured and next action is to inform family members about the incident.

### **Nature & Handling of Emergency Situations**

19.22 Emergency situations are by no means exhaustive and will occur unpredictably. Hence, the Applicant, her person-in-charge of the SBA Columbarium and staff have to be vigilant and be alert at all times for these kind of situations to happen and be prepared to handle them swiftly, especially during the operations for the festive days. They need to equip themselves with sufficient knowledge in dealing with sudden incidents; and to ensure that they comply with the Private Columbaria Ordinance/Application Guidelines.

### **Useful Telephone Contacts of FSD**

19.23 Useful telephone contacts of FSD is at **Annex ‘E’**.

## **20. Measures to ensure Compliance with Licensing Conditions, Guidelines and Code of Practice Stipulated or Issued by the PCLB**

20.1 The Applicant will ensure to operate and manage the columbarium in accordance with the Management Plan approved by the Licensing Board. To enhance the successfulness of the application for the columbarium licence and in future when additional niches are interred, the Applicant

undertakes to implement adequate administrative measures in compliance of the PC Ord, Cap 630 and the application guidelines issued by relevant authorities. To ensure easy control and safety of worshippers, a pre-booking system via email/SMS/Whatsapp/phone for booking the worshipping visits will be introduced which is by way of visit-by-appointment system. This admission control system by way of visit-by-appointment system is to effectively and evenly arrange a controllable number of worshippers to visit the SBA within specific allocated time slots through the 5 days' festive periods during Ching Ming Festival and Chung Yeung Festival thereby reduce traffic/crowd conflict and ensure systematic worship inside the SBA Columbarium. The specific time slot visits' record will be kept in the Reception Area of the columbarium for ad hoc checking, if necessary. In order to prevent any unnecessary nuisance that might be caused to residents living in the vicinity of the SBA during the Festive days, two peripheral pedestrian routes as proposed in paragraph 7.2 of this Management Plan are proposed to be used by visitors to walk to the SBA. The Applicant undertakes to strongly advised visitors to use these two routes to access the SBA in all future Festive operations.

20.2 The Applicant undertakes to post daily opening hours at the entrance, including opening hours during Ching Ming Festival and Chung Yeung Festival (if different from normal opening hours). The Applicant will ensure the completion of the posting of this notice within (30) thirty days from the effective date of approval of licence by the PCLB. The Applicant will also provide information to worshippers about the details of the special traffic/crowd management measures that may be implemented by the SBA Columbarium during the 5 days of Ching Ming Festival/Chung Yeung Festival and any change that might be made to such an arrangement. Signage will also be displayed inside the columbarium to remind visitors to follow the house rules.

20.3 The Applicant undertakes to display a floor plan at the entrance of the columbarium to indicate the layout of the relevant crowd management measures, including entrances and exits, direction of crowd flow, boundaries of waiting areas/queuing areas/restricted areas, positions of guard staff, first aid stations and escape routes/safety meeting place etc. The Applicant will ensure the completion of the posting of this notice within (30) thirty days from the effective date of approval of licence by the PCLB. The Applicant undertakes to employ sufficient security personnel to assist staff of the columbarium to implement crowd management measures during Ching Ming Festival and Chung Yeung Festival and to implement/activate the contingency plan mentioned in

this Management Plan at short notice to cater for the sudden upsurge of visitors appear at the SBA during ad hoc situations during the festive periods. To employ a professional security agent to assist the Applicant to cover the festive operations.

- 20.4 The Applicant will ensure the posting/marketing a sufficient number of directional arrows/signs within the license area and at entrances during Ching Ming Festival and Chung Yeung Festival (including the shadow periods). Staff and security personnel deployed for the operation will be equipped with radio communication system for easy communication.
- 20.5 Set up a Command Post (CP) at the reception area on the G/F of the columbarium to monitor and cover the operation during the main festival days. The Applicant will ensure to take effective measures to manage the flow of visitors in the venue at any time according to the actual situation, so as to ensure the safety of visitors in the venue and maintain good order, and co-operate with relevant government departments as far as practicable (e.g. Transport Department, Hong Kong Police Force, etc.) to prevent the operation of columbarium from affecting nearby communities;
- 20.6 To implement security measures to ensure the safety of worshippers as well as the columbarium halls. CCTV cameras and monitor are installed inside the Benevolent Columbarium to monitor the worshipping activities. PA system is also installed inside the SBA Building. In addition, adequate staff and security personnel will be deployed to cover the operations throughout the entire festive periods.
- 20.7 No burning of incense materials inside the respective columbarium halls. Burning of incense materials will only be allowed at the designated environmental furnace located on the roof-top of the columbarium.
- 20.8 The Applicant will ensure the quick implementation of contingency plan in case of fire or other emergency situations.
- 20.9 To deploy staff of SBA with first-aid experience or first-aiders to station inside the SBA Columbarium for the provision of medical service to worshippers during the festive days, if necessary.
- 20.10 To inform niche purchasers that no parking facilities will be provided by the SBA Columbarium and the worshippers are encouraged to use MTR/other public transport services to access the columbarium during the festive days in order to minimize traffic impact.

- 20.11 The Applicant will ensure the proper keeping of relevant staff training records, including course content, course dates and names of staff participating in the courses, etc., and provide these records for inspection upon request by the staff of the Private Columbaria Affairs Office.
- 20.12 The Applicant will ensure that a notice in English and Chinese stating the capacity of the columbarium is permanently displayed in a conspicuous position on each floor of the columbarium premises and will ensure that it is complete and in good condition. (as proposed by BD)
- 20.13 The Applicant undertakes to ensure that all buildings and structures and associated facilities in the columbarium will be subject to regular inspection and repair work and will be properly maintained and in good condition.
- 20.14 The Applicant will ensure that the walls, floors, ceilings and false ceilings (if installed) of the buildings and structures in the columbarium will be kept clean at all times; the premises shall be free from visible offensive substances, unpleasant odours, accumulations of rubbish, food scraps, and sewage , as well as mold, cobwebs, stubborn stains, etc. that will seriously affect the hygiene of the premises; and under reasonable circumstances, prevent the breeding and hiding of pests and rodents so as not to cause environmental nuisance. The Applicant will arrange cleaning workers to Clean Columbarium Premises Regularly
- 20.15 The Applicant will install garbage bins of sufficient quantity and capacity with tight lids at appropriate locations inside the SBA in order to accommodate all garbage and other wastes generated during daily operations and during peak grave-sweeping periods and waiting to be cleared. The rubbish bins in the premises will be kept clean, and the collected rubbish will be emptied at least once a day, and the frequency of empties should be increased according to the amount of rubbish when necessary.
- 20.16 The Applicant will ensure his staff carry out regular inspections and take effective pest control measures as necessary to ensure that the columbarium is free from rodents, mosquitos or other insect infection.
- 20.17 With a view to ensuring compliance with licensing conditions, guidelines and code of practice stipulated or issued by the PCLB, the Applicant will brief the managerial and frontline staff about the daily management of the SBA and the management and operation of the Site during both

Ching Ming Festival and Chung Yeung Festival and their shadow days. The Applicant will fully brief her staff on a regular basis about the details of the Management Plan, Contingency Plan and Fire Contingency Plan to ensure that they are all acquainted with the relevant Plans and know how to implement them for each Festival; and the procedures implemented will fully adhere to the conditions, guidelines and code of practice of the relevant issues. Fire drills will be conducted twice every year and will be recorded for record purpose. All briefing of the relevant Plans will also be recorded for record purpose and will report to the relevant authorities as and when necessary for compliance.

## **21. Handling of Complaints**

In order to comply with the Private Columbarium Ordinance and the Application Guidelines, the Applicant undertakes to implement a complaint mechanism to handle all complaints in relation to the SBA Columbarium, namely :-

- Set up a complaint mechanism to deal with all complaints regarding the management and service to be provided by the SBA Columbarium. The Applicant, or the person-in-charge of the SBA Columbarium will be the overall in-charge and decision maker for all the complaints received. The Manager of the SBA Columbarium will be appointed as the complaint handler of all the complaints in relation to the columbarium.
- All complaint(s) will be recorded in computer and will be divided into different categories for easy handlings and data processing.
- The complaint handler will be assigned to input information of the complaints in the computer for subsequent handling and investigation.
- The complaint handler will be assigned as investigator for handling complaints and he will be responsible for contacting the complainants for enquiries and investigation of the complaints.
- Channel for receiving complaints – staff of the SBA Columbarium on receiving a complaint will report it to the complaint handler and details of the complaint will be recorded in the computer including the nature, date & time of the complaint, details of the complainant and the complaint for follow-up action and subsequent reply.
- A performance pledge will be set up regarding period of investigation and the period of response to the complaint. Normally, reply to the complainant will be provided within one month, unless in urgent situation where the reply will be provided within 7 working days or as soon as possible.
- If there is a need to take remedial action, the complaint handler will report the case to the Applicant, who will then direct what kind of action, if appropriate, to be taken as soon as possible in order to maintain/upgrade the quality services provided by the SBA Columbarium.




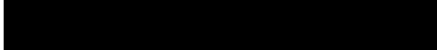
- Complaints can be of verbal complaints, phone complaints or written complaints for the Manager of the SBA to handle.
- Anonymous complaints will not be entertained but the SBA will check and review the content of the complaints positively for any service improvement.
- Signs bearing the name and mobile phone number/office telephone number of the Manager for handling complaints in connection with the SBA will be displayed prominently at the reception desk on the ground floor lobby area for the notice/information of visitors.

**22. Financial Plan**


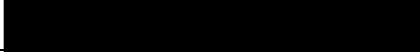
The financial plan is enclosed in a separate envelop which has been marked “Annex to Management Plan Item”.

**23. Person Responsible for the Implementation and Approval of the Management Plan**

The particulars of the person responsible for the implementation of and approving the management plan.

Name: CHUNG May-hing, Sandy  
 Position: Manager (Authorized Person of the Applicant)  
 Contact No.:   
 Email Address: 

Submitted for and on behalf of the above-named columbarium

Name: CHUNG May-hing, Sandy  
 Position: Manager  
 Contact telephone no.:   
 Email address:   
 Signature: \_\_\_\_\_  
 Date: \_\_\_\_\_

## List of Annexes

Annex A	Bus Routes and Green Mini Bus Routes to Salvation Benevolent Association
Annex B	Supply & Distribution of Manpower of Salvation Benevolent Association
Annex C	Specific Duties of Staff/Security Personnel of Salvation Benevolent Association
Annex D	Location Map & 2 peripheral pedestrian routes to Salvation Benevolent Association, Hung Hom
Annex E	Useful telephone contacts of TD, Police & FSD
Annex F	Pictures of Salvation Benevolent Association, its columbarium halls, route leading to it, circulation route within the Subject Site and emergency evacuation route

**Annex 'A'****Bus Routes and Green Mini Bus Routes to Salvation Benevolent Association,  
Hung Hom**

<b><u>Public Transport</u></b>	<b><u>From</u></b>	<b><u>To</u></b>
<b><u>Bus Route No.</u></b>		
<b><u>KMB</u></b>		
2E	Kln City Ferry B/T	Pak Tin B/T(Route thro' Hung Hom Market)
3B	Tsz Wan Shan (Central) B/T	Hung Hom Ferry B/T(Route thro' Gillies Avenue South)
5C	Tsz Wan Shan (Central) B/T	Star Ferry (Route thro' Gillies Avenue South)
6C	Kln City Ferry B/T	Mei Foo B/T (Route thro' Hung Hom Market)
6F	Kln City Ferry B/T	LaiKok B/T (Route thro' hUNGhOM Market)
7B	LokFu B/T	Hung Hom Ferry B/T (Route thro'Hung Hom South Rd)
8	Kln Stn B/T	Star Ferry (Route thro' Gillies Avenue South)
8A	Whampoa Garden B/T	Tsim Sha Tsui (Circular) (Route thro' Hung Hom Stn)
11K	Chunk Yuen Estate B/T	Hung Hom Stn PTI
11X	Sau Mau Ping (Upper) B/T	Hung Hom Stn PTI
12A	Whampoa Garden B/T	Cheung Sha Wan (Sham Mong Rd) (Route thro' Gilies Avenue South)
13X	Po Tat B/T	Tsim Sha Tsui East (Route thro' Hung Hom Cooke St)
15	Ping Tin B/T	Hung Hom Ferry B/T (Route thro' Gillies Avenue South)
21	Choi Wan B/T	Hung Hom Stn PTI
30X	Whampoa Garden B/T	Allway Gardens B/T (Route

		thro' Tak Man St)
41	Kln City Ferry B/T	Cheung Ching B/T (Route thro' Fat Kwong St, Hung Hom)
45	Kln City Ferry B/T	Lai Yiu B/T (Route thro' Fat Kwong St, Hung Hom)
85X	Hung Hom Ferry B/T	MaOn Shan Town B/T (Route thro' Wuhu St, Hung Hom)
87D	Kam Ying Court B/T	Hung Hom Stn PTI
106	Wong Tai Sin B/T	Siu Sai Wan (Island Resort) (Route thro' Hung Hom Market/XHT Toll Plaza)
115	Central (Macau Ferry) B/T	Kln City Ferry B/T (Route thro' Gillies Avenue South)
215X	Lam Tin (Kwong Tin Estate) B/T	Kln Stn B/T (Route thro' Hung Hom Cooke St)
224X	Kai Yip B/T	Tsim ShaTsui East (Circular) (Route thro' Hung Hom Cooke St)
260X	Po Tin B/T	Hung Hom Stn PTI
268B	Long Ping Stn B/T	Hung Hom Ferry B/T (Route thro' Hung Lai Rd, Hung Hom)
269B	Tin Shui Wan Town Centre B/T	Ung Hom Ferry B/T (Route thro' Hung Lai Rd, Hung Hom)
297	Hung Hom Ferry B/T	Hang Hau (North) (Tseung Kwan O Hospital) (Route thro' Hok Yuen St, Hung Hom)
NWFB 796X	Tseung Kwan O Industrial Estate/Tseung Kwan O Stn	Tsim Sha Tsui East (Route thro' Gillies Avenue South)
<b><u>Green Minibus Routes</u></b>		
2	Festival Walk PTI	Whampoa Garden PLB Terminus (Route thro' Wuhu St, Hung Hom)

2M	Kln City (Fuk Lo Tsun Rd)	Whampoa Garden PLB Terminus (Route thro' Wuhu St, Hung Hom)
6	Tsim Sha Tsui (Hankow Rd)	Whampoa Garden PLB Terminus (Route thro' Hung Hom Stn)
8	Tsim Sha Tsui (Hankow Rd)	Ho Man Tin Estate (Route thro' Gillies Avenue South)
8S	Tsim Sha Tsui (Hankow Rd)	Ho Man Tin (Route thro' Hung Hom Stn)
13	Kln Tong (Broadcast Dr)	Hung Hom Ferry Pier (Route thro' Wuhu St, Hung Hom)
26	To Kwa Wan (Chi KiangSt)	Kln Station (Route thro' Hung Hom Stn)

Remarks : Apart from the aforesaid bus routes, there are many XHT bus stops at the XHT Toll Plaza bus stop area at Hong Chong Road where visitors can get off buses and access Winslow Street through the MTR Hung Hom Station platform and Cheung Wan Road to Salvation Benevolent Association Columbarium located at Winslow Street, Hung Hom. Visitors can also access the site from Chatham Road North where bus stops are available at outside/opposite Ulferts Shop.

**Supply & Distribution of Manpower of Salvation Benevolent Association**

**Staff/Security Personnel**

**For**

**Traffic & Crowd Management**

**Supply of Manpower by Salvation Benevolent Association Management**

<b><u>Manpower</u></b>	<b><u>Person-in-charge</u></b>	<b><u>Benevolent Staff</u></b>	<b><u>Security Personnel</u></b>
No.	1	5	8

**Distribution of Manpower by Salvation Benevolent Association Management**

<b><u>Location</u></b>	<b><u>Person-in-charge</u></b>	<b><u>Benevolent Staff</u></b>	<b><u>Security Personnel</u></b>
Command Post located at the G/F reception area	1		
Registration Counter at reception area, G/F		1	
The lift lobby on the G/F of the columbarium		1	
The waiting area at the G/F lobby		1	
Inside the two columbarium halls located on the 1/F & 2/F of the SBA Building (1 security personnel in each columbarium hall)		2	
MTR Hung Hom Stn Exit A3			1
Gillies Avenue south (N/B) Bus Stop			1
Cheong Wan Rd/Cheong Tung Rd Pedestrian Crossing			1
Chatham Road North/Wuhu St (bottom of the footbridge leading down from Chatham Road North footbridge)			1

Chatham Road North/ Baker St. pavement			1
Chatham Road North pavement/Winslow St. pavement			1
Winslow St.			1
Outside the SBA Site			1
Total	1	5	8

Relieving/standby duties for ad hoc situation/contingency plan upon request			2
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**Specific Duties of Salvation Benevolent Association Staff/Security Personnel for Traffic and Crowd Management**

<u>Location</u>	<u>Rank</u>	<u>Duties</u>
Salvation Benevolent Association Area/Command Post	Person-in-charge 1	<ul style="list-style-type: none"><li>● Operate the Command Post (CP)</li><li>● Overall supervision of the SBA Columbarium &amp; security personnel for traffic/crowd management measures</li><li>● Oversee the implementation of the crowd management contingency plan to be activated at short notice, if situation dictates</li><li>● Ensure the lift service is available for visitors to access the columbarium floors, 1/F &amp; 2/F</li><li>● Ensure the proposed twin staircases are used for ascending and descending mode separately in order to run the one-way flow system</li><li>● Ensure the fire escape route, i.e. the proposed twin staircases next to the lift linking the G/F to the roof top is clear of any obstruction and is suitable for visitors to ascend to /descend from different floors</li><li>● Act as a point of liaison with Police/FSD, if necessary</li><li>● Maintain radio communication</li></ul>



		<p>with the staff/security personnel regarding crowd management inside/outside the SBA site.</p> <ul style="list-style-type: none"> <li>● Deal with emergency situations</li> <li>● Deal with evacuation situation, if required</li> <li>● Deal with the implementation of the crowd control contingency plan</li> <li>● Conduct detailed briefing for columbarium staff/security personnel regarding traffic/crowd management and the crowd control contingency plan &amp; fire contingency plan before each Festival's operation</li> <li>● Coach staff/security personnel on traffic/crowd management to be adopted, if necessary inside/outside the SBA and at the peripheral pedestrian routes and other locations of nearby streets.</li> <li>● Brief staff/security personnel regarding the handling of emergency situation/evacuation</li> <li>● Ensure staff vigilance &amp; diligence thro' visits to static locations both inside/outside the Benevolent</li> <li>● Deal with complaints &amp; trespassers</li> <li>● Deal with reported/ad hoc incidents</li> <li>● Conduct 'After Action Review' for the operation for future improvement, if required</li> <li>● Arrange meal break for</li> </ul>
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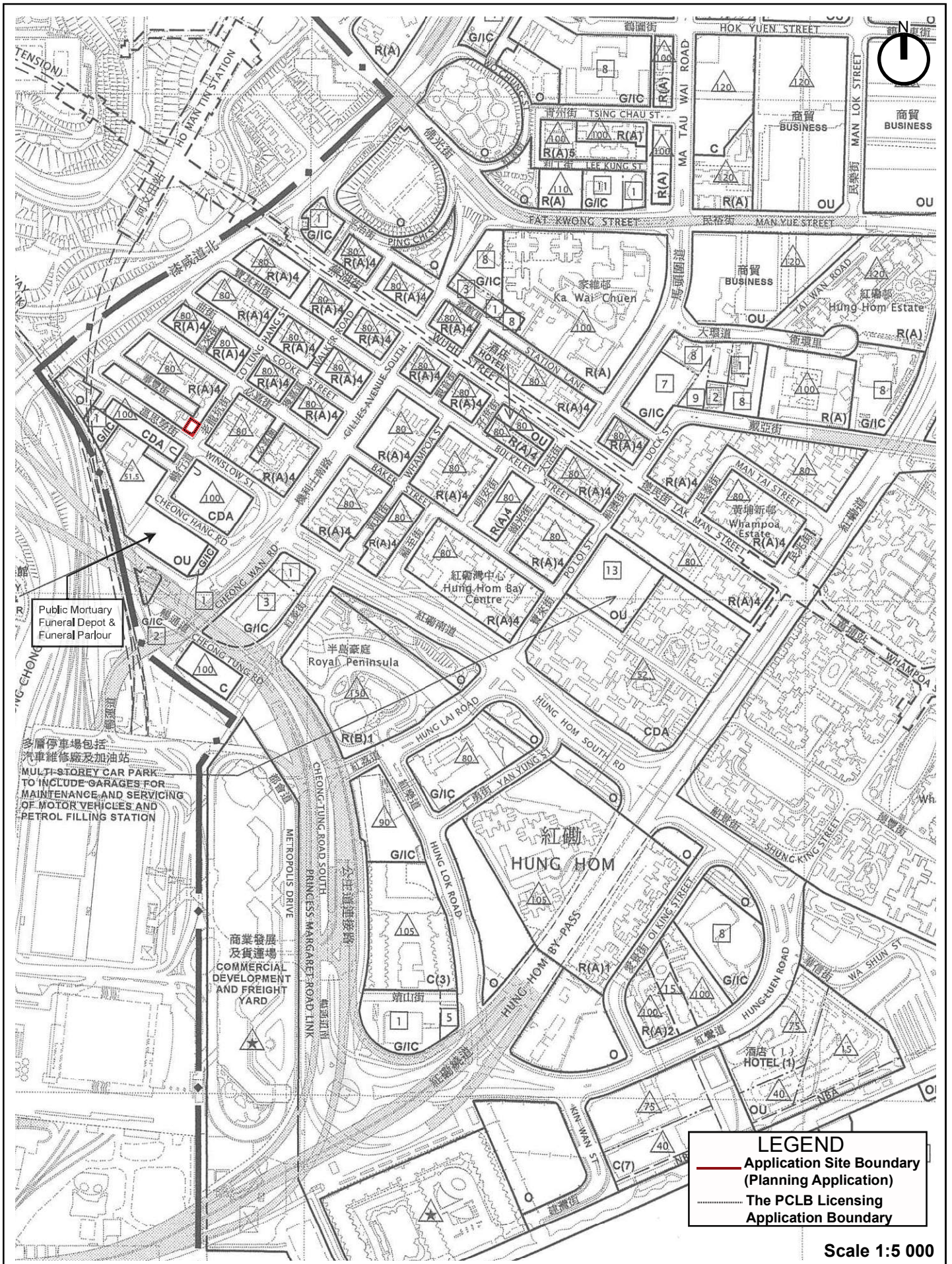
		columbarium staff/security personnel
Registration Counter at the G/F reception area next to the lobby area	staff 1	<ul style="list-style-type: none"> <li>● To conduct registration /verification for each batch of visitors and give them the respective admission cards</li> <li>● To guide the worshippers using the twin staircases or lift service to access the 1/F &amp; 2/F floors of the SBA columbarium Building</li> <li>● If holding area are set up at the G/F lobby, advise and guide the visitors to the holding area</li> <li>● To ensure an orderly line up of worshippers for the lift service</li> <li>● To arrange visitors to wait at the G/F lobby so as to line up for the lift service, if necessary</li> <li>● To liaise closely with others deployed on different floors of the columbarium to ensure the efficient functioning of the lift service</li> <li>● Give advice to worshippers on enquiries</li> <li>● To suspend the lift service in the event of emergency</li> <li>● Deal with any ad hoc incidents</li> <li>● Deal with emergency situations</li> <li>● Deal with evacuation, if required</li> <li>● To assist Police when called for</li> </ul>
The lift lobby on the G/F of the columbarium	Staff 1	<ul style="list-style-type: none"> <li>● To welcome the visitors and guide them to the registration counter for registration</li> <li>● Arrange visitors, e.g. elderly, disabled persons and those in need to use the lift service</li> <li>● Deal with ad hoc incidents</li> </ul>

		<ul style="list-style-type: none"> <li>● Deal with any emergency situations</li> <li>● Deal with evacuation situation, if required</li> <li>● To perform other duties as directed by the SBA CP</li> </ul>
The waiting area at the G/F lobby	Staff 1	<ul style="list-style-type: none"> <li>● To set up the holding area on the G/F lobby, if necessary</li> <li>● To arrange visitors to line up at the holding area waiting to use either the twin staircases or the lift service to go up to the 1/F or 2/F columbarium halls for worship</li> <li>● Deal with ad hoc incidents</li> <li>● Deal with any emergency situations</li> </ul> <p>Deal with evacuation situation, if required</p>
Inside the two columbarium halls located on the 1/F & 2/F of the SBA Building	Staff 2 (one staff i/s each columbarium hall)	<ul style="list-style-type: none"> <li>● Monitor the worship activities inside each columbarium hall</li> <li>● Collect the admission cards from the visitors and return them to the registration counter on the G/F for re-cycle use</li> <li>● Inform visitors to leave the columbarium halls when the 30-minutes time frame worship period has completed for each batch of visitors</li> <li>● Ensure no burning of incense materials i/s the columbarium hall by visitors</li> <li>● Maintain close radio communication with the CP and/or the registration counter regarding the movement of visitors</li> </ul>

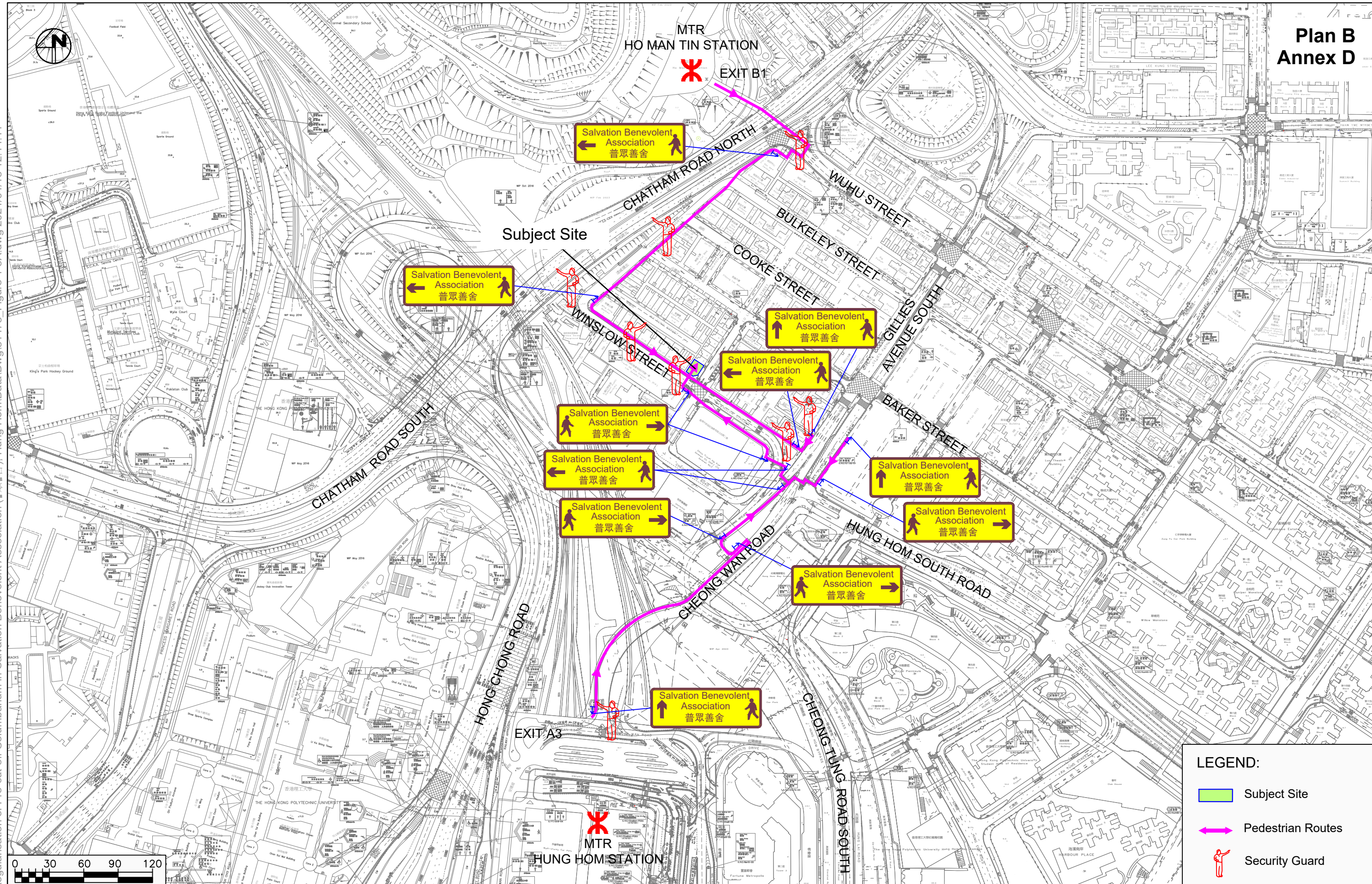
		<ul style="list-style-type: none"> <li>● Deal with ad hoc incidents</li> <li>● Deal with emergency situations</li> </ul>
MTR Hung Hom Stn Exit A3	Security Personnel 1	<ul style="list-style-type: none"> <li>● To set up and collect back the directional sign at this location</li> <li>● To monitor the outflow of visitors from the MTR Exit A3</li> <li>● To guide visitors to walk across the road thereat to Cheong Wan Road southern pavement to descend down the road for Cheong Tung Road and Winslow Street</li> <li>● To maintain close communication with the CP and the SBA staff deployed at the entrance of the columbarium regarding the volume and approach of the visitors</li> <li>● To answer questions from the visitors</li> <li>● To deal with Ad Hoc incidents</li> <li>● To deal with emergency situations</li> <li>● To deal with any other situation as directed by the SBA CP</li> </ul>
Gillies Avenue south (N/B) Bus Stop	Security Personnel 1	<ul style="list-style-type: none"> <li>● To set up and collect back the directional sign at the Bus Stop</li> <li>● Monitor the bus passengers alighting from buses</li> <li>● Guide the visitors to follow the directional sign to approach the SBA</li> <li>● Maintain close contact with the CP regarding flow of visitors</li> <li>● Deal with ad hoc situations</li> <li>● Deal with case(s) as directed by the SBA CP</li> </ul>
Cheong Wan Rd/Cheong	Security	<ul style="list-style-type: none"> <li>● To set up &amp; collect back the</li> </ul>

<p>Tung Rd Pedestrian Crossing</p>	<p>Personnel 1</p>	<p>directional sign at this location</p> <ul style="list-style-type: none"> <li>● To guide visitors to cross the traffic light crossing towards the SBA by walking on the south east pavement of Winslow St by the side of the China Travel Hip Kee Godown, HK Ltd</li> <li>● To deal with Ad Hoc incidents</li> <li>● To deal with emergency situation</li> <li>● To maintain close contact with the SBA CP regarding movement of visitors</li> </ul>
<p>Chatham Road North/Wuhu St. (bottom of the footbridge leading down from Chatham Road North footbridge)</p> <p>And</p> <p>Chatham Road North/Baker St.</p>	<p>Security Personnel 2</p>	<ul style="list-style-type: none"> <li>● To set up &amp; collect back the directional sign at this location</li> <li>● To guide visitors to approach the SBA by walking along Chatham Road North for Winslow Street</li> <li>● To ensure no disruption to the nearby buildings and shops</li> <li>● To maintain close contact with the SBA CP regarding the flow of visitors to and from the location thereat</li> <li>● To deal with Ad Hoc incidents</li> <li>● To deal with emergency situation</li> <li>● To deal with any situation as directed by the SBA CP</li> </ul>
<p>Chatham Road North pavement/Winslow Street pavement</p> <p>And</p> <p>Winslow Street pavement</p>	<p>Security Personnel 2</p>	<ul style="list-style-type: none"> <li>● To set up and collect back the directional sign at this location</li> <li>● To guide visitors to walk along Winslow street for SBA</li> <li>● To ensure no disruption to the nearby buildings and shops</li> <li>● To maintain close contact with the SBA CP regarding the volume &amp; flow of visitors to the</li> </ul>

		<p>SBA</p> <ul style="list-style-type: none"> <li>● To deal with Ad Hoc situation(s)</li> <li>● To deal with any situation(s) as directed by the SBA CP.</li> </ul>
Outside the SBA Site	<p>Security Personnel</p> <p>1</p>	<ul style="list-style-type: none"> <li>● To set up &amp; collect back the directional sign at this location</li> <li>● To welcome &amp; guide the visitors to enter the SBA building</li> <li>● To monitor the flow of visitors thereat</li> <li>● To deal with Ad Hoc incidents</li> <li>● To deal with emergency situations</li> <li>● To maintain close contact with the SBA CP regarding the volume &amp; flow of visitors</li> <li>● To deal with any case(s) as directed by the SBA CP.</li> </ul>

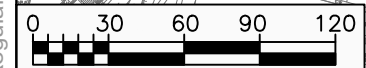


X:\Ozoi\81473\_Regularisation of Pre-cut-off Columbarium in Salvation Benevolent Association (普眾善舍). Hung Hom Data\Dwg\81473\_Figure 4-3A.dwg 2024/04/18 12:14:11



**LEGEND:**

- Subject Site
- Pedestrian Routes
- Security Guard



**Rezoning Application for Regularisation of Pre-cut-off Columbarium in Salvation Benevolent Association, Hung Hom**

**Proposed Temporary Management along Major Pedestrian Route to Subject Site**

**普眾善舍**

Date: 17/04/2024  
Scale: 1:3000

Project No. 81473  
Dwg No. Figure 4-3  
Rev. A



**Useful Telephone Contacts of TD & Police**

<b><u>Dept</u></b>	<b><u>Name</u></b>	<b><u>Rank</u></b>	<b><u>Tel</u></b>	<b><u>Email Address</u></b>
TD	Mr. LEUNG Kwok-man	Sr Transp Officer Yau Tsim Mong	23992482	kmleung@td.gov.hk
TD	Miss YU Yi-ting	Transp Officer Mong Kok	23992487	yitingyu@td.gov.hk
HKPF	Mr. Pearson N.A.	DVC HHDIV	36617901	dvc-hhdiv@police.gov.hk

**Useful Telephone Contacts of FSD**

<b><u>Unit</u></b>	<b><u>Email</u></b>	<b><u>Telephone</u></b>	<b><u>Fax</u></b>
FSD Control Centre	hkfsdenq@hkfsd.gov.hk	27232233	23110066

Pictures of Salvation Benevolent Association Columbarium and Routes



**Photo 1 :**

MTR Hung Hom Station Exit A3, which can lead to Cheong Wan Road southern pavement down to Winslow Street south east pavement towards the Salvation Benevolent Association Columbarium



**Photo 2:**

Pavement opposite to MTR Hung Hom Station which leads to Cheong Wan Road for Salvation Benevolent Association Columbarium



**Photo 3:**

Walk along the pavement of Cheong Tung Road heading north for Winslow Street for the Salvation Benevolent Association Columbarium after descending down from the MTR Hung Hom Station



**Photo 4:**

Visitors after descending down from Cheong Wan Road can walk across this traffic light crossing located at Cheong Tung Road for Winslow Street south east pavement for Salvation Benevolent Association Columbarium located at Winslow St/Lo Lung Hang St junction



**Photo 5**

Visitors can walk along this peripheral pavement (Winslow St south east pavement where pedestrian volume is low) by the side of the China Travel Hip Kee Godown, HK Ltd to approach the SBA located at Winslow St/Lo Lung Hang St junction



**Photo 6:**

MTR Ho Man Tin Station Exit B1, which can lead to Salvation Benevolent Association Columbarium by walking across the footbridge, which span across Chatham Road North.



**Photo 7:**

Walk across the Chatham Road North footbridge, which links between the MTR Ho Man Tin Station Exit B1 and Wuhu Street on Chatham Road North for the Salvation Benevolent Association Columbarium



**Photo 8:**

Visitors can walk down this side footbridge, which links with the Chatham Road North footbridge to reach Wuhu St for Chatham Road North peripheral south east pavement heading south east for Winslow St for the SBA



**Photo 9:**

Visitors can walk along the peripheral pavement of Chatham Road North, where pedestrian volume is low, heading south east for Winslow Street for the SBA



**Photo 10:**

Visitors after entering into Winslow Street from Chatham Road peripheral pavement can walk along Winslow Street western pavement heading for the SBA located at Winslow St/Lo Lung Hang St junction.



**Photo 11:**

The 6-storey Salvation Benevolent Association Columbarium located at the junction of Winslow Street and Lo Lung Hang Street, Hung Hom



**Photo 12:**

The reception area on the G/F of Salvation Benevolent Association where visitors after registration at the registration counter next to the lobby can stay for a short while thereat before taking the lift or the proposed twin staircases to access the columbarium halls on the 1/F & 2/F of the SBA Building. The G/F lobby has a holding space of holding up 32 visitors at any one time temporarily.



**Photo 13:**

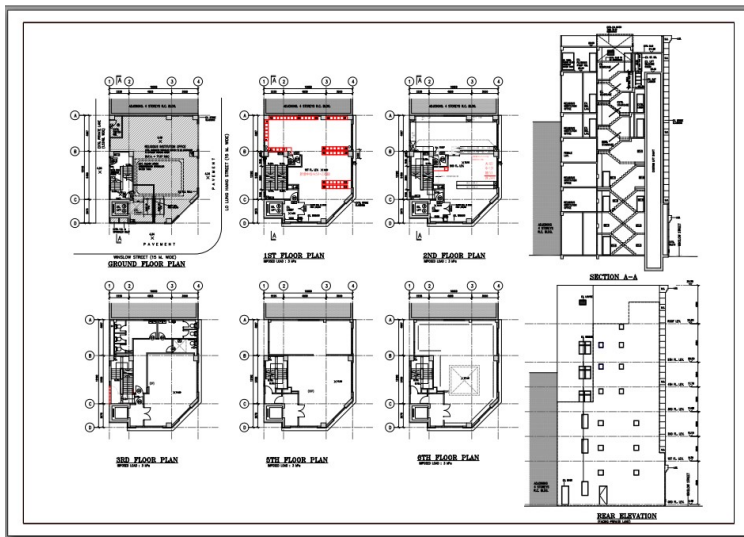
The lift of the Benevolent Columbarium which can carry 7 persons and to access from the G/F to the 6/F of the columbarium building.



**Photo 14 :**

Staircase of the SBA Columbarium located next to the lift on the G/F which leads up from the G/F to the columbarium floors and to the roof top. In future, a twin staircases will be built to facilitate future Festive operations.





**Photo 15:**

Proposed additional staircase to be built by the side of the existing staircase inside the Salvation Benevolent Association.



**Photo 16:**

The 慈暉堂 is located on the 6/F of the SBA Building which will be closed during Festive periods.



**Photo 17:**  
The internal area of the 慈暉堂



**Photo 18:**  
The entrance to the 慈暉堂 located on the 6/F of the SBA Columbarium



**Photo 19:**

The 慈德堂 & 慈光堂 are located on the 5/F of the SBA Building which will be closed during Festive periods.



**Photo 20:**

The internal area of the 慈德堂 & 慈光堂 on the 5/F of the SBA Columbarium.



**Photo 21:**  
The Admin Office of the Benevolent Columbarium is located on the 3/F.

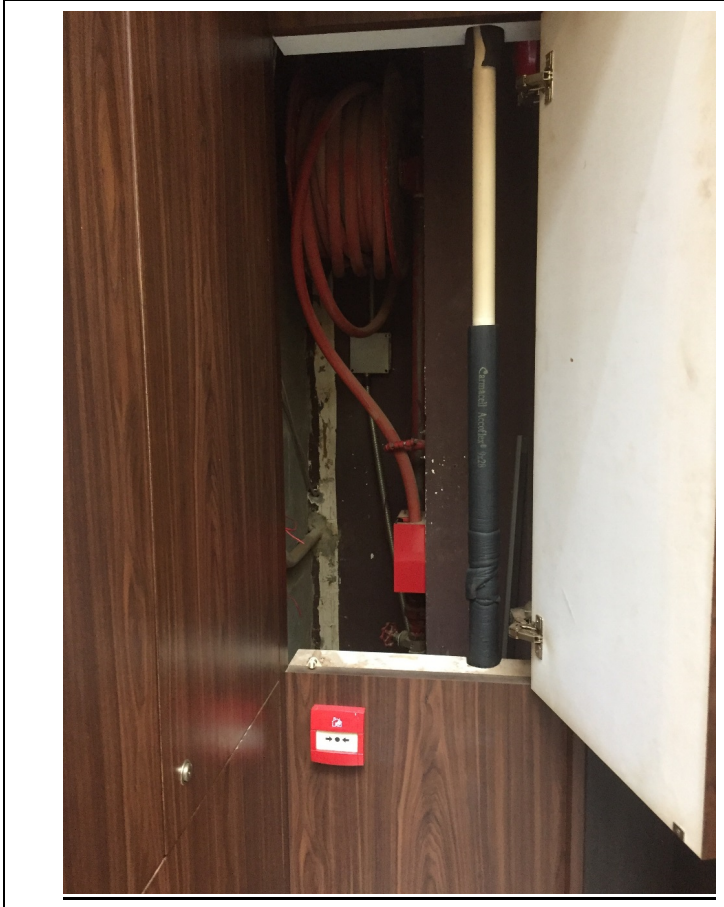


**Photo 22:**  
The entrance to the 2/F columbarium hall of the SBA Building which is proposed to be used to house some of the proposed 480 niches. .



**Photo 23:**

The 慈安堂 is located on the 1/F of the SBA Building which is proposed to be used to house some of the proposed 480 niches.



**Photo 24:**

Each columbarium hall in the SBA Columbarium is equipped with fire hose reel and fire alarm system and water sprinkles are installed on the ceiling of each columbarium hall.



**Photo 25:**

The environmental furnace is installed on the roof top of the SBA Columbarium which can be accessed via the staircase from the 6/F.



**Photo 26:**

CCTV monitor is mounted on the cabinet next to the reception table on the G/F lobby.

CCTV cameras do cover different vantage points of the SBA Columbarium.



**Photo 27:**

The Winslow Street pavement by the right hand side of the entrance of the SBA Columbarium where visitors can use this section of the pavement to access the SBA Columbarium from the MTR Ho Man Tin Station Exit B1.



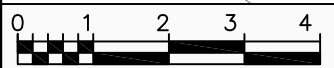
**Photo 28 :**

Lo Lung Hang Street by the left hand side of the SBA where visitors can also access the SBA via this street.



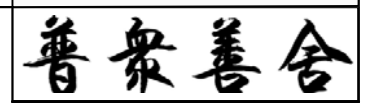
**LEGEND:**

- Subject Site
- Waiting Area
- Staircase(ST)
- Lift
- Visitors Ingress Route
- Visitors Egress Route
- Disabled Visitor Route
- 👤 Staff
- ⚡ Entrance Gate



**Rezoning Application for Regularisation of Pre-cut-off Columbarium in Salvation Benevolent Association, Hung Hom**

**Proposed Visitors Circulation Route within Subject Site at G/F**



Date: 18/09/2023    Scale: 1:100

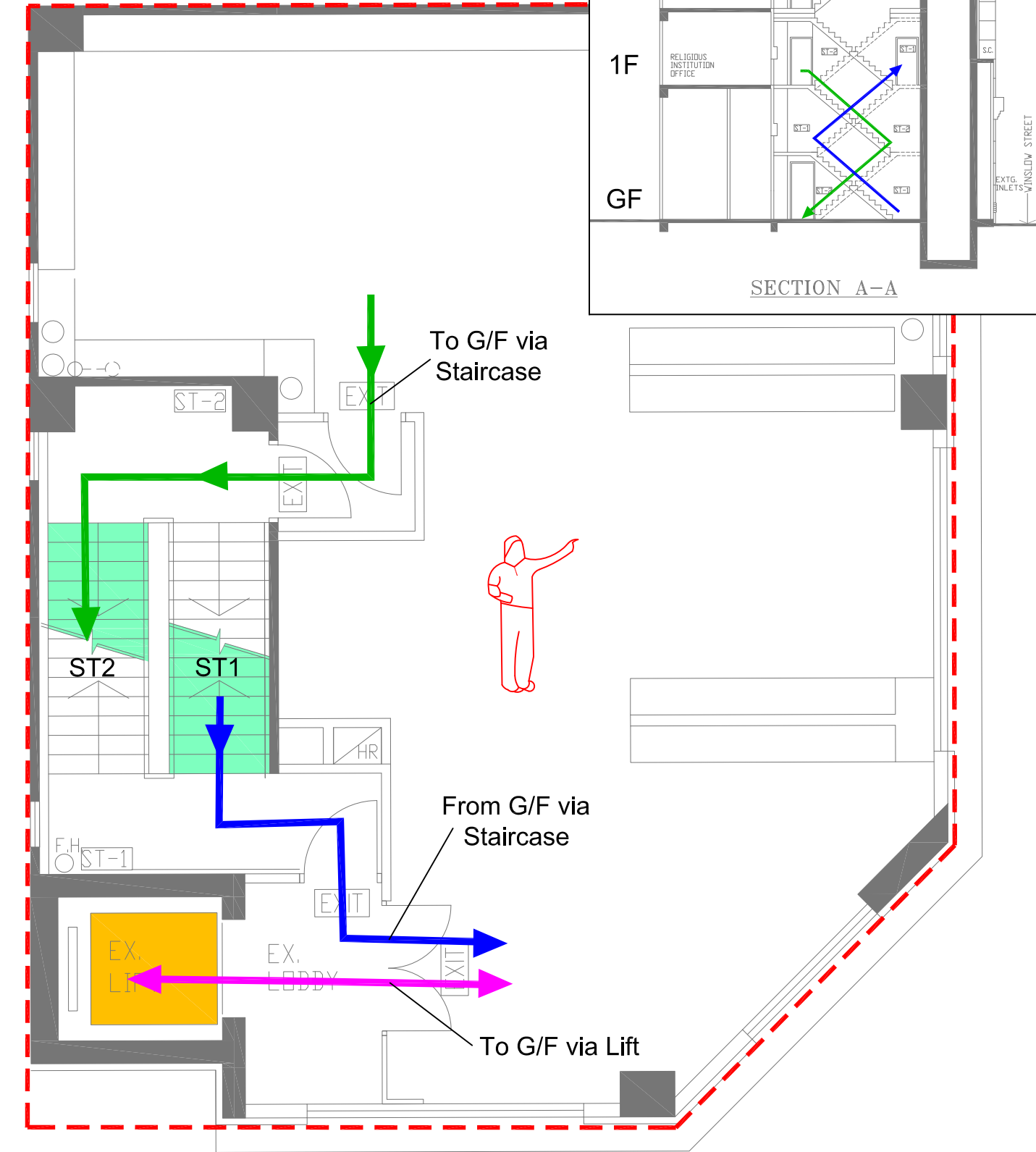
Project No. 81473    Rev. -  
Dwg No. Figure 4-1

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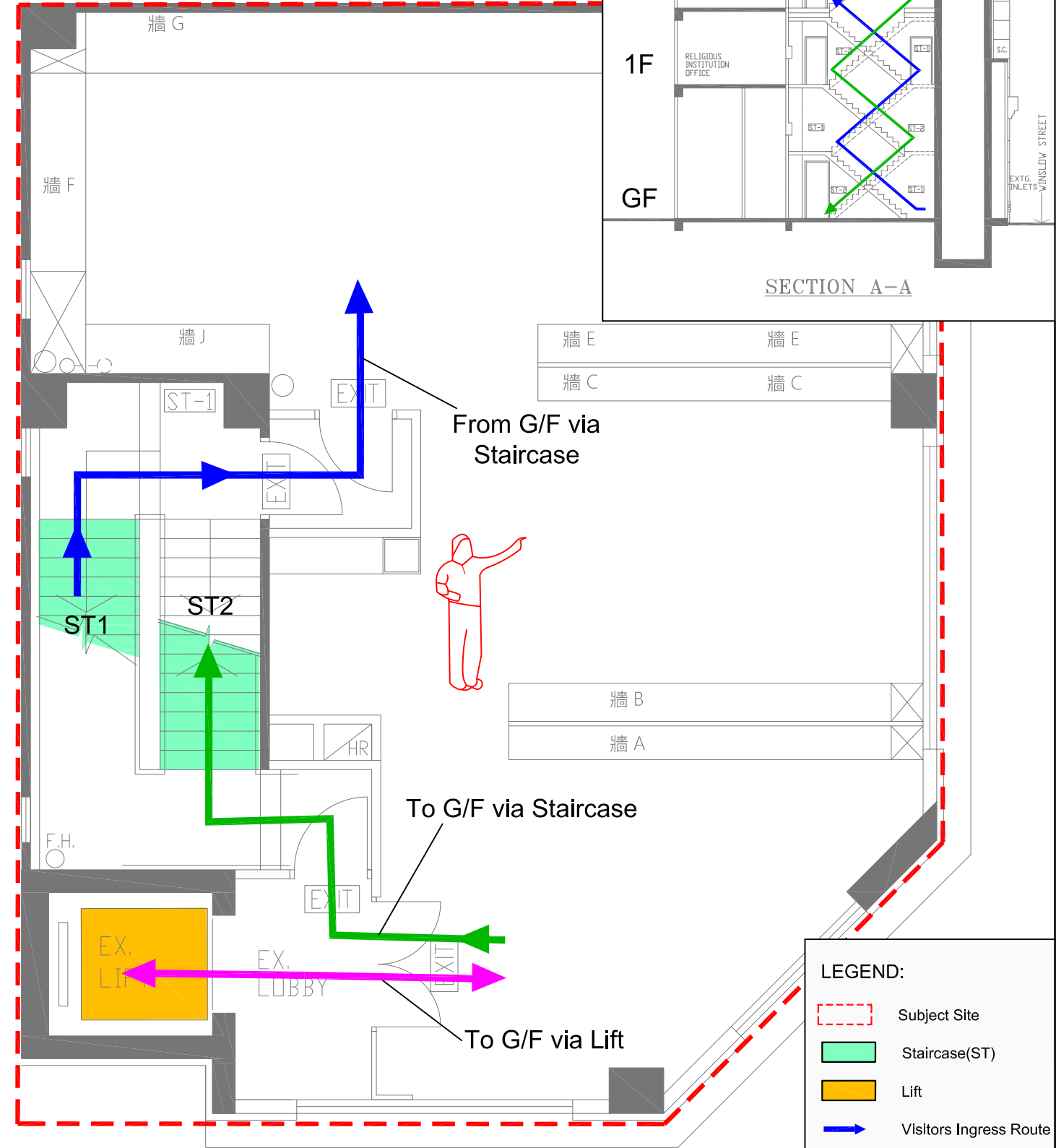


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# Annex F Plan D



1/F



2/F

**LEGEND:**

- Subject Site
- Staircase(ST)
- Lift
- Visitors Ingress Route
- Visitors Egress Route
- Disabled Visitor Route
- 👤 Staff



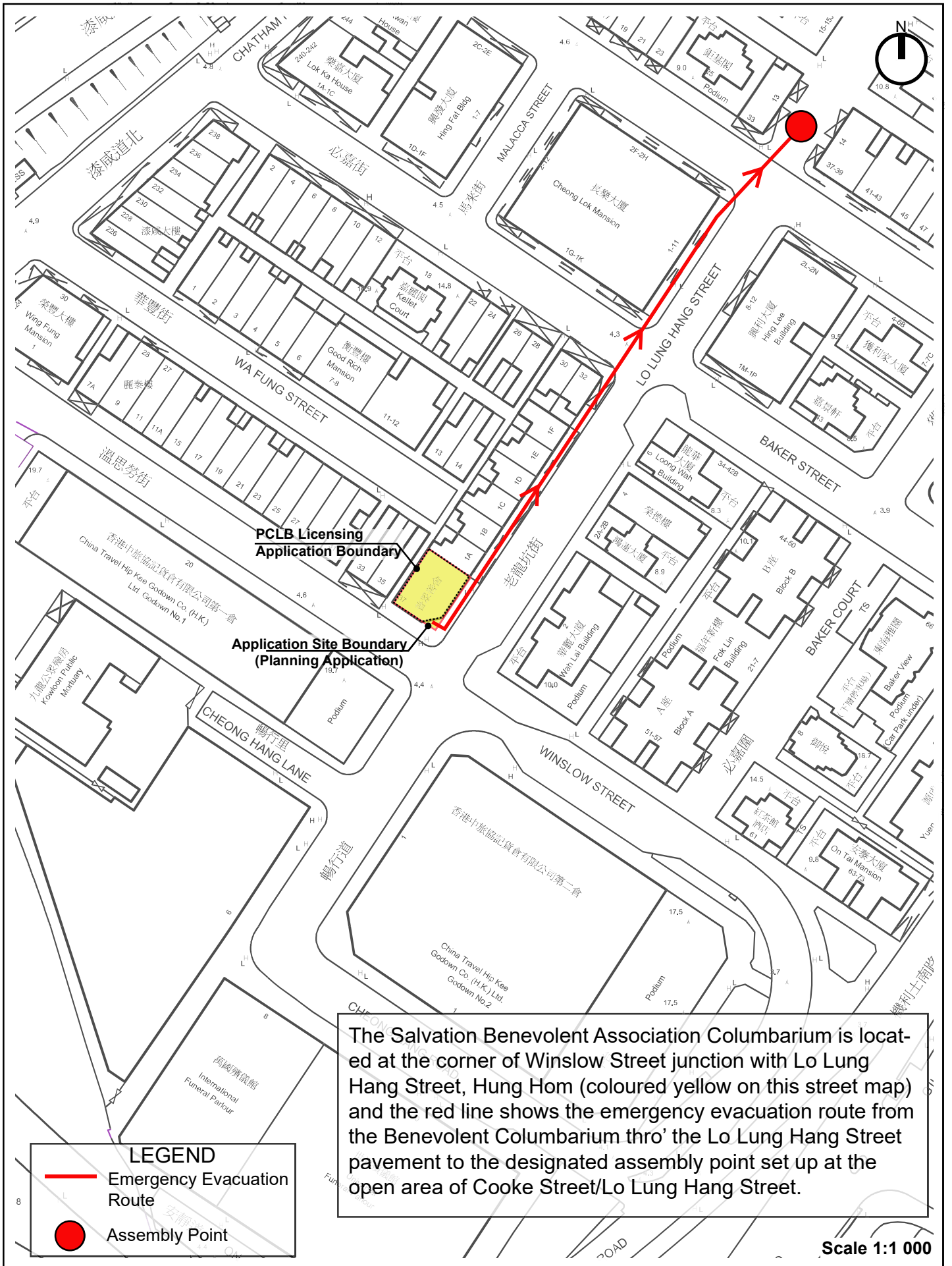
Date 14/08/2023 Scale 1:60

## Rezoning Application for Regularisation of Pre-cut-off Columbarium in Salvation Benevolent Association, Hung Hom

### Proposed Visitors Circulation Route within Subject Site at 1/F and 2/F

普眾善舍

Project No. 81473	Rev. -
Dwg No. Figure 4-2	



PCLB Licensing Application Boundary

Application Site Boundary (Planning Application)

The Salvation Benevolent Association Columbarium is located at the corner of Winslow Street junction with Lo Lung Hang Street, Hung Hom (coloured yellow on this street map) and the red line shows the emergency evacuation route from the Benevolent Columbarium thro' the Lo Lung Hang Street pavement to the designated assembly point set up at the open area of Cooke Street/Lo Lung Hang Street.

**LEGEND**

- Emergency Evacuation Route
- Assembly Point

Scale 1:1 000

- 4.3.2 The Sale Agreement for the purchase of niche **has claimed that the purchaser should abide** a set of House Rules **which could be revised subject to the development situation**. The House Rules are to regulate the conduct of the visitors in the user of the niches including the information of traffic and crowd control arrangement during the grave sweeping festival periods.
- 4.3.3 Also, the operator shall specify in all the usage agreements for the columbarium niches that there will be of no parking facilities provided for visitors, and visitors are strongly encouraged to use the public transport, namely by MTR services to the MTR Hung Hom Station to visit the proposed columbarium. The operator has the right to reject the access of the proposed columbarium if the niche owners violate the set of House Rules.
- 4.3.4 Niche purchasers are required to accept a set of House Rules **which** are legally binding on the purchasers in their use of the niches, and are effective in controlling their conduct. This requirement is identical to the provision contained in the columbarium licensing and regulating guidelines issued by the Private Columbarium Licensing Board.
- 4.3.5 Given the introduction of Private Columbaria Ordinance and the columbarium site requires applying license from Private Columbaria Licensing Board (PCLB). The said conditions to regulate the conduct of visitors would be implementable and enforceable. Any violation to the House Rules and the traffic situation not being controlled as planned, would resulting the revoke of license from PCLB.

#### 4.4 Visit-by-Appointment System

##### *Peak Grave Sweeping Days*

- 4.4.1 Expecting that large volume of visitors during Peak Grave Sweeping Days, crowd control would be implemented in the vicinity of the columbarium facility.
- 4.4.2 During Peak Grave Sweeping Days (section 4.1.2 refers), in total about 4-6 days, "Visit-By-Appointment" system will be implemented to control the number of visitors entering the site. Booking by telephone and WhatsApp messages will be available for all visitors.

## 4.5 Crowd Management during Grave Sweeping Festival Periods

4.5.1 The manpower deployment plan and corresponding major duties are summarized in **Table 4-2**.

**Table 4-2 Manpower Deployment Plan during Grave Sweeping Periods**

Location	No. of Staff	No. of Security Guards	Major Duties
Entrance Reception at G/F	1		<ul style="list-style-type: none"> <li>Operate the Command Post (CP)</li> <li>Overall supervision of the columbarium &amp; security personnel for traffic/crowd management</li> <li>Inspect membership cards of the visitors and make registration record</li> <li>Act as a contact point with Police/FSD, if necessary</li> <li>Maintain radio communication with the staff/security personnel regarding crowd management</li> <li>Deal with emergency situations</li> </ul>
Waiting Area at G/F	1		<ul style="list-style-type: none"> <li>Arrange visitors to queue up at the waiting area, and to release them for columbarium halls when available</li> <li>Guide the visitors to orderly use the proposed twin staircase ascending to/ descending from the columbarium hall</li> <li>Arrange line up for the lift service and guide the worshippers using the life to access columbarium hall</li> </ul>
Lift Lobby at G/F	1		<ul style="list-style-type: none"> <li>Assist disabled visitors to take the lift access the respective columbarium halls</li> <li>Ensure orderly line up and no overload of the lift service</li> <li>Liaise closely with other staff on different floors of the columbarium to ensure the efficient functioning of the lift service</li> </ul>
Columbarium hall on the 1/F and 2/F	2		<ul style="list-style-type: none"> <li>Guide the worshippers enter/leave the columbarium halls from lift or staircase in an orderly manner</li> <li>Regulate and control the number of visitors within the maximum holding capacity</li> <li>Ensure smooth and orderly worship inside the columbarium buildings</li> <li>Ensure no burning of joss sticks/paper, incense material inside the columbarium building</li> </ul>
Along major pedestrian route		8	<ul style="list-style-type: none"> <li>To guide the visitors to reach / leave the columbarium</li> <li>To ensure no disruption to the nearby buildings and shops</li> </ul>
Total	5	8	

4.5.2 5 staff will be assigned to designated locations inside the columbarium to control the number of visitors within the maximum holding capacity. The management staff/security personnel would assist visitors to move with circulation as shown in **Figure 4-1** and **Figure 4-2**, within the site to undertake the worship activities in a safe and orderly manner. Clear signage to entrance/exit and each floor will be displayed in the site to assist visitors to follow the route during the ceremonial process, so that to ensure the smooth operation of the crowd management plan.

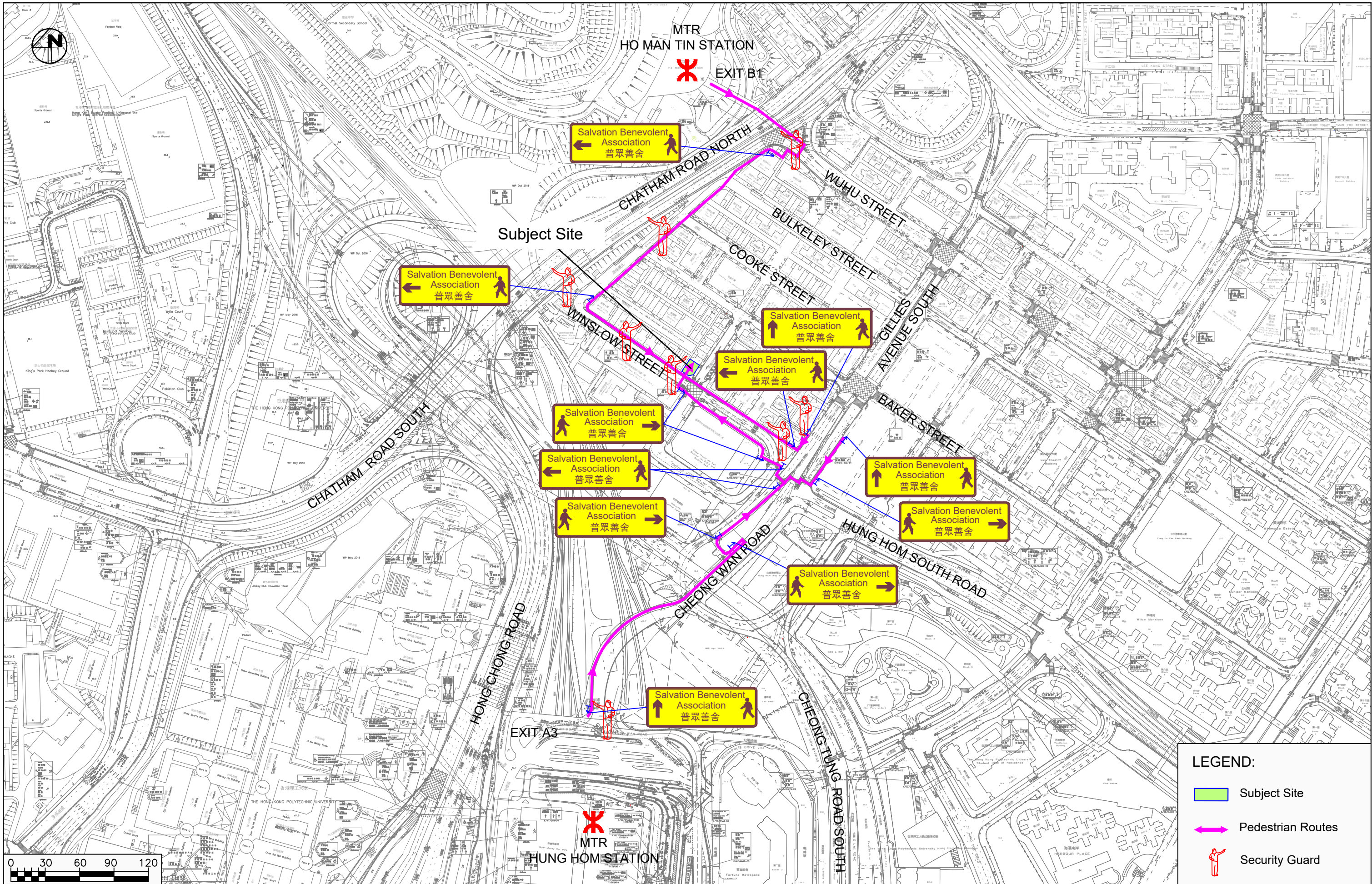
4.5.3 Additional **8** security guards will also be deployed at designated locations along the major pedestrian route which is from MTR Hung Hom Station, MTR Ho Man Tin Station and the nearby bus stations to the Subject site, to guide the visitors to reach the columbarium **and to ensure no disruption to the nearby buildings and shops, details are** shown in the **Figure 4-3**. Directional signs will be displayed at strategic locations to assist visitors following the route.

- Hung Hom Station Exit A3
- Gillies Avenue South (Northbound) Bus Stop
- Cheong Wan Road / Cheong Tung Road Pedestrian Crossing
- Chatham Road North/Wuhu Street (bottom of the footbridge leading down from Chatham Road North footbridge)
- Footpath near Junction of Chatham Road North
- Outside the Application Site

## 4.6 Pedestrian Access Arrangement

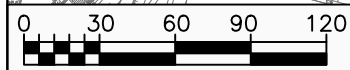
4.6.1 During grave sweeping festival periods, visitors of the columbarium will be requested to approach it via the requested access footpath, as is shown in **Figure 4-3**. Visitors will be strongly advised to take Public Transport (i.e., via MTR Hung Hom Station) to access. Visitors from Hung Hom Station can exit from A3, walking down to the footpath of Cheong Wan Road and walk along the footpath of Winslow Street to access the site. Visitors from Ho Man Tin Station can access the site via exit B1 then walk through the footbridge and down to the Chatham Road North, and then via footpath of Winslow Street to reach the site. The walking distance from both MTR Stations to the site would be around 500m.

X:\Ozsol81473\_Regularisation of Pre-cut-off Columbarium in Salvation Benevolent Association (普眾善舍). Hung Hom Data\DWG\81473\_Figure 4-3A.dwg 2024/04/18 12:14:11



**LEGEND:**

- Subject Site
- Pedestrian Routes
- Security Guard



**OZZO TECHNOLOGY**

Date: 17/04/2024    Scale: 1:3000

**Rezoning Application for Regularisation of Pre-cut-off Columbarium in Salvation Benevolent Association, Hung Hom**

**Proposed Temporary Management along Major Pedestrian Route to Subject Site**

**普眾善舍**

Project No. 81473	Rev. A
Dwg No. Figure 4-3	